

CANDLEWICK LAKE

Official Publication of CWL
Vol. 38, No. 4
April 2022

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www.candlewicklake.org

Are You Interested in the Future of CWL?

S. Bartels, Drew Ct

Do you want to express your observations, ideas, concerns, solutions to situations you feel need to be addressed or express approval? Have a suggestion for an activity or event?

Just pick up the phone, send an email, attend a meeting or speak face to face. The contact information for all board members is available in the CWL Newspaper (p.2) and on the CWL website.

The names and phone numbers of each Committee/Commission head is also listed on both as well as phone numbers for each amenity (Pool, Rec Center, Savannah Oaks etc.) and service providers (Public Safety, Maintenance, Building Dept. etc.)

All Board, Committee and Commission meetings are OPEN to ALL RESIDENTS (except where noted) Meeting agendas are posted on our website to advise what will be addressed at the meetings.

These Committees, Commissions and Board are all comprised of residents like you. Your friends and neighbors who have stepped forward to help guide the course of Candlewick Lake.

Whether you choose to volunteer your thoughts or your time, it's ALWAYS appreciated. In the end we all have the same goal, to make sure Candlewick Lake is the place we want to live and raise our families. Your thoughts and ideas are always welcome as we chart our community's future. You have but to make that contact, in person, by email or phone. Your thoughts and ideas will help guide our community's future course.

Walking on the Dam Is Now Permitted

At the February Board meeting, the Board voted to allow walking on the dam. This means that you may walk on the "top only". The approved hours are the same as our other parks - between sunrise and sunset. You will need to stay on the top and not go down the sides. Bikes and unauthorized motorized vehicles are not allowed on the dam. Fishing and sledding are prohibited. If you are walking with your dog, please remember to pick up any deposits.

This was approved for a one-year trial period. If residents abuse this privilege by not following the rules, then this privilege will be revoked. If there is fishing, rip rap being thrown in the lake, or people there after dark, this trial period will end sooner.

2022 Election Results

On Saturday, March 12, 2022, the Election Committee and a group of volunteers met to open and count the ballots for the Board of Directors election. There were six candidates running for three open seats on the Board. The results of the election were as follows: Kenneth J. Riley - 86; Josh Bohling (Incumbent) - 259; Tom Wingfield - 200; Joseph Mosinski - 62 - name withdrawn; Shari Replogle - 170; Chuck Corso (incumbent) - 255. Josh, Chuck and Tom will each fill a three-year term.

A thank you goes to the volunteers who helped count the ballots.

2022 Annual Meeting

The Annual Members Meeting was held on Sunday, March 20, 2022 and opened at 1:04 PM with 49 people in attendance. A quorum of property owners in good standing had been met with 434 present by person or proxy. The colors were presented by Boy Scout Troop 126 and the prayer was given by Dave Wiltse. Secretary Randy Budreau reported that the notice of the annual meeting had been mailed to all property owners and was published in the CWL News. Randy read the certification of the 2022 election results. An Annual Report giving a brief overview of the accomplishments of the various departments and Committees/Commissions was handed out to the members upon their arrival. Chuck Corso, Josh Bohling and Tom Wingfield, the three newly elected Board members were sworn in and will each fill a three-year term. The volunteers who serve on Committees and/or Commissions were acknowledged. The Volunteer of the Year, that were voted on by the volunteers was Sandy Morse and Pat Bartels. The meeting adjourned at 1:45 PM.

A thank you goes to all those returned their proxies, which enabled us to hold the meeting. Also thank you to the volunteers who worked at the Annual Meeting to sign in the property owners.

VOLUNTEERS NEEDED COMMUNITY CLEAN UP DAY

April 30, 2022

Rain Date: May 1, 2022

Starting at 8:00 AM at the Recreation Center
Sign up at the Recreation Center
or the Administration Office
to commit to a certain area, street or park.
We need your help to make sure all areas
of our community are covered.
If you have any questions,
contact Chuck Corso - 309-235-4941.



CANDLEWICK LAKE 50TH ANNIVERSARY
Actual Anniversary Date: February 9th, 2022
Opening of History Exhibit: February 12th
This History Exhibit will be added onto as it builds to completion in time for the Summer Celebration. Exhibit will be in the Recreation Center
Summer Celebration: June 12th
Check the CWL Newspaper for More Details

Candlewick Lake History - Part 3:

CWL Amenities & "A Community of Volunteers"

Submitted by P & S Bartels, Drew Ct.

The dream of Candlewick developers was to create a gated lake community with a swimming pool, tennis courts, teen center and club house.

Lots were sold and owners moved into the temporary campground, where they formed friendships, lent a helping hand to new arrivals, developed social activities and civic pride as they laid down their roots. The developer's dream became their dream and all worked to bring it to life!

Before all our roads were paved, the campground residents "made a contraption out of railroad ties to drag behind their pickup trucks to grade the gravel roads. This helped fill in the pot holes and made the ride a little smoother."

CWL as a "Community of Volunteers" was evident from the start. Members donated plants to help beautify the clubhouse. Volunteers cut wood and stacked it for the clubhouse fireplace. A mantle and fire screen were also made and donated by community members.

Money raised by residents selling corn, tacos, apples and cotton candy was donated to a Furniture Fund which allowed CWL to purchase 40 folding chairs, 2 storage racks and 2 large tables.

As the lake was filling, children helped the Activity

Director "transplant" small fish when they became trapped in the shallow areas to release them back to a deeper part of the lake.

On September 7, 1975, 1,200 interested owners showed up to a meeting at the Belvidere Community Building to initiate the transition of the administration of Candlewick Lake over to the property owners. This transfer was completed on April 14, 1976.

Candlewick Lake's new manager, Mark Harrison, issued the following statement in our newspaper. "As the community grows, we will end up with more needs. The ability to provide them lies with keeping emphasis on volunteerism. The paid staff can only provide a basic service level. (We) need to get involved. All of our committees can use some help." And help they did!

The first manager's office in the clubhouse was the size of a closet. A group of community volunteers donated their vacation time and labor to construct the open balcony of the clubhouse into a real office, with desks and cabinets. A secretary was hired to assist with the responsibilities and activities that lay ahead for Candlewick and its continuing growth.

In 1980, we had a park raising. The call went out to all

continued on page 5

CWL Information

Board Meeting Schedule

**6:30 PM Meeting Call to Order
Tuesday, April 19, 2022
Recreation Center**

Meetings are held on the 3rd Tuesday of the month at 6:30 PM at the Rec Center Lakeview room. Candlewick members are welcome to attend. If you cannot attend but would like a specific issue addressed, please address your written correspondence to the Board of Directors and send or drop them off at the Candlewick Office no later than the Thursday before the Board Meeting. This allows time to research the issue before the meeting.

Candlewick Lake 2022-2023 Board of Directors

Chuck Corso

119 Minarette Drive SW
Poplar Grove, IL 61065
309-235-4941
chuckcorso@frontier.com
Term Expires: 2025

Randy Budreau

631 Candlewick Drive NE
Poplar Grove, IL 61065
630-205-1550
randallbudreau@aol.com
Term Expires: 2023

David Wiltse

1709 Candlewick Drive SW
Poplar Grove, IL 61065
847-774-6843
Davewiltse52@gmail.com
Term Expires: 2024

Bonnie Marron

2508 Candlewick Drive SE
Poplar Grove, IL 61065
815-765-2030
canoe@ameritech.net
Term Expires: 2024

Tom Winfield

1616 Candlewick Drive SW
Poplar Grove, IL 61065
847-847-7462
thomaswingfield@comcast.net
Term Expires: 2025

Josh Bohling

121 Savannah Dr.
Poplar Grove, IL 61065
708-942-5848
josh@sellmyhouserockford.com
Term Expires 2025

Jenni O'Connell

101 Constitution Dr. SW
Poplar Grove, IL 61065
815-509-9562
jocConnell@candlewicklake.org
Term Expires: 2024

Candlewick Lake Committees/Commissions

(Check this month's calendar for committee meeting dates and times.)

Finance	Bonnie Marron, Treasurer	765-2030
Events	Kathi Smith, Chair	339-0500
Election	Randy Budreau	630-205-1550
Lake Management	Charlie Sewell, Chair	630-908-0490
Public Safety	Pam Cangelosi	765-9595
Communications	Sandy Morse, Chair/Editor	765-2377
Recreation	Bonnie Marron, Chair	765-2030
Golf	Russ Crowell, Chair	815-566-2105
ECC	Darin Wheeler, Chair	
Citation Review	Jackie Lenick	

Candlewick Lake Phone Numbers

and Extensions

The phone number for Candlewick Lake is 815-339-0500. By dialing this one number, you will be able to reach the Administration Office, Public Safety, Recreation Center and Savannah Oaks Clubhouse.

Listed below are the extensions and e-mail addresses. Instead of listening to the entire greeting, you may press your desired extension at the beginning of the greeting.

Individual and Department Contact Information

General Manager – extension 204, tballk@candlewicklake.org
Office/Accounting Manager – extension 203, bcarr@candlewicklake.org
Human Resources – extension 208, lstiegler@candlewicklake.org
Maintenance – extension 500, dhoneycutt@candlewicklake.org
Building Department Manager – extension 202, valt@candlewicklake.org
Chief of Public Safety – extension 212, mstudt@candlewicklake.org
Customer Service – extension 200, drydelski@candlewicklake.org
IT Manager, Social Media, Marketing – extension 210, ralberts@candlewicklake.org
Accounts Receivable & Paid Assessment Letter Requests – extension 205, ksmith@candlewicklake.org
Director of Parks & Recreation – extension 301, recmanager@candlewicklake.org
Recreation Center Front Desk – extension 300, reccenter@candlewicklake.org
Pool – extension 302
Savannah Oaks Clubhouse – extension 400, clubmanager@candlewicklake.org

Direct Phone Numbers

Administration Fax Number	815-339-0501
Visitor Call-In	815-339-0311
Report an Incident	815-339-0503

Candlewick Lake Directory

13400 Hwy. 76
Poplar Grove, IL 61065
(815) 339-0500

info@candlewicklake.org

Office Hours

8:30-4:30 Mon.-Fri.
9:00-12:00 pm Saturday

Administration Office	815-339-0500
Fax	815-339-0501
Savannah Oaks	815-339-0500
Public Safety Office	815-339-0500
Maintenance	815-339-0500
Rec Center	815-339-0500
Pool	815-339-0500
Visitor Call In	815-339-0311

**Report an Incident
to Public Safety 815-339-0503**

Community

Telephone Numbers

Aqua Illinois Water	877-987-2782
MediaCom (cable)	800-824-6047
Local Rep	815-403-3414
Advanced Disposal	815-874-8431
Nicor	888-642-6748
ComEd	800-EDISON1
Frontier Tel.	800-921-8101
	800-921-8104
J.U.L.I.E.	800-892-0123
Poplar Grove P.O.	800-765-1572
Boone Co. Clerk	815-544-3103
Boone Co. Treas.	815-544-2666
Capron Rescue	911
Fire Dist. #3	911
Sheriff	911
Sheriff (non-emerg.)	815-544-2144
Animal Emerg. Clinic	815-229-7791

Administration Office Hours

Monday – Friday: 8:30 AM – 4:30 PM
Saturday: 9:00 AM – 12:00 PM

Recreation Center (November-April)

Monday – Friday: 9:00 AM – 8:00 PM
Saturday: 9:00 AM – 5:00 PM
Sunday: 12:00 PM – 4:00 PM

Recreation Center Extended

Fitness Center Hours
4:00 AM – 10:00 PM (Monthly Fee Required)

South Gate

24-hour access for Residents with active C-Passes only

Savannah Oaks Clubhouse

April 1st: 4 PM – 10 PM
April 2nd & 3rd: 12 PM – 10 PM
April 4th: 4 PM – 10 PM
April 5th-7th: 4 PM – 8 PM
April 8th: 8 AM – 10 PM Course Open, Weather permitting
Clubhouse Hours: April 8 – 30
Sunday - Thursday 8 AM – 8 PM
Friday – Saturday 8 AM – 10 PM

East Gate Staffed Hours

24-hour access, 7 days a week

West Gate Staffed Hours

Monday – Friday: 2:00 PM – 8:00 PM
Saturday & Sunday: 12:00 PM – 8:00 PM

ACH AMOUNTS FOR 2022-2023 IMPORTANT NOTICE ABOUT YOUR ACH

If you had an ACH processed in March, we will automatically continue your ACH with your bank account information on file unless we receive notification in writing from you at least 14 days prior to the withdrawal. Based on the approved budget, the following schedule provides notification of the revised monthly ACH amounts.

ACH MONTHLY WITHDRAWAL AMOUNTS BASED ON AN ELEVEN-MONTH PLAN

There is not an ACH withdrawal in April

Total Invoice	\$1,267.00	ACH Amount	\$119.63 monthly
Total Invoice	\$1,583.75	ACH Amount	\$149.53 monthly
Total Invoice	\$1,900.50	ACH Amount	\$179.44 monthly
Total Invoice	\$2,217.25	ACH Amount	\$209.35 monthly
Total Invoice	\$2,534.00	ACH Amount	\$239.25 monthly
Associate Member Fee	\$ 500.00	ACH Amount	\$ 47.21 monthly

Guidelines for Editorial

Submissions

- Submissions must be no larger than 350 words.
- Submissions must pertain to CWL matters.
- Submissions must be on a topic or issue.
- No vulgar, obscene or offensive language including reference to race, color, creed or religion.
- No character bashing.
- Submissions must be typed and/or in electronic format.
- Submissions must include the writers name and street name.
- Constructive criticism is accepted but must include an alternative solution(s).
- The Communications Committee reserves the right to hold back printing submissions due to space considerations.
- Submissions must be received in the administration office or at newspaper@candlewicklake.org by the 10th of the month for publication in the upcoming month's paper.
- The opinions, beliefs and viewpoints expressed by the author of each the editorial published in the Candlewick Lake Newspaper do not necessarily reflect the opinions, beliefs or viewpoints of the Candlewick Lake Staff, Board of Directors or the Communications Commission. The content of any editorial submitted is the sole responsibility of its author.

News & Information

**To report
an incident
please call
815-339-0503.**

Protect Our Waters

This is directed to ALL that boat on Candlewick Lake:
STOP AQUATIC HITCHHIKERS!

Prevent the transport of nuisance species.

Clean all recreational equipment.

www.ProtectYourWaters.net

When you leave a body of water:

- Remove any visible mud, plants, fish or animals before transporting equipment.
- Drain water from equip (boat, motor, trailer, live wells) before transporting.
- Clean and dry anything that comes into contact with water.
- Never release plants, fish or animals into a body of water unless they came out of that body of water.

Egg Addling Volunteers Needed

If you have a nest with goose eggs on your property, please call the office and we will put you on a list for our volunteer egg addlers. The volunteers will be going out in early April depending on the weather looking for nests with eggs. When they find the eggs, they oil them, thereby prohibiting them from developing. If you remove the eggs yourself, the geese will just lay more eggs. If you give us permission to go on your property, allow us to addle the eggs, you will be helping to improve the water quality of our lake. If we can keep the population of our resident geese down, we will help reduce the nutrients that they bring into our lake. If we can reduce the nutrients, we will have a healthier lake. If you would like to become a volunteer for this project, please call Theresa in the office at 815-339-0500 x 204.

Candlewick Collection Policy

Annual invoices for assessments (dues) are mailed out at the end of March each year. The due date for payment of annual dues is May 1st. Payment covers the time period of May 1st through April 30th.

PAYMENT OPTIONS:

Monthly Electronic Fund Transfer (ACH)

US Mail or online bill pay to Candlewick's lockbox (27 N Wacker Dr. #825, Chicago IL 60606-2800)

Online one time payment via echeck or credit card (MasterCard, or Discover). There is a \$14.95 convenience fee if paid via a credit card. Log into www.smartstreet.com and select "Online Payments"

Pay in Person at the Association Office by check or cash. Credit cards are not accepted for dues payments in the office.

DELINQUENT ACCOUNTS:

An account is considered delinquent if payment in full is not processed before May 1st or an Electronic Fund Transfer Agreement is not submitted by May 1st. To be considered current, monthly payment of dues is only allowed if processed via an Electronic Fund Transfer (ACH). All delinquent accounts will proceed through the Collection Action Process.

NSF CHECK OR NSF ACH:

An account that has an electronic payment or check returned unpaid by the financial institution will be charged \$35 and mailed a letter notifying them that if payment is not received in 5 business days then c-pass, guest list and member i.d. card privileges will be suspended until payment is received in full.

If an ACH is returned THREE times or your bank account is closed between May 1st and April 30th then the electronic funds transfer agreement will be terminated and the entire balance is due. If payment is not received your account will proceed through the Collection Action Process.

CITATIONS:

Citations must be paid within 15 days of the date of the letter stating that the citation was reviewed by the Citation Review Commission and/or charges applied to your account. After 15 days, c-pass, guest list and member i.d. card privileges will be suspended until payment is received in full. The balance due on citations will proceed through the Collection Action Process.

COLLECTION ACTION PROCESS:

30 days Past Due - 7% interest is added to the account

40 days Past Due - A letter is mailed giving notice of intent to lien. If payment is not made within 10 days, then c-pass, guest list, and member i.d. privileges will be suspended.

50 days Past Due - A lien and a lien fee of \$100 will be placed on your account unless there is already a valid lien placed on your property. Your c-pass, guest list and member i.d. card privileges will have been suspended.

60 days Past Due - Account is sent to the attorney for collections. Further collection actions may include a Notice of Demand, Money Judgment, Garnishment and a Forcible Entry and Detainer Lawsuit.

Candlewick Lake News

The Candlewick Lake News is the primary source of information and communication to all its members. The News is now mailed to individual homes in the community. Property owners who reside offsite will also receive the News by presorted postal standard rate. Additional copies of the News are available at the East and West Gates, Rec Center and at the Association Office. In addition, the news is electronically available on the website. For ad info, RBM Designs at 815-742-8333.

ACH REMINDERS

If you had an ACH processed in March, we will process the next payment in May unless otherwise directed by you.

There is no ACH withdrawal in April.

A new form is not needed unless you need to make changes to your account.

A stop form needs to be completed if you pay your dues in full, so we can terminate your ACH withdrawals.

The ACH amounts beginning May 1, 2022, are listed below.

ACH AMOUNTS
5/1/22 – 3/1/23
\$119.63
\$149.53
\$179.44
\$209.35
\$239.25

APPROVED 2021-2022 FEE SCHEDULE

FY 2021-22

Association Dues - Single Lot (Annual Fee)	951.00
Long Term Capital Reserve - Single Lot (Annual Fee)	267.00
Associate Member/Tenant Fee (Annual Fee)	450.00
C-Pass –Owner of Record/Resident - each	25.00
C-Pass – Guest/Contractor - each	35.00
Replacement ID Card	5.00
Pool Pass Non-designated Limited to four	30.00
Daily Pool Pass	5.00
Daily Fishing Permit - guests Limited to five per day	10.00
3 Consecutive Day Fishing Pass - Guests	15.00
Fishing permit non-designated Limited to four	30.00
Security House Checks calendar month	45.00
Storage Area – Large sites – Yearly Rental *	170.00
Storage Area – Small Sites – Yearly Rental *	130.00
Dock Rental – Marina Docks *	325.00
Dock Rental – Stationary Docks	195.00
Boat Rentals- kayaks (\$20 deposit or license) children required to wear life jacket \$2.00/person rental	5/hr
Building Rental	
Outpost Rental - (Half day, 5 hours or less) + deposit (\$200)	100.00
Outpost Rental - (Full day) + deposit (\$200)	180.00
Golf Course Clubhouse Rental (Half day, 5 hours or less + deposit \$200) Bartender included	225.00
Golf Course Clubhouse Rental (Full day, 10 hours + deposit \$200) Bartender included	375.00
Rec Center - Full Lakeview Room (2 hour minimum, \$300 cap) \$200 deposit	45/hr
Rec Center - Lakeview Room - After Hour Rental Fee - Additional per hour	30/hr
Pavilion + \$25.00 deposit	25.00
Miscellaneous Fees	
NSF Bank Fee	35.00
Tenant Registration Fee	100.00
Paid Assessment Letter	30.00
Citation Review Maintenance Fee	25.00
Incoming fax	0.50
Outgoing fax	0.50
Copies	0.10
Document Retrieval Fees	18.50/Hr
Home Construction	
Application Fee	30.00
Construction Fee- Non-refundable	1,000.00
Refundable Clean-Up Deposit	1,500.00
Building Permit	30.00
Inspection Fee	50.00
Refundable Clean-Up Deposit inspection over two	25.00
Garage & Remodeling	
Refundable Clean-Up Deposit	750.00
Building Permit	30.00
Inspection Fee	40.00
Renewal Fee	30.00
Miscellaneous Construction	
Building Permit	15.00
Inspection Fee	25.00
Savannah Oaks	
Non Resident Green Fees - 1st Nine Holes	9.00
Non Resident Green Fees - Each Round After 1st Nine Holes (same day)	6.00
Twilight - Unlimited Play Monday - Thursday 4:00 pm till dusk	7.00
Cart Rental - 1st Nine Holes	8.00
Cart Rental - Each Round After 1st Nine Holes (same day)	4.00
Pull Cart	4.00
Recreation Center	
After School Care (daily)	13.00
Schools Out Care (daily)	25.00
Summer Camp (daily)	25.00
Gym Pass (daily fee without a valid Candlewick ID)	3.00
Fitness Center Resident Extended Hours Pass (monthly)	10.00
Replacement Extended Hours Fitness Card	10.00
Fitness Center Daily Guest Pass	3.00
Dog Park Tag *	10.00
Programs	Vary
* \$25 Deposit for Storage Area, Marina Dock Rental and Dog Park Keys	

News

General Manager's Report

by Theresa Balk
tbalk@candlewicklake.org

- Starting March 1, our Candlewick Roads are posted. This means there are restricted weight limits on vehicles that are allowed in. The reason we have roads posted every year is to protect our roads. The amount of time that we have the postings in effect depend on the weather. We lift the postings when all the frost is out of the ground and the moisture stops bleeding through the cracks.
- By the time this report is published, the election will be over. The ballots are due in the office by 4:30 PM on 3-10-22. The ballot counting will take place on 3-12-22. If we have a quorum of members at the Annual meeting, the new board members will be sworn in on 3-20-22.
- The Annual Meeting is Sunday, March 20, 2022, at 1:00 PM. Once a quorum has been established, the minutes of the 2021 meeting will be approved. The Election results will be certified. The Annual Report will be distributed, and the new Board members will be sworn in. This will be followed with time for Public Comment. The Candlewick Volunteers will be acknowledged at the meeting with a reception to follow.
- The 2022-2023 budget was approved at the Special Board of Directors meeting held on 3/1/22. The total operating budget for 2022-2023 is \$2,360,542. The total capital reserve budget for 2022-2023 is \$664,500. This means for a single lot; the annual Association dues are \$1,267.00. This is a \$49 increase from last year.
- At the February Board Meeting, the Board voted to allow residents to be able to walk across the dam. This was approved on a one-year trial basis. You should walk on the top of the dam only, staying off the sloping sides. You may not ride your bike across the area or fish from any part of the dam. Sledding on the dam is never allowed. If you bring your dog, please remember to bring a bag for deposits. Access to this area for walking only is from sun-

- rise to sunset. This privilege will be revoked if residents to not follow the rules. If anyone is found to be throwing the rip rap rocks into the lake or causing any damage to the area, there will be vandalism citations issued.
- We continue our process of converting our software from TOPS to Northstar. If anyone has gone through software conversion, you know that things never go according to plan. As we continue to move forward with the process, everyone is learning the new system and adapting. Thank you for your patience. Our new website should be ready to go by April 1st. We will be sending out an e-blast with additional information when we are ready to go.
- Lake Conditions: The lake level was ten (10) inches below pool as of March 8, 2022. There are now areas of open water.
- A survey went out to all lakefront property owners to see if they would be interest in a supplemental program to chemically treat the rooted aquatic plant growth around their boat dock, boat lift, and swim beach area outside the area that our harvester can access. There were 104 lakefront owners responding. The subcommittee will evaluate all responses and a report will be available at the next Lake Management meeting.
- A survey was sent out by the Rec Commission looking for interests in programs and classes to offer residents.
- EPA Grant: The floating islands are on schedule for delivery end of April with installation planned for early May. The contract for the upstream project has been awarded to Ayre Excavating.
- 50th Anniversary Celebration. The planning group continue to meet working toward a successful event. Mark your calendar for June 12th. Entertainment includes the Ski Broncs, Blooze Brothers, and Pickles the Clown. The Candlewick History display is available for viewing in the Recreation Center. If you want to learn about the history of our community, spend some time looking at the

- great display. This display will continue to grow as we lead up to the Anniversary Celebration on June 12th.
- The Savannah Oaks Clubhouse is set to open on April 1st, opening early so you can watch the semi-finals and final game of the NCAA tournament. The golf course will open on April 8th weather permitting.
- Savannah Oaks Super Bowl party (2/13) had 38 attending, Pub Trivia (2/19) had 28 attending, and the Daytona 500 Party (2/20) had 46 attending.
- Dues Raffle tickets are now available. Tickets can be purchased for a cost of \$5.00 each at either the Administration Office or the Rec Center until April 18th. The winners will have the amount deducted from their Association dues as a credit, no cash or checks will be distributed. The drawing will be held at the April 19th Board of Directors meeting.
- Events held this month included Valentine Bingo (2/11) had 62 attending, The Ceramic Painting Class scheduled for 3/19/22 was cancelled due to lack of participation. Multi-District Fire Departments held an ice rescue training on the lake (3/1).
- Running Programs: Afterschool Program (8 – 17 children), CWL Morning Exercise Group, Kids Gym, DVD Zumba Class, Pony Canasta Cards on Wednesdays, Candlewick Crafters), Book Club, and the CWL Biggest Loser Challenge.
- Community events coming up include Craft/Vendor Fair (3/12), Lunch with the Easter Bunny (4/9), Annual Meeting of the Members (3/20). Boone County Health Department COVID-19 vaccination clinic (3/21), and Bird Watching Lecture (4/3). Food Truck Monday will be back starting April 11th. Savannah Oaks Clubhouse events include watching the Masters Tournament (4/7 – 4/10), Pub Trivia (4/23), Cinco De Mayo Party (5/5), Kentucky Derby (5/7), Season Opener Tournament (5/7), Pub Trivia (5/14), and Memorial Day Tournament (5/28).

Public Safety & Building Citations

ADDRESS	UNIT/LOT	VIOLATION	FINE
312 Talladega	4-034	Holiday lights	\$50.00
725 Marquette	4-306	Holiday lights	\$50.00
510 Bounty	3-197	Speeding 36 mph	\$150.00
244 Briar Cliff	8-116	Speeding 35 mph	\$100.00
203 Briar Cliff	8-009	Speeding 34mph	\$100.00
114 Brandywine	2-007	Christmas lights still On	\$50.00
110 New Foundland	3-175	Christmas lights still On	\$50.00
100 Ambrose	3-217	Speeding 35 mph	\$100.00
1123 Candlewick	4-032	Over D plate overnight prk	\$50.00
412 Talladega	4-042	Garbage can visible	\$50.00
412 Talladega	4-042	Failure to maintain property	\$50.00
418 Talladega	4-045	Disobeyed stop sign	\$100.00
215 Hastings	4-164	Disobeyed stop sign	\$100.00
616 Candlewick Dr	5-068	Over D plate overnight prk	\$50.00
218 Bounty Dr	5-115	Garbage can visible	\$50.00
100 Valhalla	5-158	Waste/Debris on property	\$50.00
100 Valhalla	5-158	Illegal Structure	\$50.00
100 Valhalla	5-158	Failure to maintain property	\$50.00
100 Valhalla	5-158	Trash/debris on property	\$50.00
100 Valhalla	5-158	Unregistered vehicle	\$100.00
100 Valhalla	5-158	Derelict Vehicle	\$100.00
106 Staffordshire	5-164	Derelict Vehicle	\$100.00
106 Staffordshire	5-164	Failure to maintain property	\$50.00
106 Staffordshire	5-164	Failure to maintain property	\$50.00
106 Staffordshire	5-164	Derelict Vehicle	\$100.00
106 Staffordshire	5-164	Trash/debris on property	\$50.00
128 Valhalla	5-199	Christmas lights still On	\$50.00
243 Rochester	5-247	Failure to maintain property	\$50.00
1123 Candlewick Dr	6-032	Parking violation	\$50.00
1123 Candlewick Dr	6-032	Trash/debris on property	\$50.00
1123 Candlewick Dr	6-032	Unregistered White Bus	\$100.00
1123 Candlewick Dr	6-032	Unregistered Black Porsche	\$100.00
1123 Candlewick Dr	6-032	Failure to maintain property	\$50.00
105 Constitution	6-163	Fall & Boo sign still up	\$50.00
105 Constitution	6-163	Failure to maintain property	\$50.00
210 Tamarack	7-085	Parking Violation	\$50.00
204 Thornhill	8-157	Garbage can visible	\$50.00
204 Thornhill	8-157	Trash/debris on property	\$50.00
204 Thornhill	8-157	Parking on grass	\$50.00
101 Thornhill	8-166	Disobeyed stop sign	\$100.00
112 Liverpool	9-004	Parking Violation	\$50.00
118 Heathcliff	10-040	Parking Violation	\$50.00
118 Heathcliff	10-040	Nuisance violation	\$75.00
205 Lamplighter	10-153	Christmas lights still On	\$50.00
307 Lamplighter	10-182	Failure to maintain property	\$50.00
1123 Candlewick Dr	6-032	Failure to maintain property	\$50.00
1123 Candlewick Dr	6-032	Trash/debris on property	\$50.00
1123 Candlewick Dr	6-032	Unregistered White Bus	\$100.00
1123 Candlewick Dr	6-032	Unregistered Black Porsche	\$100.00
1123 Candlewick Dr	6-032	Unregistered White Mercury	\$100.00
243 Briar Cliff	8-029	Waste cans visible	\$50.00
136 Columbia	6-116	Waste cans visible	\$50.00
251 Briar Cliff	8-034	Trash/debris on property	\$50.00
272 Briar Cliff	8-105	Speeding 40mph	\$150.00
204 Thornhill	8-157	Waste cans visible	\$50.00
204 Thornhill	8-157	Trash/debris on property	\$50.00
508 Lamplighter	1-097	Waste can out after p-up	\$50.00
208 Brandywine	2-026	Speeding 36mph	\$150.00
508 Lamplighter	1-097	Waste cans out after p-up	\$50.00

A Matter of Record

TOTAL HOMES CONSTRUCTED

Homes Complete: 1823

Under Construction: 1

Total: 1824

NEW HOUSES APPROVED: None

MISC. CONSTRUCTION APPROVED:

Unit 3 Lot 128 – 305 Bounty Dr. NE

Refuse Enclosure

Unit 4 Lot 310 – 807 Marquette SW

Solar Panels

Unit 5 Lot 18 – 930 Candlewick Dr. NE

Driveway

Unit 5 Lot 59 – 634 Candlewick Dr. NE

Tree Removal

Unit 5 Lot 60 – 632 Candlewick Dr. NE

Boat Lift

Unit 6 Lot 91 – 135 Columbia NW

Color Change

Unit 6 Lot 249 – 1658 Candlewick Dr. SW

Boat Lift

Unit 6 Lot 253 – 1666 Candlewick Dr. SW

Pergola

Unit 6 Lot 271 – 1685 Candlewick Dr. SW

Color Change

Unit 6 Lor 411 – 1916 Candlewick Dr. SW

Door Replacement

Unit 7 Lot 197 – 121 Gables SW

Color Change

Unit 8 Lot 5 – 103 Briar Cliff SW

Color Change

Unit 8 Lot 90 – 102 Fledgling Way SW

Tree Removal

Unit 10 Lot 167 – 108 Galleon Run SE

Stone Siding

Unit 11 Lot 10 – 420 Staffordshire NE

Solar Panels

Welcome New Owners

Benedict Dr. SW DORI HAYES/RICHARD BARON, SR

Birch Dr. SW JANET & GLENN O'CONNELL

Brandywine Dr. SE DARIEN ROSSI/JUSTIN O'LEARY

Brandywine Dr. SE JERZY PIOTROWSKI

Candlewick Dr. NE DAVID KUCHARSKI

Candlewick Dr. NE KEVIN O'ROURKE

Candlewick Dr. SW SCOTT & STACIE STUCK

Candlewick Dr. SW BARRY LEVY/AMY FONG

Constitution Dr. SW KAREN LASSA

Gables Dr. SW RYAN A. MCGUIGAN & ADRIANNA GONZALEZ

Hastings Way SW JEFFREY GERMAN & KIMBERLY FLOYD

Liverpool Dr. SE CHARLES & JULIE NELSON

Pembroke Rd. SW WILLIAM DENNIS

Picadilly Dr. SE LUIS VAZQUEZ GUZMAN

Poseidon Ln. SW DANGELO ARELLANO

Queensbury Pl. NE RENEE PHIFFER

Savannah Dr. JANET & GLENN O'CONNELL

Talladega Dr. SW MARQUISE BAILEY

Tamarack Hollow Dr. SW DAVID TRAN

Valhalla Dr. NE STATELINE INVESTMENTS, LLC

**Boat Dock Balance Extended
to July 1, 2022.**

News

MOWING DATES

The mandatory mowing dates for vacant lots are as follows: May 15th, June 15th, July 15th and September 1st. If you are the owner of a vacant lot, please make arrangements to have your lot mowed prior to these dates, whether you do it yourself or hire a contractor. If the lots are not mowed, a citation will be issued and Candlewick Lake will mow the lot and you will be charged a fee for that as well.

All lots that have a house on them must be mowed on a regular basis so as to keep the property looking neat.

Please be reminded that it is the responsibility of each property owner to mow and maintain the ditch area in front of their property. Trimming around utility boxes, sign or mail box posts, trees and any other structure on the lot is also required. Please be sure to mow the entire ditch, up to the road shouldering. If you hire a contractor to mow your lawn or vacant lot, be sure they are aware of the rules as well.

CWL Lake Issues:

April 2022

CAUTION --- the ice is melting, Is it ICE or OPEN WATER?

When the lake is back to open water, will you and your watercraft be ready? We continue to remind those that enjoy using our lake the importance of cleaning all your water toys – equipment – boats of all types – motors and trailers.

Please understand the harm that Aquatic Hitchhikers cause. CWL will continue to monitor the health of our lake – especially for the Hybrid Milfoil.

Hopefully MOTHER NATURE will work in our favor for a better spring and summer season to enjoy our beautiful lake and all it has to offer.

Reminder about LITTERING on the LAKE, in the PARKS and on the ROADWAYS: this is all part of YOUR HOME. After the spring thaw, we all see what has gathered along the roadways. Then the rains come and wash the trash down toward and into the lake. If out for a walk, please take a little extra time to help keeping OUR CWL HOME clean.

Boaters and Fisherman – take a little extra time to refresh yourself with any State Laws and Association Rules.

Questions have been asked about the piles of tree tops / branches placed about the frozen lake. Answer is that these special piles will become habitat for our fish. The special piles have been placed into areas with water depth of ten feet or greater for safety – they are weighted, and their locations have been recorded and been added to the CWL lake map at the Association Office.

As always – If you have questions – please know that you are welcomed at the monthly Lake Management meetings, the second Tuesday each month – 6:30pm. *Lake Management Commission-Education (P. Cangelosi)*

GARDEN FENCES

In June 2021, the Environmental Control Committee changed the rules regarding garden fences. As a reminder, below are the rules regarding what is and isn't allowed.

1. Only metal fence posts may be used. No plastic or wood posts or wood of any type is allowed.
2. The only allowable fencing is metal welded wire fence or metal chicken wire fence. Chain link fence is prohibited.
3. The maximum allowable area a garden may be fenced in is 350 square feet and may not exceed 3' in height.
4. A top on the fence or cage configuration is prohibited.
5. Garden fences are prohibited in the front yard (street side of the property).
6. Garden fences must be 10' away from the side lot lines and 5' away from the rear lot line and may not be on the common ground. For lake front property a garden fence may be no closer than 35' to the lake.
7. Trimming is required around the fence.
8. If a garden fence is installed and a garden is not planted the following year the fencing must be removed and the area restored with grass.
9. Existing garden fences will be grandfathered but if a garden is not planted the following year the fence must be removed.

CWL History continued from page 1

Candlewick Lake home owners in an article in our newspaper, "If you can swing a hammer or plant a tree; help with the food or just tell jokes; we need you. Leave your name and number at the office and the Parks Committee will get in touch with you. Remember, every dollar saved on labor costs is another dollar we can spend on trees, piers, bar-b-cue grills, picnic tables or sand, etc." Volunteers came together at the former North Beach to build a shelter, plant trees, repaint the bath house and install BBQ grills. As a result of these efforts, when the Name a Park contest was held, this park was renamed Friendship Park.

This same spirit of community involvement has served our community well through the years.

During 1979 - Candlewick Lake participated in the Highland Hospital's 21st Tour of Homes. Tickets sold for \$2 each, and all proceeds went to the hospital. Tickets were used as an entrance pass. The Tour consisted of six homes, four of which were in Candlewick Lake. Our four home owners graciously opened their homes, and all residents donated baked goods for our visitors when they stopped by the clubhouse for coffee and cookies.

Over 400 cars signed in our entrance register and Candlewick Lake took a step forward in creating good will with Belvidere and neighboring communities.

In 1985, the Candlewick Lake Open House was the culmination of months of preparing for the occasion. Because of the many volunteers, the first solo open house was a huge success. Maintenance crews and volunteers cleaned the clubhouse. Property owners donated use of their mounted fish to decorate the walls, volunteers served 500 meals, teens helped with traffic at the front gate and other residents arranged for the ski show and tennis tournaments. Approximately 1,200 visitors were able to meet property owners at a clubhouse luncheon. Events were planned: roaming clowns, live music, ski show, tennis matches, pool events, ending with a bus ride tour around the lake.

The event provided fun for our residents and a peek behind the gates for our neighbors to meet CWL home owners.

Several times over the years, CWL joined with other area pools and lakes to participate in a Swim-a-Cross. This is an event in which a swimmer has up to 60 minutes total to swim pledge laps. The money raised at those events enabled the American Red Cross (Rockford River Chapter) to support vital Red Cross Programs in Boone, Ogle and Winnebago Counties; which included, swimming classes, lifeguard training, adapted aquatics, first aid and CPR training as well as providing disaster relief and emergency services to all, including military families.

In 1989, Candlewick hosted fishing classes as part of Boone County Conservation District's "High Flyer Program." The class was scheduled for one day and consisted of fishing in the morning, followed by ten-year-olds cleaning, cooking and eating their catch. The instructor was Ken Swanson, a CWL property owner.

A sailboat race was held in 2001- Because of the size of our lake, the Rock Valley Sailing Club asked for and received permission to hold a sailboat race on our lake –

Medication Disposal Box

The Boone County Drug Prevention Coalition brought out a medication drug drop off container and it has been securely installed in the lobby of the Administration Office. It is a safe, environmentally friendly and convenient place to discard your expired drugs or medication you are no longer taking. The goal is to get unused medication out of the household where they could be misused. Flushing medications down the toilet or throwing them in the garbage are not good options because it allows the drugs to get into our watershed. Access to the drug drop off container is during normal business hours.

to the delight of all!

Candlewick Lake celebrated the first Capron Rescue Squad Day in 1980. All members of the Rescue Squad were invited to come to Candlewick Lake for a day of fun using our amenities.

Our Annual Appreciation Day expanded to include all Emergency Service Providers who aided our community including Capron Rescue Squad, Fire Department #3, Boone County Sheriff and EMA Team.

It is through the efforts of our early home owners and those that followed, that we have the many amenities we now enjoy. Our amenities have always drawn people to our community. We have done well in keeping the original dream alive; although some amenities have changed their locations, names, activities. We have also expanded some and moved on to other new ones.

The clubhouse is now our Recreation Center, the teen center is now the Outpost, the campground was replaced by Savannah Oaks Golf Course and Clubhouse.

For decades, residents have enjoyed our parks, lake, beaches, pool, Rec Center, teen center and now Savannah Oaks along with a multitude of activities and events. There was always something going on...

For kids: 3 Days of Summer Olympics, Frisbee golf, baseball, Hit-Run & Field contest, ice skating at the 30'x40' rink behind the teen center, meetings and activities for 4-H, Brownie Troop 192, Cub Scouts 77, Boy Scouts 77 and more.

Looking for some family fun? Luaus, potlucks and pig roasts, mud volleyball, fishing tournaments, basketball shooting contest, casting tournament, water polo and Concert in the Park among others.

Ready for some holiday parties and events? Burning of the Witch and the Haunted Halloween Walk of Terror! Christmas Magic Party, Light up Candlewick with outdoor Christmas decorations contest. And how about our annual 4th of July celebration that ends with residents gathering lakeside for a terrific fireworks display?

What about some adult fun? Anyone up for wine & cheese tasting, moonlight bowling, Shipwreck Party a la Gilligan's Island or Whoopi Night are just a few.

Our residents have always participated in our community services through committees as well as through our adult and youth social groups (Flames, Quilting Guild, Scouts, 4-H etc.)

We have not only built, maintained and used our amenities for our own enjoyment, but have shared and offered them to our neighbors as a means of expressing pride in our community, providing support and service to others and giving thanks to those first responders who continue to serve all of Candlewick.

What residents have seen over our last 50 years is a constantly changing environment that has grown beyond what the original developers envisioned when they turned Candlewick Lake over to the Association property owners.

There were skeptics when Candlewick Lake was in the planning stages that said it would never happen, but it did happen, and it is still happening - evolving. Next month more about Candlewick's History - Part 4.

Mowing of Vehicle Storage Area

The mowing dates for vacant lots also applies to the Vehicle Storage Area. If you rent a space in the Vehicle Storage Area and leave your item(s) on the site during the mowing season, you must mow and trim around anything in the space by the four mowing dates, which are May 15th, June 15th, July 15th and September 1st. If you do not mow and trim, you must remove your item(s) from the storage site prior to designated mowing dates so that Maintenance can mow. If the sites are not mowed, a citation will be issued. No warnings will be given.

Citation Reminder & No Show Fee

When you come in to the office to sign up for Citation Review a reminder letter will be given to you, listing the date, time and location of the review. At the bottom of the citation form itself, the same information is included. No reminder letters will be mailed out.

If a Member, Associate Member or Renter who requests a citation review hearing and fails to attend or request a continuance (within the required time frame), the Commission will find the citation valid, an additional \$25.00 fee will be charged to your account and you will not be able to appeal the citation any further.

Yard Waste Pick Up
Waste Management will
start picking up yard waste
on April 7, 2022.

You won't get an unsolicited phone call but we'll be here when you need us.

Cemetery Lots \$850-\$900
Grave Openings \$950 (Weekends Slightly More)

Pre-Burial Arrangements • Cremation Burials
 Marker and Memorial Sales • No Pressure Sales

Frank Lloyd Wright Pettit Chapel

BELVIDERE CEMETERY ASSOCIATION
1121 N. Main, Belvidere • 815-547-7642

www.BelvidereCemetery.com

Annual Report

Annual Report 2022

The following is a brief overview of some of the tasks undertaken by the various departments and committees/commissions throughout the past year.

ADMINISTRATION

- Board Meetings: The Board meetings in January, February, and Special Board meetings on 3/2 and 3/9 were held through the Virtual "Go to Meeting" forum. The remainder of the meetings were held in person at the Rec Center with social distancing encouraged.
- 2021 Annual Members Meeting: Notice of the Annual meeting along with proxies were mailed out on 2/17. The Annual Members meeting was held in person and through the Go to Meeting forum on 3/21. A quorum by proxy and in person was obtained. Minutes of the 2020 Annual Meeting were approved, the election was certified, Bonnie Marron, David Wiltse, and Jenni O'Connell were sworn in. The annual report was presented. There was time allowed for public comments.
- Board of Directors Election: There was an election for three open Board positions, all three-year terms. The Candidate's Forum was held in person with a limit of 50 people and through the Go to Meeting forum on 2/13. 2101 ballots were mailed out to members in good standing on 2/17. The ballots were due back on 3/11 and counted by volunteers on 3/13. The election results were as follows: 330 Bonnie Marron, 300 David Wiltse, 278 Jenni O'Connell, 256 Josh Bohling, 228 Shari Replogle
- Election of Board Officers: The election of officers was held at the 4/20 meeting. The results were: President: Chuck Corso, Vice President: Dave Wiltse, Treasurer: Ken Dillenburg, Secretary: Randy Budreau. Bonnie Marron was elected treasurer in November to fill Ken Dillenburg's vacancy, she will also fill the open ECC position.
- Board Member Appointment: At the Special Board meeting held on 11/2, the Board appointed Josh Bohling to fill the vacancy from Ken Dillenburg's resignation.
- COVID-19: We followed the Governor's orders for COVID protocol. Residents were encouraged to use the drop box at the Administration Office for making payments dropping off ballots, proxies, and registration materials.
- Employees: The Administration staff consisted of 7 Full-time employees and 1 Part-time employee. This includes the following positions: General Manager, Accounting/Office Manager, Accounting Assistant/Accounts Receivable/Customer Service, Customer Service/Accounts Payable, Building Inspector/Administration, Human Resource/Administration, IT Manager/Communications, and part-time Customer Service.
- Employees Service Awards: Stella Rasmussen (5 years), and Valerie Alt (25 years) were recognized for their years of service.
- Budgets: The budget hearings for the 2021-2022 budget were held on 2/13 and 2/21, the proposed budget was published in the February paper and available on the Candlewick website. The Board of Directors adopted the Operating and Reserve budgets on 3/2 with a \$5.00 annual increase. Dues for a single lot were \$951 for Operating Expenses and \$267 Reserves for a total of \$1,218.00. The approved budget was published in the April paper. The Board received the proposed 2022-2023 budget for review on 12/5. Budget workshops were held on 12/7 and 12/28.
- Annual Invoices: The invoices for the 2021-2022 Dues/Reserves Assessments were mailed out on 3/26 along with information on the ACH procedure, amenities, payment options, rental restrictions, and member ID cards. Property Owners were strongly encouraged to use the drop box, e-mail, or fax during the registration process because of COVID restrictions.
- Annual Audit: The 2020-2021 Annual Audit was completed by Kutchins, Robbins & Diamond, Ltd. It was accepted by the Finance Commission and the Board of Directors.
- Road Postings: The roads were posted on 3/4 with the restrictions lifting on 3/31.
- Community Events: Community Blood Drives (1/18 and 6/21). The Community Clean Up (4/24). Caledonia Road Clean (5/1). The Boone County Health Department sponsored mobile vaccine clinics (6/29 and 8/28), Free Pontoon Boat Rids (8/28).
- Lake & Links: This was cancelled this year due to COVID.
- Dues Reduction Raffle: The raffle drawing was held at the April Board meeting. Five winners received a \$581 credit on their account.
- Concert in the Park: Universal Joint was the featured band (7/25). Food trucks were on hand for the evening.
- Ice Rescue Training: North Boone Fire District 3 held an Ice Rescue Training session 2/23.
- Trick or Treating: Trick or Treating took place on Sunday, 10/31, from 2:00 PM – 6:00 PM. Food trucks were available.
- Volunteer Appreciation Dinner: This was cancelled due to COVID.
- Software Conversion from TOPS to NorthStar: The Board approved the software conversion and work began in July with an anticipated go live date of 2/1/23.
- 50th Anniversary Celebration: Planning for the Anniversary Celebration started in late spring. The first meeting for volunteers was held on July 29th. The group continued to meet throughout the year, coming to the Board with their recommendations.
- Ad Hoc Committee to Promote Lot Sales: This was formed to promote the sale of vacant lots. Following their meetings, they have presented recommendations to the Board.
- Legal: Our designated legal counsel is Scott E. Pointner from Rathje & Woodward, LLC. Hinshaw & Culbertson was retained for contract negotiations and LGLJ, LLC was used for collections.
- Lot Purchase: 106 and 108 Savannah Dr., were purchased from the Boone County Trust during their tax sale for \$797.00

each.

- Liens: A total of 82 lien warning letters were sent; 11 liens were placed.
- Bad Debt: \$238,340.41 was written off for bad debt. Of that total, \$109,918.77 was dues.
- New Owners: Processed 205 new owners of which thirty-five were lots to Boone County.
- Payments: There was \$327,005.72 processed through Smartstreet. There was \$1,271,121.67 processed through ACH.
- C-Passes: There were 1,432 new C-passes issued.

PUBLIC SAFETY

- Employees: The Public Safety Department consists of 1 Chief of Public Safety, 1 Deputy Chief, 6 Full-time, 7-9 Part-time, and 4-5 Seasonal Staff. This includes Patrol Officers, Gate Officers, and Lake Patrol Officers.
- New Employees: There were 13 new employees added to the department this year. 4 Patrol Officer (crossed trained in patrol and gate), 5 Gate Officers, and 4 Lake Patrol Officer were hired and trained.
- Calls for Service: The Public Safety Department performed 14,142 calls for service.
- Gate Entries: There were 241,713 entries at the East Gate and 47,097 entries at the West Gate totaling 288,810 gate entries for the year.
- Traffic Violations: There were 174 traffic violations issued this year, 67 stop sign and 107 speeding violations.
- Ordinance Violations: There were 1203 warnings and 403 ordinance violations issued.
- Vehicles: There were 9 vehicular burglaries to unlocked vehicles and 1 call for a vehicle whose back window was damaged.
- Lake Patrol: Lake Patrol officers checked 278 boats this year and 345 licenses. Our Lake Patrol officers had two rescues this year. One rescue involved 2 subjects that were in distress after they had fallen out of the canoe. Both subjects were pulled to safety. The other rescue involved a subject who had fallen out of his kayak and was struggling to stay above water. The Officer was able to keep them above water and help them back into the kayak.
- Vandalism: One subject was cited \$500 for vandalism to a vehicle after shooting out a back window with a BB gun.
- Purchases: Equipment purchased this year included a C-pass reader for the East Gate, a handheld radio, pads and batteries for the AEDs, a chair for the gatehouse, new boat seats for the Lake patrol boat, First Aid supplies, 4' x 6' American flags, and patrol equipment such as O/C spray, handcuffs, flashlights, and batons.
- Training: In-house training included CPR/AED, O/C spray, handcuffing, radar, and expandable baton training. Boat Safety Training was provided to all Lake Officers. State of Illinois Boat Safety training was completed on-line.
- Disaster Action Plan: The CWL Public Safety Disaster Action Plan was updated.
- Tornado Sirens: Fulton Siren Service continues to conduct the annual Tornado Siren maintenance.
- National Night Out: Chief Matt Studt and the Public Safety Department hosted the night on 8/3. It was the biggest National Night Out to date. It was a great night to meet Sheriff Dave Ernest and many of the Boone County Emergency Responders while enjoying great company and good "ice cream". EMA had two vehicles, NBF3 had multiple trucks and their ambulance, Capron Rescue had their ambulance and the Sherriff's Department brought their mobile command unit.

MAINTENANCE

- Employees: The Maintenance Department consists of the Maintenance Manager, 5 Full-time Maintenance, 2 Part-time Maintenance, and 2 -3 Seasonal staff.
- Building Maintenance: Fire extinguisher and emergency light inspections were completed on a monthly basis.
- Gate Maintenance: Damaged gate arms were repaired or replaced throughout the year. Cameras were also repaired and adjusted. Routine maintenance was performed on the gate openers.
- Boat Docks: The marina boat docks and the fishing docks were installed and removed by Rock River Enterprises. Maintenance installed and removed the stationary docks and the launching ramps.
- Lake Maintenance: Buoys were switched out in the spring and fall. The aerators and thrusters were checked daily. The dam was inspected weekly as well as after heavy rains. Maintenance was out with the harvester and the skimmer throughout the spring and summer picking up algae and weeds.
- The outlet structure gate was opened, lubricated, and closed per our dam permit. Spillway was maintained year-round. Maintenance applied Phoslock on 4/14 to 11 acres which included the Dip, Inlet Cove, and Fisherman's Cove to help bind the free reactive phosphorus. There was a treatment of Aquathol K and Cutrine Plus for weeds and algae on 5/17 and 5/18. There was a surface treatment of Cutrine Plus on 5/19 and 5/20. There was a complete shoreline treatment of Cutrine Plus for subsurface and top surface algae on 6/2. There was a shoreline treatment of Cutrine Plus for algae on 6/15, 6/30 - 7/1, 7/14, 7/28. Clarke Aquatics was here on 9/8 to spot treat for Hybrid Eurasian milfoil.
- The boat launch at Castaway was pulled at the end of September because of the low lake level.
- Road Maintenance: Road maintenance and repairs throughout the year included road shouldering, picking up broken pieces of asphalt, and patching potholes. Speed humps were painted throughout the community, curbing was painted at the Rec Center. Salting and plowing were done throughout the community during the fall and winter as needed.
- Snow/Ice Removal: Roads were plowed and salted when needed.
- Trees: Dead or fallen trees throughout the community were

removed.

- Mailbox Posts: Mailbox posts were replaced when damaged or knocked down.
- Street and Road Signs: Street and Road signs were maintained throughout the community.
- Pool: The pool and pool buildings were cleaned and prepared for opening, maintained during the season, and closed and winterized at the end of the season.
- Mowing: Mowing equipment was prepped. Maintenance mowed Candlewick Lake empty lots, the areas above and below the dam, camper storage and the maintenance area and the properties that were not maintained by the property owners.
- Equipment: All equipment was maintained on a regular basis and repaired when needed. If Maintenance could not make the repair, it was outsourced. The state truck inspections were completed when necessary.
- Weed Harvester: The new weed harvester and conveyor trailer were delivered April 15th. The maintenance department received training on the operation and maintenance of the equipment.
- Turf Maintenance: The Turf Maintenance Contract was awarded to Area Services for 2021.
- Fire Inspection: The Annual Fire Inspection was completed by North Boone Fire District #3 on 8/4.

SAVANNAH OAKS

- 2021 Season: Savannah Oaks Golf Course opened for the season on 4/16. The final day of golf was scheduled for 11/15. Due to exceptionally nice weather, carts were allowed back out on the course 11/20 and 11/21.
- Events: Events and programs held at Savannah Oaks this year included: Super Bowl Party (2/7), NASCAR party (2/14). Pub Trivia (5/22, 6/19, 8/7, 9/11, 10/16, 11/20, 12/11) Bingo (6/11, 6/25, 8/13, 8/27, 9/10, 9/24, 1/8, 10/22, 11/12, 12/10), Kentucky Derby Watch Party (5/1), Cinco de Mayo (5/5), Season Opener Tournament (5/8), Memorial Day Tournament (5/29), 4th of July Tournament (7/4), Cruise Night (7/28 and 10/16), Friends of Savannah Oaks Tournament (7/31), Youth League Tournament (8/7), The Labor Day Golf Tournament (9/5), Halloween Party (10/30), Bears vs Packers Football Game (12/12), New Year's Eve Party (12/31), Couples Tournament (9/25), and the End of the Season Tournament (10/10).
- Leagues: Men's League (31 men) played on Thursday evenings, Women's League (15 women) played on the 1st and 3rd Tuesdays. Youth league (youth between the ages of 7 and 15) played Thursday mornings.
- Employees: The Clubhouse staff are all Part-Time Seasonal staff consisting of 1 Clubhouse Manager, 5 – 6 Customer Service staff, and 3 Cart Attendants. The golf course maintenance employees are employed by Links Management.
- Clubhouse Addition: New Leaf Remodeling was awarded the contract in January. The construction was completed by July.
- Clubhouse Soundproofing – Primetime Audio complete the installation 1/6.
- Clubhouse Carpet – Lonnie installed the new carpet 1/12.
- Course Maintenance – The course was maintained this year with the regular mowing, irrigating, fertilizing, weed killing, and spraying fungicides as required. They have also sprayed the fairways for grubs.
- Bunker Renovations: Links Management continued to complete the bunker work. They installed drainage in hole #9, seeded and after the grass began to grow in the areas surrounding the bunkers sand was added.
- Cart Path: The cart path between hole 1 and 2 was paved by BelRock.
- Well Repairs: Municipal Well & Pump repaired the well. The well is used for the course irrigation system.
- The Garbage Enclosure: Maintenance removed and rebuilt for a dumpster enclosure.
- AED: The AED and cabinet were purchased and installed.
- Course Management: Links Management managed the course again this year.
- Rounds of Golf: There were 9,693 rounds of golf played; 8,836 rounds were resident, and 857 rounds were non-resident.
- Revenue and Expense: Total revenue 1/1 – 12/31 was \$175,565.64. Total expenses during the same time were \$263,709.48.

SWIMMING POOL/BEACH

- Employees: The seasonal pool staff consists of 6 Lifeguards, and 2 Check-In staff.
- Pool and Beach: The pool and beach opened on 5/30, the delay was due to the weather. The baby pool opened 6/9. Morning Aquacise and Deep Water Tabata were the programs held this year. The pool closed for the season 9/5. The beach closed on 7/28 - 8/18 and 9/9 due to high e-coli counts. It remained closed after 9/9 due to end of season.
- Baby Pool Repairs/replacement: Sunrise Pools completed the repairs to stop the leaks in the baby pool lines.
- Baby Pool Resurface: Sunrise Pool Builders applied SGM Diamond Brite finish to the pool before the pool opened.
- Handicap Lift and Step Replacement: Clearview replacement of the steps in the shallow end of the pool with concrete steps and installation of the handicap lift.
- IDPH Permits: Permits were received for the pool, slide, baby pool, and beach from the Illinois Department of Public Health Department. They are renewed annually.
- Attendance: Daily attendance ranged from 3 – 63 depending on the weather.

RECREATION CENTER/PARKS/OUTPOST

- Employees: The Recreation Staff consists of 2 Full-time employees and 6 - 8 Part-time employees. This includes the Director of Parks & Recreation, Assistant to the Director of Parks & Recreation, Customer Service/Front Desk Staff, and Program staff.
- New Equipment: A new elliptical was installed in February, a single water cooler with bottle filling station was purchased in July, and a kayak rack was purchased in August.

Annual Report

- **Outpost:** The Outpost renovations were completed. The building was ready for rentals in March.
- **Equipment Maintenance:** Direct Fitness continued to perform the preventative maintenance on the equipment in the Fitness Center. Automatic Fire Systems performed the annual pump test and sprinkler system inspection. Midwest Alarm Services performed the annual alarm system inspection and testing.
- **Sound System:** The sound system for the Rec. Center has been updated.
- **Kayak Rentals:** Kayak rentals were available.

COMMISSIONS & COMMITTEES

LAKE MANAGEMENT COMMISSION

- **EPA Grant:** The 319 EPA Grant project must be completed between 1/1/2021 and 12/31/2022. The \$367,510 grant project includes preparation and excavation of wetland detention, rip rap & fabric installation, streambank stabilization, natural area restoration and stewardship of wetland, floating islands, aeration under the floating islands, and engineering for design and construction plans. The EPA would pay 60% of project costs. Candlewick is responsible for 40%. We are working with Olson Ecological Solutions, JadEco, and Wendler Engineering for this project. A Permit were granted by the Army Corp, it was determined that one was not necessary from the IDNR.
- **Recommendations:** Approval of the 2021/2022 Fish Regulations, approval of the Rain Garden Bridge, approval of the 2021/2022 Ice Fishing Regulations, and approval of the Tallgrass Restoration proposal for 2022.
- **Lake Levels:** As we experienced a draught, the lake levels continued to drop below pool. Our normal lake level is 2" - 3" above pool. 6/8 - 1" below pool, 7/16 - 4.5" below pool, 8/10 - 5" below pool, 9/8 - 8" below pool, 10/12 - 11.5" below pool, 11/12 - 11" below pool, and 12/10 - 13" below pool.
- **Lake conditions:** Blue Green Algae was present in 7/23. The samples came back indicating the levels of toxins tested were all below the method reporting limits.
- **Electrofishing:** JadEco completed spring (6/8) and fall electrofishing (11/12).
- **Bioswale Stewardship:** Tallgrass Restoration was contracted for stewardship of Friendship Park, Firefly Bay, the bio swales, the rain garden, and the no mow areas. Work was completed May - September. Tallgrass also conducted a prescribed burn on April 16th.
- **Lake Consultant:** Joe Rush continued as our lake management consultant to work with Lake Management and the Board of Directors providing guidance and direction on lake related matters and grant issues.
- **Egg Addling:** This is a long running program that is very important to our community to help control our goose population. Our Nuisance Animal Removal Permit was received from the IDNR. Egg addling started on 4/17. There were 30 eggs collected from 8 nests.
- **Tournaments:** The 31st Annual Catch & Release Bass Tournament was held on 9/18. The Kids Fishing Tournament was held 9/11.
- **Lake Draw Down:** There was a lot of debate in 2020 about a lake draw down to control milfoil. It was tabled until the spring of 2021. There was no additional discussion on this program. Because of the draught conditions we are experiencing, it was a good thing we did not draw the lake down in 2020 as proposed.
- **Dam Inspection:** IMEG and the IDNR were here on 10/12 to conduct the annual dam inspection.
- **Fish Stocking:** There was no fish stocking this year.

PUBLIC SAFETY COMMISSION

- **Recommendations:** Asking the engineer about the dam being used as a walkway, adding new members Dawn Lambert and Josh Monge, and changing the rules to allow tow trucks on a case-by-case basis if the company is on the Boone County Emergency Call List, to be considered emergency vehicles that would be allowed to park in their driveway with proof that an empty truck is under the maximum weight during road postings of 18,000 lbs.
- **Education:** Hosted a fire safety presentation on 10/2. North Boone District 3 Fire conducted a fire safety presentation as well as a hands-on demonstration on how to use a fire extinguisher and put a fire out with it.
- **Budget:** Reviewed the 2022-2023 budget wish list.

ENVIRONMENTAL CONTROL COMMITTEE

- **New Homes:** No new homes were approved or built.
- **Miscellaneous Construction:** 436 miscellaneous construction applications were approved. 123 of those applications required a permit, 313 did not.
- **Variance requests:** 12 variance requests were granted.
- **Completed Homes:** There are 1,823 homes completed to date.
- **Homes Under Construction:** There is one home under construction.
- **Rule Change:** There were three rule changing policies approved. Policy 21-03 added rules for garden fences; Policy 21-04 changed the rules for garage sale signs; Policy 21-05 changed the rules for location of real estate signs.

COMMUNICATIONS COMMISSION

- **Recommendations:** Commission recommended suggestions on how to improve the communication to the residents.
- **Candlewick Newspaper:** There was continuous input provided for the Candlewick Lake Newspaper. The Commission requested that all articles have bylines. Residents were encouraged to submit articles, editorials, and pictures for the paper.
- **Website:** There was continuous input provided for the Website. With the new software coming, the website will be redesigned.
- **Budget:** The budget wish list for 2022-2023 was submitted.

RECREATION COMMISSION

- **Recommendations:** The Commission recommended that the 2021 pool season allow guests and require reservations to stay within the COVID restrictions. They approve new members

- Ann Connolly and Tom Wingfield, and recommended that Leann have permission to scrap the automatic dishwasher and vent in the old kitchen if it does not sell on Facebook's Marketplace, and that the space be used as a classroom for arts and crafts.
- **Events:** Polar Plunge (4/1), Painting Party (5/21), Outpost Open House (5/2), Wreath Making (6/19), Tie Dye Class (7/21), Glo Go Fun Run (9/25) and Neighbors Helping Neighbors program.
- **Programs:** The following programs ran at some point during the year: Biggest Loser Contest, Yo-Chi, Zumba, Aquacise, Deep Water Tabata, Morning Walkers/Exercise Group, Fitness Orientation Classes, Sewing "Plus" by the Lake, Kids Gym Time, Bunco, Pony Canasta, Summer Camp and After School Care.
- **Budget:** The budget wish list for 2022-2023 was submitted.

EVENTS COMMISSION

- **Recommendations:** The Commission recommended Spring Garage Sales for 5/14, 5/15/, 5/16 with the 15th and 16th open for guests. Recommended not to collect fireworks donations through Facebook and recommended moving the funds budgeted for the band to fireworks to enhance the show.
- **Events:** Virtual Easter Egg Scavenger Hunt, Spring Garage Sales (5/14 - 5/16), Independence Day Parade and Fireworks - no band (7/3), Fall Garage Sales (9/17 - 9/19), Fall Festival (10/23), Turkey Bingo (11/19), Breakfast with Santa (12/18), and Outdoor Holiday Decorating Contest (12/20). There was a Birthday Parade (11/21) for John Deora (a World War II veteran) as he celebrated his 100th birthday.
- **Yard of the Month:** There were two monthly winners with selections based on nominations. This ran May through October.
- **Monday Night Food Trucks:** Continue to be successful and well attended. Door prizes were given away every other week.

- **Budget:** The budget wish list for 2022-2023 was submitted.

FINANCE COMMISSION

- **Recommendations:** Recommended the proposal from NorthStar for the new management software, recommended approving the 2020-2021 Audit, and recommended that the commissions be notified of the budget wish list due date.
- **Financial Reports:** The financial reports were reviewed at the monthly meetings.
- **Investments:** The investments of the Association were monitored and managed.
- **Audit:** The 2020-2021 audit was accepted.
- **Inventory:** Savannah Oaks Food and Beverage inventory and sales were reviewed and monitored monthly. The P/L should stay close to the 50% goal throughout the year.

GOLF COMMISSION

- **Recommendations:** Recommendations included adding the new members Mike Jensen, Lynne Zillman, Jessie Taylor, and Lori Hintt, adding another full-time staff member for the Clubhouse, and transferring budget funds of \$100 from Events Karaoke to the Women's league dinner.
- **Course conditions:** The course conditions were discussed and recommendations for improvements were made monthly.
- **Tournaments and Events:** All tournaments were organized and run by the Commission and the Clubhouse manager.
- **Budget:** The budget wish list for 2022-2023 was submitted.

CITATION REVIEW COMMISSION

- **Review Hearings:** There were 6 citation review hearings held at which 26 citations scheduled to be heard. 10 were found valid; 6 additional were found valid due to property owners not showing up; 0 were postponed by the Property Owner or Staff; 3 were paid by property owner who decided not to go to review; 5 were dismissed by Commission, 2 were dismissed by General Manager.

ROADS COMMISSION

- **The 2021 Road Project:** A 2-inch asphalt overlay on Benedict Dr., Galleon Run, Talladega (from 100 to 400), Rochester Road (100 - 247), Lamplighter Loop (100 - 300), the circle at the Rec Center and various small patches on Candlewick Dr., Drury, Carthage, Staffordshire, Bounty and Briar Cliff was completed by BelRock Asphalt Paving at the end of August. 4 W Landscaping worked on shoulders in areas prior to overlay and cut out areas of road failure prior to paving. The shoulder work was completed on the newly paved roads by the Maintenance Department. The cart path between hole 1 and 2 was also paved.
- **Engineering:** IMEG was the engineering firm on site overseeing the paving. TSC was contracted for the construction materials engineering services for the road paving.

POLICY CHANGES

- **Policy 21-01** Added Political Flag regulations to Section 700, Paragraph 5 of the ECC/Building Department Rules & Regulations and Section 21-6, Paragraph E of the Candlewick Rules and Regulations. The proposed rule change was not pursued by Board, nor approved by the Board.
- **Policy 21-02** Amended Sections 2.5, 2.9, and 4.7 of the Board Policy regarding how items are placed on the Board meeting agenda, clarifies that all Board Members will have an opportunity to requests items following the written perimeters, and limits Board Member's contact with vendors, contractors, consultants of the Board or Association, or employees. Board Members should work through the General Manager.
- **Policy 21-03** implemented rules and specifications for garden fences in Section 527 of the ECC Rulebook, and 14-12 of the Candlewick Rulebook.
- **Policy 21-04** extends the time frame of when garage sale signs are allowed and where they may be placed in ECC Rulebook Section 700 and Candlewick Rulebook Section 21.6.
- **Policy 21-05** changes Section 700 of the ECC Rulebook and Section 21-6 of the Candlewick Rulebook allowing Real Estate Signs to be displayed in the front yard within the property lines of improved lots, and in the back yard of a lake side home.

- **Policy 21-06** proposed that fire rings would not be allowed on the common ground. This policy was not approved.
- **Policy 21-07** would have allowed a change in the Candlewick Rulebook section 3-2 and 4-10 addressing tow trucks over a "D" plate parking overnight in driveways. This was tabled at the November meeting.

RETURNING "SNOW BIRDS"

If you are a 'snowbird' returning to Candlewick Lake, please be sure to let the office know you are back so that we may change your address back to your Candlewick address. This will assure that you are receiving all Candlewick Lake communications. It also saves the Association a lot of money in postage. When bulk mail is returned, we must pay the original cost to send it, 2.47 times the first-class rate to get the mail back (about \$4.00 for each piece) and then the cost to resend it.

New Address or Phone Number: Contact Office with Change

If you have recently moved, please take a few minutes to contact the Administration Office to give us your new address. Many mailings done by the Association are sent out bulk mail. Unfortunately, the post office will not forward bulk mail, but will instead return it at a considerable fee. We are charged about \$4.00 to receive the CWL News back.

If you have disconnected your house phone (land line) and are only using cell phones, chances are the Office does not have your current number. The Association has no way of contacting you in an emergency. The same is true if you change your phone number.

Please take a few moments to contact the Administration Office at 815-339-0500 ext. 200 to be sure we have your address and phone number(s) on file.

Amenity Usage

The Rules and Regulations state that a Candlewick Lake Photo ID Membership Card (Member Card) are required for use of the amenities (pool, golf course, fitness center, gymnasium, and boating and fishing facilities). The rules further state that any Member that is not in good standing shall have their Membership Card privileges suspended until said Member rectifies his/her membership standing. This includes the privileges for all registered Members. The rules do not say that a Member can't pay the daily fee for use of the amenities. The Board of Directors passed a resolution at the April 21, 2015 Board meeting that any Owner, Associate Members, Tenant, and any other family members who reside in a House will not be allowed to pay the daily fee to use the amenities if their amenity privileges have been suspended. Additionally, any Owner, Associate Members, Tenant, and any other family members who reside in a House and are not in good standing they will not be permitted to rent any of the Candlewick Lake facilities.



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DUES REDUCTION RAFFLE RETURNS!

Enter for a chance to reduce your 2022/2023 Annual Dues by a minimum of \$500.00.
 Ticket sales begin on March 1st and will continue through April 18th.
 Tickets are only \$5.00 each (cash only) and can be purchased at the Administration Office or the Recreation Center.

Drawing for winners will take place at the Board of Directors Meeting on April 19th.
 See rules below.

2022 marks our 12th year for the Dues Reduction Raffle.

You can't win if you don't play!

DUES REDUCTION RAFFLE RULES

- The cost of the raffle will be \$5.00 per ticket. There is no limit to the amount of tickets which can be purchased. CASH ONLY
- Tickets will be sold only at the Administration Office and the Recreation Center. Tickets **will not** be sold by individuals. Tickets **will not** be sold door-to-door.
- The raffle will run from March 1, 2022 through April 18, 2022. Tickets will be available during normal business hours.
- Selected recipients (winners) will have the amount deducted from their Association dues as a credit; no cash or checks will be distributed. This will apply only to the 2022-2023 dues. Should a property owner be in arrears then the amount will be deducted from back dues owed to the Association.
- Raffle to apply to Property Owners only.
- Raffle will be advertised in the CWL newspaper, on the Sunshine Boards, blast e-mails, website, posters and/or flyers and a notice will be included in the 2022-2023 dues notice mailing.
- A random drawing will be held at the Recreation Center Lakeview Room and is open to all residents during the **April 19, 2022** Board of Directors meeting which begins at 6:30pm. You do not need to be present to win.
- So as to allow for the most number of recipients, a property owner can only win once no matter how many lots are owned.
- So as to allow for the most number of recipients monies will be distributed as follows: For every \$500.00 in raffle tickets sold a recipient will be selected (i.e., if \$1,500.00 in tickets are sold then 3 recipients will be selected each receiving a \$500.00 dues reduction; if \$1,800.00 in tickets are sold then 3 selected recipients will each receive a \$600.00 dues reduction. If \$2,000.00 in tickets is sold, then a fourth recipient will be selected and so forth).

TO: LAKE FRONT PROPERTY OWNERS
 RE: GOOSE CONTROL, EGG ADDELING

Candlewick Lake Association has become part of the Illinois Department of Natural Resources Canada Goose Nest and Egg Destruction Program. This is a program designed to reduce the number of geese that hatch at Candlewick.

The program has been a success for the past four years thanks to the Lake Management Committee. The volunteers will start in late March locating the nests. Canada Geese can live up to 8 years and each goose lays approximately 6 – 8 eggs (some may lay as many as 14). Since many of the nests can be on private property and volunteers need to come on to the property to check the nests over the next month, we have asked for permission to be on your property for this program. You are not required to participate, however Canada Geese have become a problem with their overabundance and this program attempts to control population.

If you signed a waiver in a previous year, it is still on file and will be considered valid every year until you notify us that you waive your approval.

If you did not give us approval last year and would like to participate in the program this year, please complete the bottom and return to the Candlewick Lake Administration Office as soon as possible.

Thank you for your participation!

I, _____, do hereby attest that I am the owner or authorized agent of the owner of the property(s) described below. I consent to providing CLW and its agents access to this property, at reasonable times and under reasonable conditions, for the purpose of carrying out egg addling through Federal permit.

Property Address: Street _____
 City: Poplar Grove, IL 61065

I understand that this activity may involve several visits to the site to identify nests, monitor egg production and to carry out egg-oiling activities.

Hold Harmless

Candlewick Lake Personnel shall hold property owners and agents harmless from and against any and all damage, claims, liability or demands, including costs of defense, for injury to person or property that results directly or indirectly out of the activities hereunder.

I agree to waive and release any claims I have against CLA, Inc. for **INCIDENTAL** damage to my property subject to this license, arising out of the activities contemplated hereunder.

(Signature) _____

Date: _____

Contact email: _____

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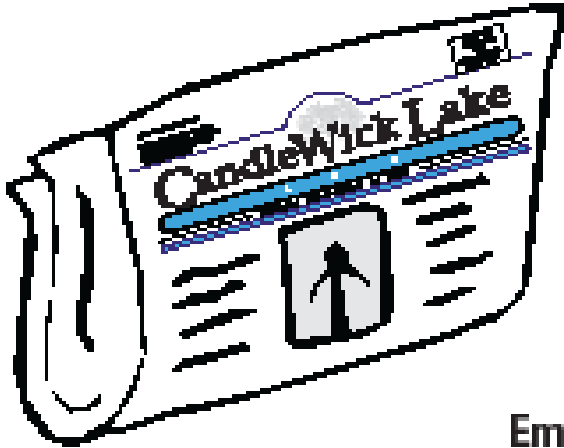
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THURSDAY, APRIL 21ST

6-8 PM

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May issue is April 15!

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Public Safety

A Message from the Chief of Public Safety

by Chief Matthew Studt
mstudt@candlewicklake.org

Welcome to the April edition of Chief Chat. As of typing this article, I hope the idiom of “March comes in like a lion and goes out like a lamb” is still holding true. As of typing this, we had some 50- and 60-degree days, let’s keep that weather going. April is Distracted Driving month, and we will give some tips on avoiding distracted driving.

April starts with a fun holiday of April Fool’s Day! That day also happens to be my wedding anniversary which is no April Fool’s Day joke. Happy anniversary to my wonderful and supportive wife!

April Fool’s Day can be a fun and silly day. The history of April Fool’s Day itself is shrouded in mystery as to when it actually started. Many companies, businesses, and people plan out huge and funny April Fool’s Day jokes. In 1996, Taco Bell, the fast-food restaurant chain, duped people when it announced it had agreed to purchase Philadelphia’s Liberty Bell and intended to rename it the Taco Liberty Bell. In 1998, after Burger King advertised a “Left-Handed Whopper,” scores of clueless customers requested the fake sandwich. Google notoriously hosts an annual April Fool’s Day prank that has included everything from “telepathic search” to the ability to play Pac Man on Google Maps. Hopefully, you have some fun and harmless jokes planned for that day.

April is Distracted Driving Month. Distracted driving has become a major problem, and it can be prevented. There seems to be more traffic accidents each year as we pay more attention to our phones and other things in the car. In Illinois, in 2021, there were 1,244 fatal crashes, compared to 2020 when there were 1,089 fatal crashes. An increase of 155 fatal crashes in Illinois alone. These are not all due to distracted driving of course, but it is a major contributor. A few tips to avoid driving distracted from esc.org:

1. Familiarize yourself with your car’s controls before you drive. This is especially important if you’re driving a new-to-you vehicle such as a borrowed or rented car.
2. Review your maps, set your navigation, and choose your music before you leave. You can also ask a passenger to be responsible for these tasks.
3. Secure items that might move while driving.

4. Don’t try to pick up fallen items while driving.
5. Do not text and drive. Texting while driving is one of the most dangerous distractions, as it involves taking your eyes off the road for about 5 seconds each time you send or receive a text—that’s long enough for a vehicle traveling at 55 mph to travel the full distance of a football field.
6. Avoid stressful conversations while driving, whether on the phone or with other passengers. Many states prohibit the use of handheld cell phones while driving. However, research shows that even hands-free devices do not improve driver performance, because drivers are still focusing their attention on the conversation instead of the task of driving. Set your cell phone to “do not disturb” to avoid the temptation to make or answer calls while driving.
7. Avoid eating while driving.
8. If you find your mind wandering while driving, or you feel drowsy, pull off the road and take a break.

Following these few helpful tips can greatly reduce vehicle accidents due to distracted driving. Keep your eyes on the road, and don’t let yourself become distracted.

April 6th this year is National Walking Day. Hopefully, it will be a great day to get out there and walk. Walking for 30 to 60 minutes per day may sound like it isn’t much, but studies have shown that it can drastically improve your health and even help prevent ailments. Walking can be an easy way to jumpstart a regular workout routine. Walking gets you outside, improves your health, and is easy to do for most. Celebrate National Walking Day and jumpstart your way to a healthier you.

That will wrap up this edition of Chief Chat. Tune in next month as we touch on Motorcycle Safety Month and Mental Health Month. Perhaps we will touch base on an exciting premiere that will be happening in May that has to deal with one of my favorite subjects. Come back and check out next month’s Chief Chat for answers.

I hope everyone has a fun and hilarious April Fool’s Day. Please follow the tips to stay safe while driving, and don’t allow distractions to disturb your driving. Eyes on the road and off other devices. Get out there and walk on April 6th and get in a routine to start walking regularly to start improving health.

And as always, keep moving forward

Report an incident at 815-339-0503.

IMPORTANT INFORMATION from your CWL PUBLIC SAFETY COMMISSION - PLEASE READ:

A reminder that this is the beginning of the **Severe Weather** season. Severe weather is more likely to occur in April, May, and June.

Thunderstorms can turn into tornadoes, they can cause flooding and create deadly lightning.

PREPARE * Plan * Stay informed

Turn Around - Don’t Drown

Don’t wait - Communicate Do you and your family know how to stay in touch in an emergency? Don’t wait for the worst to happen – take some time and talk about a plan.

OUTDOOR WARNING SIRENS are sounded if a tornado has been spotted in our area. It is a good idea to have a weather radio to alert you/your family of the oncoming bad weather in your area.

Do you know the difference between a weather WATCH and a weather WARNING? Understand the difference and KNOW WHAT TO DO.

SAFETY REMINDERS:

Warmer weather equals more people out walking and more “kids” of all ages using their bikes. **Do You Know the Rules of the Road?**

When riding your bicycle on Illinois roadways, YOU must obey the same traffic laws, signs, and signals that apply to motorists.

Bicyclists must ride in the same direction as other traffic. **Riding in the opposite direction of traffic is both dangerous and against the law.** **Motorists** are required by law to allow at least 3 feet of space between them and a bicyclist when passing.

PEDESTRIANS, when walking on the roadway, **you need to be walking toward oncoming traffic** (left side of the road).

Adults and children need to be aware of the Rules of the Road **** BE SAFE, NOT SORRY****.

For more Safety tips, go to Weather.gov/safety

Members of your CWL Public Safety Commission wish you a SAFE and Enjoyable SPRING and SUMMER.

CWL Public Safety Activity Report

Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec
Total Calls for Service 1653 1478

CALLS FOR SERVICE FEBRUARY 2022

ACCIDENT	3	JUVENILE PROBLEM	1
ACTIVATED ALARM	1	MAINTENANCE ISSUE	51
ADMINISTRATION DETAIL	29	MEDICAL ASSIST	9
ANIMAL RELATED	15	NEIGHBORHOOD PROBLEM	1
ASSIST	2	NOISE COMPLAINT	1
ATTEMPT TO LOCATE	1	ON SCANNER CALLS	16
BUILDING CHECKS	395	ON VIEW	8
CITATIONS ISSUED TOTAL:	35	OVERNIGHT PARKING	29
WARNING CITATIONS TOTAL:	175	PARKING PROBLEMS	11
COMMUNITY POLICING	208	RECOVERED PROPERTY	1
COMMUNITY RELATIONS	55	REPORT TICKET	15
COMPLAINTS	3	SUSPICIOUS ACTIVITY	1
DAMAGE TO PROPERTY	4	SUSPICIOUS PERSON	4
DEPARTMENT ASSIST	3	SUSPICIOUS VEHICLE	7
EMPLOYEE RELIEF	194	TRAFFIC COMPLAINT	1
ESCORT	3	TRAFFIC ENFORCEMENT	6
FIRE CALL	1	TRESPASSING	1
FOLLOW UP	8	UNAUTHORIZED ENTRY	1
FOOT PATROL	162	VEHICLE IN DITCH	1
INFORMATION: CITIZEN	12	TOTAL CALLS	1478
INSPECTION	4		

PUBLIC SAFETY WEEKLY REPORTS

(a summary of weekly activity)

Reports are available by: E-Blast, on the Website or upon request @ the Admin Office.

NEIGHBORHOOD

WATCH SAYS:



ALL HOMES MUST HAVE HOUSE NUMBERS VISIBLE FROM THE ROADWAY

LET PUBLIC SAFETY FIND YOU IF THEY NEED TO!!!!

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Environmental Control

Approvals/Permits Required & Obtaining Building Permits

Any type of construction project requires approval by the Environmental Control Committee and/or Building Inspector and most cases a building permit must be issued.

Applications must be submitted and plans approved for any project. Application forms along with specification sheets for individual types of construction are available in the office or can be found in the rules under the Building Department (ECC/Building Department Rules and Regulations) on the web site at www.candlewicklake.org. The Rules and Regulations can also be checked to find out if the construction project needs approval.

The ECC meets the first and third Wednesday of each month. Please see the schedule for the deadlines for submitting plans for approval.

After applications for construction projects are approved by the ECC, approval letters are sent out to the property owner. If the construction project requires a permit, the approval letter states at what meeting the application was approved, that a permit must be purchased in the Candlewick Lake Office before construction may begin, the cost, the office hours, a reminder that all dues, fines and fees must be paid before the permit is issued, a list of projects that also need a Boone County building permit and a notice to call the CWL Building Department for a final inspection when the project is complete.

	E.C.C. Approval	CWL Permit	County Permit
New Houses	✓	✓	✓
House Additions	✓	✓	✓
Boat Lifts	✓	✓	✓
Culvert Extensions/Changes	✓	✓	✓
Decks	✓	✓	✓
Decorative Lot Corner Markers	✓	✓	✓
Ditch Work (Anything done to the ditch)	✓	✓	✓
Docks	✓	✓	✓
Dog Runs	✓	✓	✓
Driveways	✓	✓	✓
Exterior Surfaces to be recoated or resurfaced (House, trim, shingles, doors, shutters) (Color chip, sample or swatch must be submitted)	✓	✓	✓
Exterior Lighting	✓	✓	✓
Exterior Remodeling or Changes	✓	✓	✓
Garages	✓	✓	✓
Gazebos	✓	✓	✓
LP Tanks	✓	✓	✓
Piers	✓	✓	✓
Play Houses	✓	✓	✓
Pools	✓	✓	✓
Refuse Enclosures	✓	✓	✓
Residing or Repainting Exterior of House	✓	✓	✓
Retaining Walls around Culverts	✓	✓	✓
Satellite Dishes (over 39")	✓	✓	✓
Sheds	✓	✓	✓
Shoreline Stabilization or Repairs	✓	✓	✓
Sun Rooms	✓	✓	✓
Three or Four-Season Rooms	✓	✓	✓
Tree Houses	✓	✓	✓
Tree Removal (over 3")	✓	✓	✓
Underground Dog Fences	✓	✓	✓
Wireless Dog Fences	✓	✓	✓

New Roofs & Windows

If you are changing the color of the shingles on your house, you need to get the color change approved by Candlewick Lake, but a permit is not necessary. However, a Boone County Building permit and inspections are required. Please contact the County Building Department at 815-544-6176 for further information.

Because of changes in the energy code, the County now also requires a permit for any window change. If you are changing any window, please contact the Boone County Building Department. If you change a window but the size does not change, Candlewick Lake approval isn't necessary. However, if the size does change or if you are changing a window into a door or a door into a window, you must submit plans for ECC approval.

Use of Common Ground

Use of the common ground for personal property is prohibited unless the General Manager grants permission. This includes gardens, woodpiles, etc. Trampolines, swing sets, pools, boats, etc. are strictly prohibited and permission for these types of items will not be granted. If you would like to use the common ground, you may pick up an application form in the office, to be filled out and submitted for approval by the General Manager.

Driveway Extensions & Parking Areas

Property owners wishing to add a driveway extension or a parking area need to be reminded that the rules have changed. Any driveway extension or parking area must be paved with concrete, asphalt or paving bricks. Gravel or stone as a surface is no longer acceptable. Additionally, the rules were recently changed to state that plans for extensions and parking areas needs to be submitted for ECC approval.

ENVIRONMENTAL CONTROL COMMITTEE 2022 MEETING DATES AND DUE DATES FOR PLANS

MEETING DATE All meetings are at 6:30 unless otherwise noted.	PLANS DUE	PLANS DUE – BY NOON Misc. Construction
	April 6, 2022	New Houses, House Additions, Exterior Remodeling or Changes, 3 or 4 Season Rooms, Sun Room, Garages, Culverts or Ditch Work, Retaining Walls around Culverts, Variance Requests, Shoreline Stabilization or Repairs, Color Changes, Tree Removal
April 20, 2022	March 28, 2022	April 1, 2022
May 4, 2022	April 11, 2022	April 15, 2022
May 18, 2022	April 25, 2022	April 29, 2022
June 1, 2022	May 9, 2022	May 13, 2022
June 15, 2022	May 23, 2022	May 27, 2022
	June 6, 2022	June 10, 2022

Any changes to this schedule will be posted / published.

Building Permit Fees

NEW HOUSE CONSTRUCTION
Non-Refundable
Construction Fee..... \$5,000.00
..... \$1000.00
((\$4,000.00 of the \$5,000.00 Non-Refundable Construction Fee has temporarily been suspended until 12/1/26.)
Refundable Clean-Up Deposit..... \$1,500.00 **
Building Permit..... \$ 30.00
Inspection Fee..... \$ 50.00
TOTAL PERMIT..... \$6,580.00
Application Fee..... \$ 30.00

GARAGE, ADDITIONS & REMODELING
Refundable Clean-Up Deposit..... \$ 750.00 **
Building Permit..... \$ 30.00
Inspection Fee..... \$ 40.00
TOTAL PERMIT..... \$ 820.00

MISCELLANEOUS CONSTRUCTION
Building Permit..... \$ 15.00
Inspection Fee..... \$ 25.00
TOTAL PERMIT..... \$ 40.00
** Payment for Clean-Up Deposits is By cash or check only.

Ditch & Culvert Work

Many property owners would like to do work in the ditch and/or install block, stone or wood retaining walls around the ends of the culvert (the metal pipe under the driveway) in front of their property. Please remember that **anything** you do in the ditch must be approved. The area from the edge of the road in toward your house approximately 20' is defined as the ditch area and is owned by Candlewick Lake. Per the CC&R's, the ditch area is to be maintained by the property owner.

Application forms along with rule sheets are available in the office or you can find the rules under the Building Department (ECC/Building Department Rules and Regulations) on our web site at www.candlewicklake.org. Section 510 is applicable to ditches.

The ECC meets the first and third Wednesday of each month. Please see the schedule for the deadlines for submitting plans for approval.

Denominations of Currency Accepted

Candlewick Lake has a policy that limits the amount of currency which will be accepted in various denominations at the office. Following is the maximum amount of currency that will be accepted: Maximum of 25¢ in pennies; maximum of \$2.00 in nickels; maximum of \$2.00 in dimes; maximum of \$3.00 in quarters and maximum of \$25.00 in singles.

Repainting/Residing & Exterior Changes

All exterior changes to your house need approval by the Environmental Control Committee and/or Building Inspector. This article specifically addresses the issue of repainting, residing, re-shingling or any other type of work you are doing that falls into this category. The rules and regulations state that color chips or samples of **all exterior surfaces** to be recoated or resurfaced must be submitted for approval by the Building Inspector. Samples or color chips are required even if you are staying with the same color.

Signs

Please be reminded that the only type of signs that are allowed in Candlewick Lake are real estate and political signs. Real estate signs must be placed with the property lines. Political signs are only allowed to be displayed 30 prior and 10 after an election. Political signs may not be placed in the ditch, on common ground or any CWL owned property.

Contractors are not permitted to place signs on your property. These include but are not limited to signers, roofers, landscapers, remodeling and driveway companies or any other type of construction. In addition, no event or any other type of signs are allowed.

When you are having work done on your house or yard, please advise your contractor that they may not display their signs. Citations will be issued to the member if signs are displayed.

Vacant Lots for Sale

If you have your unimproved (vacant) lot for sale, you may keep the selling information on file in the Candlewick Lake office. This information will be available to anyone interested in purchasing a lot in Candlewick Lake.

Forms are available in the Administration Office, which must be filled out and placed in the book by the property owner. It is the responsibility of the lot owner to remove the form when the lot has been sold or is no longer for sale.

Candlewick Lake Association does not act as a selling agent for property owners. By signing the form, you are authorizing Candlewick Lake Association to provide the information to the general public.

Some of the listings go back to 2009. If you have put a form in the book, you may want to consider stopping in the office to review your form to be sure it has updated information with regards to your address, phone number, asking price etc.

Solar Panels

Solar panels are becoming more and more popular as people look for ways to reduce their electric bill. Added to that, in some cases the Federal and State Government are offering big incentives to those adding solar panels. Please be reminded that adding these panels to the roof of your home is considered an exterior change that needs approval by the Environmental Control Committee. Applications to attach to your plans for submission are available in the Administration Office or on the website.

Submittal of Color Samples

When you are repainting any exterior surface of your house the rules and regulations state that color chips **all exterior surfaces** to be recoated or resurfaced must be submitted for approval. After approval the swatch is attached to the application and put in the permanent house file. We have had property owners bring in spray paint cans, a pint, quart or gallon can of paint, a painted wood paint stirrer, a 2 x 4, a piece of plywood or other types of wood with the color painted on it. Please be advised that these items representing the color sample will not be accepted. Also, if you have already bought the paint and painted some on a piece of paper, it is must be completely dry before bringing it into the office.

Financials

LOTS AVAILABLE THROUGH AUCTION

Listed below are lots that are in Boone County's name as the Trustee. These lots did not sell at the auction that was conducted by Boone County's Tax Agent. Any of these unsold lots may still be purchased. If you are interested in purchasing a lot you may contact the Boone County Tax Agent at 800-248-2850 or 618-656-5744, www.iltaxsale.com. Please **do not** contact the Candlewick Lake Office as all information is only available through the Tax Agent. Below are the lots in the County's name.

Unit/Lot Address

1-029	149 Brandywine OR 102 Bradford	5-118	212 Bounty Dr. NE	11-032	103 Drew Ct. NE
1-045	117 Brandywine SE	5-178	104 Rockaway NE	11-051	411 Staffordshire NE
1-048	111 Brandywine SE	5-210	106 Valhalla NE	12-002	103 Savannah Drive
1-100	500 Lamplighter Lp SE	6-182	129 Birch Drive SW	12-003	105 Savannah Drive
1-102	505 Lamplighter Loop SE	6-200	307 Redman Way SW	12-004	107 Savannah Drive
1-120	102 James Circle SE	6-339	133 Pembroke SW	12-005	109 Savannah Drive
1-121	100 James SE	6-349	210 Pembroke SW	12-006	111 Savannah Drive
1-140	112 Heath Cliff SE	6-366	116 Pembroke SW	12-007	113 Savannah Drive
1-141	110 Heath Cliff SE	7-006	112 Marquette SW	12-008	115 Savannah Drive
2-009	120 Brandywine SE	7-034	217 Gables SW	12-009	117 Savannah Drive
2-055	2203 Candlewick Dr. SE	7-044	609 Constitution SW	12-015	206 Savannah Ridge
2-071	103 London SE	7-061	509 Constitution Dr. SW	12-016	204 Savannah Ridge
2-095	115 King Henry SE OR 101 Richard Ct. SE	7-077	117 Chatham Court SW	12-017	202 Savannah Ridge
2-140	2114 Candlewick Dr SE	7-133	100 Partridge SW OR 201 Marquette SW	12-018	200 Savannah Ridge
3-102	107 Queensbury NE	7-138	301 Marquette SW	12-019	201 Savannah Ridge
3-256	229 Candlewick Dr NE or 101 Chanticleer SE	7-214	500 Constitution Dr. SW	12-020	203 Savannah Ridge
4-058	108 Hastings Way SW	8-066	203 Griffin SW	12-021	205 Savannah Ridge
4-125	109 Minarette SW	8-101	306 Briar Cliff Street SW	12-022	207 Savannah Ridge
4-129	101 Minarette Dr SW OR 200 New Forest SW	8-102	304 Briar Cliff Street SW	12-023	209 Savannah Ridge
4-141	203 New Forest SW	8-135	203 Thornhill Drive SW	12-024	211 Savannah Ridge
4-146	217 New Forest Road SW	8-146	225 Thornhill SW	12-028	131 Savannah Drive
4-149	212 New Forest Road SW	8-160	110 Thornhill SW	12-029	133 Savannah Drive
4-155	159 Hastings SW	9-005	114 Liverpool SE	12-030	135 Savannah Drive
4-198	510 Pembroke SW	9-007	118 Liverpool SE	12-031	137 Savannah Drive
4-251	315 Pembroke SW OR 101 Appalachia Way SW	9-012	128 Liverpool SE	12-032	139 Savannah Drive
4-271	818 Marquette Drive SW	9-036	225 Picadilly SE	12-033	141 Savannah Drive
4-283	718 Marquette SW	9-039	219 Picadilly Drive SE	12-034	143 Savannah Drive
4-289	706 Marquette SW	9-044	209 Picadilly SE	12-036	136 Savannah Drive
4-294	604 Marquette Drive SW	9-060	101 Picadilly SE	12-037	134 Savannah Drive
4-315	819 Marquette SW	9-107	207 Liverpool Drive SE	12-038	132 Savannah Drive
4-316	416 Benedict SW	10-080	306 Lamplighter Loop SE	12-042	124 Savannah Drive
4-371	108 Wenatchee Way SW	10-102	150 Lamplighter Loop SE	12-043	122 Savannah Drive
4-373	104 Wenatchee Way SW	10-136	127 Lamplighter Loop SE	12-044	120 Savannah Drive
5-098	512 Atlantic NE	10-178	123 Galleon Run SE		
5-107	201 Bounty Dr. NE or 517 Atlantic NE	10-181	305 Lamplighter Loop SE		

February Financial Reports have been delayed due to the new software implementation. They will be posted on the web site as soon as they are available.

AD DISCLAIMER
We reserve the right to refuse any advertisement, photo or article.

2022 PAYMENT OPTIONS

Candlewick Lake Association offers several different ways to pay assessments; see below for details. An account is considered delinquent if payment of dues in full is not received or an ACH is not processed by May 1st.

CREDIT CARDS WILL NOT BE ACCEPTED FOR DUES AT THE ADMINISTRATION OFFICE. IF YOU WISH TO USE A CREDIT CARD, PAY ONLINE AT HOABANKSERVICES.COM.

Pay Online Via eCheck or Credit Card

You can set up a one-time payment using an eCheck or credit card. There is a \$14.95 convenience fee if you pay via a credit card. There is no charge for using an eCheck.

What do I need to do? Simply follow the directions below:

- Log into hoabankservices.com or candlewicklake.org (documents/payment information/Smartstreet payment)
- Select "Make Payment"
- Choose "Make a One-time Payment"
- Select Candlewick Lake Association and enter your lot/unit # or account #.
- Click continue enter payment amount
- Select Credit/Debit Card or E-Check and enter payment info

Pay in Full at the Association Office (Cash or Check) or by US Mail (Check)

Return your invoice along with cash or check made payable to Candlewick Lake Association to the following address:

Candlewick Lake Association, 13400 Highway 76, Poplar Grove, IL 61065

When paying by check, please write your unit and lot number on the check. You can also drop your payment in our drop box located in front of the Administration Office during or after hours. Please do NOT drop cash.

ACH – EXISTING SETUP

What do I need to do? **If you have a current ACH in place, you consent to the new year's monthly amount, and there are no changes required then you need to do nothing!** Again, if you had an ACH processed in March, we will process the next payment in May unless otherwise directed by you. Your Electronic Fund Transfer Authorization Agreement is for the withdrawal of funds in payment of the current Candlewick Lake Association Dues Assessments, Long Term Capital Funding, and accumulated interest. We will begin taking out the upcoming year's (2022-2023 Fiscal Year) assessments in May. If you do not consent to continue your ACH and/or would like to pay in full, you must notify us in writing on or before April 16, 2021. Unless we receive such a request, your current ACH Agreement will continue with your consent to the new year's monthly assessment. Attach a voided check to a completed Electronic Fund Transfer Agreement if you want to utilize a new bank account. Forms must be received in the Candlewick Lake Office on or before April 16, 2022. Your account is automatically debited on the first business day of each month beginning May 1, 2022.

ACH – NEW SETUP

What do I need to do? If you need to start an ACH for the first time, then complete the ACH form, attach a voided check and return it to the Candlewick Lake Association Office or email to cwl@candlewicklake.org. Forms must be received in the Candlewick Lake Office on or before April 16, 2022. Your account is automatically debited on the first business day of each month beginning May 1, 2022. Return ACH forms to the following address:

Candlewick Lake Association Office, 13400 Highway 76, Poplar Grove, IL 61065

Approved 2022-2023 FEE SCHEDULE	FY 2022-23	FY21-22	Increase
Association Dues - Single Lot (Annual Fee)	989.00	951	38
Long Term Capital Reserve - Single Lot (Annual Fee)	278.00	267	11
Associate Member/Tenant Fee (Annual Fee)	500.00	450	50
C-Pass –Owner of Record/Resident - each	25.00	25	-
C-Pass – Guest/Contractor - each	35.00	35	-
Replacement ID Card	5.00	5	-
Pool Pass Non-designated Limited to four	30.00	30	-
Daily Pool Pass	5.00	5	-
Daily Fishing Permit - guests Limited to five per day	10.00	10	-
3 Consecutive Day Fishing Pass - Guests	15.00	15	-
Fishing permit non-designated Limited to four	30.00	30	-
Security House Checks calendar month	45.00	45	-
Storage Area – Large sites – Yearly Rental *	200.00	170	30
Storage Area – Small Sites – Yearly Rental *	155.00	130	25
Dock Rental – Marina Docks *	500.00	325	175
Dock Rental – Stationary Docks	325.00	195	130
Boat Rentals- kayaks (\$20 deposit or license) children required to wear life jacket \$2.00/person rental	5/hr	5/hr	-
Building Rental			
Outpost Rental - (Half day, 5 hours or less) + deposit (\$200)	125.00	100	25
Outpost Rental - (Full day) + deposit (\$200)	200.00	180	20
Rec Center - Full Lakeview Room (2 hour minimum, \$300 cap) \$200 deposit	45/hr	45/hr	-
Rec Center - Lakeview Room - After Hour Rental Fee - Additional per hour	30/hr	30/hr	-
Pavilion + \$25.00 deposit	25.00	25	-
Miscellaneous Fees			
NSF Bank Fee	35.00	35	-
Tenant Registration Fee	100.00	100	-
Paid Assessment Letter (50.00 if less than two business days)	40.00/50.00	30	10
Citation Review Maintenance Fee	25.00	25	-
Incoming fax	1.00	0.5	0.50
Outgoing fax	1.00	0.5	0.50
Copies	0.20	0.1	0.10
Document Retrieval Fees	20.00/Hr	18/hr	2/hr
Home Construction			
Application Fee	30.00	30	-
Construction Fee- Non-refundable	1,000.00	5000	(4,000)
Refundable Clean-Up Deposit	1,500.00	1500	-
Building Permit	30.00	30	-
Inspection Fee	50.00	50	-
Refundable Clean-Up Deposit inspection over two	25.00	25	-
Garage, Additions, and In-Ground Pool			
Refundable Clean-Up Deposit	750.00	750	-
Building Permit	30.00	30	-
Inspection Fee	40.00	40	-
Renewal Fee	30.00	30	-
Miscellaneous Construction			
Building Permit	15.00	15	-
Inspection Fee	25.00	25	-
Savannah Oaks			
Non Resident Green Fees - 1st Nine Holes	9.00	9	-
Non Resident Green Fees - Each Round After 1st Nine Holes (sam	6.00	6	-
Twilight - Unlimited Play Monday - Thursday 4:00 pm till dusk	7.00	7	-
Cart Rental - 1st Nine Holes	8.00	8	-
Cart Rental - Each Round After 1st Nine Holes (same day)	4.00	4	-
Pull Cart	4.00	4	-
Recreation Center			
After School Care (daily)	14.00	13	1
Schools Out Care (daily)	26.00	25	1
Summer Camp (daily)	26.00	25	1
Gym Pass (daily fee without a valid Candlewick ID)	3.00	3	-
Fitness Center Resident Extended Hours Pass (monthly)	10.00	10	-
Replacement Extended Hours Fitness Card	10.00	10	-
Fitness Center Daily Guest Pass	3.00	3	-
Dog Park Tag *	10.00	10	-
Programs	Vary	Vary	

* \$25 Deposit for Storage Area, Marina Dock Rental and Dog Park Keys

Approved Budget 2022-23

	2021-22	2022-23	Variance		2021-22	2022-23	Variance		2021-22	2022-23	Variance					
OPERATING FUND																
OPERATING INCOME																
Annual Assessment Dues/Capital	2,273,841	2,360,542	86,701	Overtime Wages	6,500	8,000	(1,500)	Education	500	500	0					
Excess Cash Available	343,318	277,072	(66,246)	FICA-CWL exp	21,675	21,884	(209)	Uniforms	200	200	0					
Grant Revenue	220,506	0	(220,506)	Medicare-CWL exp	5,070	5,118	(48)	Expense Reimburse	520	520	0					
Recreation	37,875	45,650	7,775	FUTA-CWL exp	465	465	0	O/S - Contracts	11,300	10,950	350					
Savannah Oaks	131,900	160,900	29,000	SUTA-CWL exp	2,103	2,270	(167)	O/S - Management	67,500	70,000	(2,500)					
TOTAL	3,007,440	2,851,971	(155,469)	Workers Compensation	22,530	22,652	(122)	Memberships/Dues/Filing Fees	1,720	1,620	100					
MISC OPERATING INCOME																
Associate Member Fee	35,000	39,750	(4,750)	Health/Life-CWL Exp	37,000	31,080	5,920	Advertising	700	700	0					
Renter Registration Fees	4,000	3,000	(1,000)	Benefits/Retirement	9,700	10,171	(471)	Pro Shop	3,500	3,500	0					
Building Department Fees	8,000	5,200	(2,800)	Education	900	900	0	Electric	9,000	10,000	(1,000)					
Citations	75,000	63,000	(12,000)	Uniforms	1,000	1,000	0	Gas Utilities	2,300	2,300	0					
Off-Season Storage Charge	15,320	17,945	2,625	Expense Reimburse	1,320	1,620	(300)	Phones	2,460	2,250	210					
Fishing Permits	6,800	9,000	2,200	O/S - Contracts	49,000	50,000	(1,000)	Sewer & Water	3,300	3,200	100					
Activity Income	2,225	2,225	0	Outside Services - Human Resources	1,000	1,000	0	Janitorial Supplies	1,000	1,000	0					
C-Pass	35,500	36,500	1,000	Memberships/Dues/Filing Fees	190	200	(10)	Maintenance Supplies	4,600	2,600	2,000					
Pool Pass & ID cards	7,000	7,200	200	Electric	3,300	3,300	0	Office Supplies	350	800	(450)					
Dock Rental	19,435	33,850	14,415	Gas Utilities	2,500	2,900	(400)	First Aid Supplies	1,900	250	1,650					
Boat Rentals	100	100	0	Phones and Internet	2,016	1,900	116	Supplies-Disposables	2,600	4,500	(1,900)					
Building Rentals	8,000	9,000	1,000	Janitorial Supplies	5,800	5,000	800	Food	16,300	19,000	(2,700)					
Dog Park Revenue	400	400	0	Maintenance Supplies	14,000	13,000	1,000	Liquor	7,800	11,000	(3,200)					
NSF Fee	3,400	2,300	(1,100)	Office Supplies	500	500	0	Beer	16,200	16,200	0					
Lien Fee	8,000	4,000	(4,000)	First Aid & Safety Supplies	3,000	3,000	0	Small Equipment	1,250	3,450	(2,200)					
Paid Assessment/Pud Letter	3,500	4,000	500	Small Equipment	3,500	9,700	(6,200)	Fuel/Fluids	4,000	5,000	(1,000)					
Ecc Work Order	17,000	11,000	(6,000)	Communications Expense	300	300	0	Small Equip Repairs	6,500	8,400	(1,900)					
Maintenance Work Order	300	250	(50)	Vehicle Repairs	13,000	16,000	(3,000)	Grounds Material & Landscaping	2,500	4,100	(1,600)					
Franchise Income	26,100	26,100	0	Fuel/Fluids	23,000	25,000	(2,000)	Equipment Rental	16,600	16,600	0					
Pop Machine - Administration	0	0	0	Small Equip Repairs	9,000	9,000	0	Chemicals	3,800	4,000	(200)					
Newsletter	14,000	15,000	1,000	Fence/Gate Repair	3,000	3,000	0	Activities	11,800	8,550	3,250					
Miscellaneous Income	1,800	1,800	0	Mail Box Repairs	850	850	0	Liability/Business Insurance	900	900	0					
Income Tax Refund	0	0	0	Heavy Equip Repair	12,000	12,000	0	TOTAL SAVANNAH OAKS	266,769	312,742	45,973					
A/R Finance Charge	61,000	61,000	0	Road Repairs	7,000	7,000	0	CAPITAL EXPENDITURES								
TOTAL	351,880	352,620	740	Ice Control Material	40,000	40,000	0	OPERATING								
TOTAL OPERATING INCOME	3,359,320	3,196,784	(162,536)	Grounds Material	5,000	5,000	0	None 0								
ADMINISTRATION DEPARTMENT																
Full Time Wages	361,911	368,000	(6,089)	License/Registration	4,795	4,795	0	Pool - shade 3,000								
Part Time Wages	4,378	0	4,378	Equipment Rental	9,000	9,000	0	Payback for the harvester 33,874								
Overtime Wages	900	1,100	(200)	Liability/Business Insurance	16,000	16,320	(320)	TOTAL OPERATING CAPITAL								
FICA	22,763	22,787	(24)	TOTAL MAINTENANCE	679,114	689,991	(10,877)	REPLACEMENT RESERVES								
Medicare	5,324	5,329	(5)	POOL DEPARTMENT												
FUTA	320	294	26	Full Time Wages				Computer Workstations 14,810								
SUTA	1,496	1,474	22	Part Time / Seasonal Wages	31,800	34,400	(2,600)	Signage, Entrance Monuments, West Gate 3,288								
Workers Compensation	6,600	6,574	26	FICA-CWL exp	1,972	2,131	(159)	Gate Houses - Electronics								
Health/Life	36,000	50,883	(14,883)	Medicare-CWL exp	461	500	(39)	- Computer Workstations 1,559								
Benefits/Retirement	14,820	14,830	(10)	FUTA-CWL exp	191	207	(16)	Electronics - Laptops for Public Safety Patrol 12,726								
Education	3,750	3,750	0	SUTA-CWL exp	501	559	(58)	Gate House - Generators, Emergency								
Employee Relations	2,200	2,200	0	Workers Compensation	2,085	2,257	(172)	- 12-kW (East and West Gate) 10,499								
Employee Recognition	3,400	2,200	1,200	Education	700	800	(100)	Mtce Bldg - Electronics								
Stipend	4,800	4,800	0	Uniforms	250	250	0	- Computer Workstation 2,338								
Volunteer Appreciation Dinner	2,500	2,500	0	O/S - Contracts	500	4,000	(3,500)	Fences, Wire, Property Perimeter,								
Expense Reimbursement	1,500	1,500	0	Outside Services - Human Resources	350	350	0	Phased Replacement 42,547								
Legal	18,000	18,000	0	Memberships/Dues/Filing Fees	1,500	1,300	200	Ditches and Culverts 26,512								
Audit Fees	12,000	13,000	(1,000)	Snack Bar	2,800	2,800	0	Asphalt Pavement, Street and Parking Lot 357,384								
Legal - Collection	4,000	4,000	0	Electric	5,500	5,500	0	Asphalt Pavement, Sport Courts, Plased 21,153								
O/S - Contracts	5,500	5,000	500	Gas Utilities	3,800	4,000	(200)	Street Signs, Phased Replacement 2,519								
O/S : Payroll / H.R. / Accounting	7,900	8,280	(380)	Phones	580	600	(20)	Signage, Traffic/Directional, Phased Replacement 3,997								
Memberships/Dues/Filing Fees	3,210	2,850	360	Maintenance Supplies	2,000	2,000	0	Site Equipment - M-33								
O/S - Computer	55,000	74,220	(19,220)	Office Supplies	130	140	(10)	- 2003 Case Back Hoe Loader 112,412								
Public Relations	6,100	600	5,500	Small Equipment	700	700	0	M-38 & M-39 International 4300								
Advertising	750	500	250	Small Equipment Repairs	1,500	1,500	0	with Plow attachments 111,351								
Postage	7,000	7,000	0	Pool Chemicals	7,000	6,500	500	Maintenance spray boat - motor								
Newsletter- Printing & Postage	30,200	31,440	(1,240)	TOTAL POOL	64,320	70,494	(6,174)	(using motor - Crestliner) 10,000								
Web Page/Internet	725	752	(27)	RECREATION DEPARTMENT												
Printing/Duplicate	2,600	2,600	0	Full and Part Time Wages	129,500	141,474	(11,974)	Gutters and Downspouts, Aluminium,								
Electric 2,900	3,100	(200)		Overtime Wages	500	500	0	Pool Equipment Bldg 1,433								
Gas Utilities	790	815	(25)	FICA-CWL exp	8,028	8,772	(744)	Pool - Mechanical Equipment - sand-type filters 16,968								
Phones	10,260	10,500	(240)	Medicare-CWL exp	1,878	2,052	(174)	Floor Covering - Carpet 4,136								
Sewer & Water	1,600	1,600	0	FUTA-CWL exp	335	369	(34)	Floor - Hardwood Refinishing, Gymnasium								
Office Supplies	6,500	6,750	(250)	SUTA-CWL exp	1,258	1,386	(128)	& Stage 18,715								
Small Equipment	24,400	25,000	(600)	Workers Compensation	4,230	4,784	(554)	Light Fixtures, Interior 7,884								
Vehicle Repairs	900	900	0	Health/Life-CWL Exp	13,382	14,580	(1,198)	Electronics - Computer Workstations - (2) 1,559								
Fuel/Fluids	200	150	50	Benefits/Retirement	2,500	2,525	(25)	Docks, Aluminum, Phase Replacemnt 32,849								
Small Equip Repairs	850	850	0	Education	300	300	0	Clubhouse - Electronics - Computer Workstation 1,559								
License/Registration	158	158	0	Expense Reimburse	420	420	0	S5 Tee Mower 31,815								
Bank Charges General	100	130	(30)	O/S - Contracts	10,300	10,600	(300)	Well Pump 32,451								
Bank Charges Credit Cards	8,000	12,000	(4,000)	Outside Services HR & Payroll	250	250	0	Monument sign 3,712								
Bad Debt Expense	200,000	200,000	0	Memberships/Dues/Filing Fees	45	45	0	Ball Washers or benches 3,865								
Liability/Business Insurance	61,000	66,000	(5,000)	Public Relations	50	50	0	Tee Complexes or bunker reconstruction -								
Cost of Lots	400	440	(40)	Snacks	500	0	500	Bunkers done in 2020/2021 (\$20,000)								
Contingency - Insurance	1,000	1,000	0	Electric	22,000	19,000	3,000	\$65,750 - \$20,000 = \$45,750								
TOTAL ADMINISTRATION	944,705	985,856	(41,151)	Gas Utilities	11,000	11,000	0	TOTAL RESERVE CAPITAL								
PUBLIC SAFETY DEPARTMENT																
Full Time Wages	282,000	311,984	(29,984)	Phones and Internet	3,036	2,850	186	OPERATING FUND SUMMARY								
Part Time Wages	130,600	138,020	(7,420)	Sewer & Water	15,000	13,500	1,500	Operating Expenses								
Overtime Wages	7,200	8,150	(950)	Janitorial Supplies	5,000	4,100	900	Administration 944,705 985,856 (41,151)								
FICA - CWL exp	26,030	28,038	(2,008)	Maintenance Supplies	4,000	3,030	970	Public Safety 578,845 632,350 (53,505)								
Medicare-CWL exp	6,090	6,557	(467)	Office Supplies	1,400	900	500	Maintenance 679,114 689,991 (10,877)								
FUTA-CWL exp	845	873	(28)	Pop Vending Machine	2,300	2,300	0	Pool 64,320 70,494 (6,174)								
SUTA-CWL exp	3,688	3,961	(273)	Camp/School Supplies	4,000	4,000	0	Lake 412,081 118,564 293,517								
Workers Compensation	16,377	18,322	(1,945)	Small Equipment	3,500	4,241	(741)	Recreation 292,712 299,913 (7,201)								
Health/Life-CWL Exp	40,960	45,420	(4,460)	Small Equip Repairs	9,000	9,000	0	Savannah Oaks 266,769 312,742 (45,973)								
Benefits/Retirement	7,900	8,500	(600)	Grounds Material	5,500	5,500	0	Total Operating Capital Projects 70,774 36,874 33,900								
Education	1,100	1,100	0	Activities	33,000	31,885	1,115	Contingency 50,000 50,000 0								
Uniforms	2,500	2,500	0	Dog Park Expense	500	500	0	TOTAL OPER. EXPENSES								
Expense Reimburse	420	840	(420)	TOTAL RECREATION	292,712	299,913	7,201	3,359,320 3,196,784 162,536								
O/S Contracts / Maintenance	1,745	1,595	150	LAKE MANAGEMENT DEPARTMENT												
Outside Services- Payroll	730	730	0	Education	900	900	0	Operating Revenue								
Public Relations	300	300	0	Consulting	14,000	14,000	0	Annual Assessment Dues/Capital 2,273,841 2,360,542 86,701								
Printing/Duplicate	600	300	300	Expense Reimburse	250	250	0	Excess Cash Available 343,318 277,072 (66,246)								
Electric	3,800	3,800	0	O/S - Contracts	43,167	42,155	1,012	Grant Revenue 220,506 0 (220,506)								
Gas Utilities	1,100	1,300	(200)	O/S - Grant Work	294,010	0	294,010	Misc Operating Income 351,880 352,620 740								
Phones	5,550	5,400	150	Printing/Duplicate	100	50	50	Recreation 37,875 45,650 7,775								
Sewer & Water	1,950	2,200	(250)	Electric 1,500	1,500	0		Savannah Oaks 131,900 160,900 29,000								
Office Supplies	400	400	0	Small Equipment	2,500	2,500	0	TOTAL OPER. REVENUE								
First Aid & Safety Supplies	2,200	2,200	0	Small Equip Repairs	2,500	2,500	0	3,359,320 3,196,784 (162,536)								
Small Equipment	4,000	4,000	0	Dam Inspection	4,800	7,275	(2,475)	RESERVE FUND SUMMARY								
Vehicle Repairs	4,000	5,500	(1,500)	Lake Quality Test	9,000	9,000	0	Reserve Expense								
Fuel/Fluids	16,000	20,000	(4,000)	Fish Stocking / Spawning	10,000	10,000	0	Replacement Capital Expense 1,373,844 935,791 438,053								
Small Equip Repairs	1,200	1,200	0	Bldg/ Grounds Material	4,000	3,00										

Meeting Minutes

MINUTES OF THE REGULAR BOARD MEETING

FEBRUARY 15, 2022

Board Members Present: Chuck Corso, Gary Kurpeski (left at 9:15 PM), David Wiltse (left at 9:15 PM), Bonnie Marron, Randy Budreau (left at 9:00 PM), Josh Bohling, Jenni O'Connell

Absent:

Staff Members: Theresa Balk, Valerie Alt

The meeting opened at 6:30 PM at the Recreation Center by President Corso followed by the pledge to the flag, a prayer by Wiltse, two poems by O'Connell and roll call. There were eleven members present.

The public forum policy was not read as no one signed up to speak during the open forum.

Wiltse made a motion to approve the agenda, seconded by Marron. The motion was revised to add under New Business #7 – Chain of Command and #8 – Special Board Meeting for budget approval, election teller approval and General Manager review and under Committee/Commission Reports #11 – Ad Hoc. Wiltse motioned to approve the revised agenda, seconded by Marron. Motion carried unanimously.

Wiltse made a motion to approve the minutes of the 1/18/22 Regular Board Meeting, seconded by O'Connell. Motion carried unanimously. Marron made a motion to approve the minutes of the 1/26/22 Board Workshop, seconded by Kurpeski. Motion carried unanimously with O'Connell abstaining.

There was no Aqua report with Balk stating Tony had no updates and had an emergency that prevented him from attending the meeting.

UNFINISHED BUSINESS

1.) The Candlewick 50th Anniversary was discussed. Marron reported that the contract for the Ski Broncs and the Blooze Brothers had been signed. Pickles the Clown will be at the event for a couple of hours for balloons and face painting. The next meeting will be 3/3/22 at 6:30. O'Connell stated the time line looks very nice.

2.) Solar panels were discussed. Balk stated Dave Honeycutt is waiting on a quote, no one else calls him back and has contacted other companies. O'Connell asked if our engineers had any insight on this. Wiltse stated he would like to know what their fees would be first. Balk stated there is no line item for solar panels but we do have one for outside services. Balk will get a list from Honeycutt on who he has contacted.

3.) Long Term/Short Term goals were discussed. A meeting is set for 4/23/22 at 10:00 AM. O'Connell stated strategic planning is to be done annually and pushing this out further doesn't make sense. Marron stated "strategic planning" makes more sense than long term/short term goals. Wiltse stated the Board spent a lot of time on this issue last month and said it should be removed from the agenda until May and made a motion, seconded by Marron to remove this from the agenda until the May meeting. Motion carried unanimously.

4.) Replacement phones was discussed. Balk stated it was previously tabled but Marron wanted it back on the agenda. Balk stated Randy Alberts is too busy now to get further information on the phones. Marron stated the phone in the conference room needs to be functional; the speaker doesn't work and it is needed for the Communications Commission meetings.

NEW BUSINESS

1.) There were no bad debt write-offs or accounting adjustments.

2.) Resolution 22-R-01 for the purchase of eight marina boat docks was read by Marron who motioned to approve, seconded by Wiltse. Marron asked why there was only one bid. Balk stated Lake Management got the bid and at the budget meeting it was decided to get new docks. Rock River Enterprises installs Candlewick docks and can't find other companies that do this. O'Connell also asked why there is only one bid. Wiltse asked where the new docks will be placed with Balk responding that hasn't been determined yet. O'Connell stated more bids are necessary; this is almost \$30,000.00; they could be purchased elsewhere and Rock River could install them. Wiltse stated if we wait two to three months it will be uncertain what the price will be and eight docks will generate an income of \$4,000.00 per year. O'Connell stated there should be multiple bids and we need at least one more. Marron said other lakes should be contacted to see where they buy their docks. Wiltse stated with inflation and supply chain they should be purchased now. Wiltse motioned to call for the question, seconded by Kurpeski. The motion failed. Budreau said what Wiltse stated was true and with the uncertainty of the cost and supply it makes sense to use someone that already does work here; we do have IALC who could be contacted. Corso stated we need another bid from Rock River for installation; Joe Rush should be contacted and suggested waiting for a Special Board Meeting instead of next month. Balk suggested approving the resolution and she will try to get other bids or this could be approved at a Special Board Meeting. O'Connell made a motion, seconded by Bohling to postpone this to a Special Board Meeting. Motion carried by a majority with Wiltse voting nay.

3.) Resolution 22-R-02 for the wetland detention, streambank stabilization and wetland restoration was read by O'Connell who motioned to approve, seconded by Marron. Balk stated that Ayre Excavating was not the lowest bidder but is being recommended as he has done work in Candlewick and does good work. Ayre knows our expectations and what the dumpsite looks like. Budreau stated there is no question on his quality of work; is very responsible and has a good turnaround time. O'Connell asked if Wendler will be overseeing the project with Balk saying they would be. Kurpeski asked if funds were coming from the grant money and O'Connell asked if any part of the grant work hasn't been approved yet. Balk explained where the money is coming from, where we are at on the budget and what is part of the wetland project. A roll call vote was taken on the motion which carried 7/0 with all voting aye.

4.) A dam report with regards to walking on the dam was given. Marron stated she asked to have this discussed and has been talking for ten years about walking on the dam. Marron read the engineer's report which included recommendations to allow/not allow various things – use of motorized vehicles, fishing, etc. Marron stated she only asked about walking on the dam. Marron made a motion, seconded by Bohling to adopt a one-year trial period for walking only on the dam which is 17' wide at the top. O'Connell asked about funds for the walking path and signs. Marron stated no path is needed. Wiltse stated any pavement or rocks could obstruct water flow and said it should be left as grass. Balk stated there should be hours that walking on the dam is permitted and not to do any paving, etc. until after the one-year trial period. Budreau stated he will vote no on this; we will have to spend more on riprap because it all ends up in the lake and doesn't think we'll be able to keep people on the path. A vote was taken on the motion which carried by a majority with Wiltse voting no and Budreau abstaining. Balk stated if there are problems

with people walking on the dam before the one-year trial period is over that we could prohibit it. The hours for walking on the dam will be the same as park hours – sunrise to sunset.

5.) The Volunteer Appreciation Dinner was discussed. Marron read the memo from Balk which was a request from Marron to not hold the dinner this year due to COVID concerns but award gift cards as was done last year (\$500.00 was spent for cards and suggested increasing it this year). Marron made a motion, seconded by Wiltse to award gift cards using a portion of the money budgeted for the dinner. Balk stated \$2,500.00 is budgeted and \$100 is used for the volunteer of the year. O'Connell stated there should be some kind of "coffee type event" and the names could be drawn at that time. Marron stated we do the event in April and it is already mid-February; this is a Board project. O'Connell amended the motion, seconded by Kurpeski to increase the amount for gift cards to \$750.00 and have a brief presentation by the Board to the volunteers at the Annual Meeting and read the names of the volunteers. Motion carried unanimously. Balk stated some of the money from the budget could be used for cookies, coffee, water, etc. after the meeting.

6.) The disposition of O'Connell's complaint of discrimination was discussed. Corso read a statement regarding the complaint from O'Connell about Wiltse, giving a timeline of events, a summary of what transpired and stated there is no evidence of gender discrimination. (The statement Corso read is attached). Wiltse stated the following: He has waited eight months to defend himself. All communication has been made by e-mails (no texts, phone calls or in-person meetings), therefore the gender discrimination, if it exists has to be found within the emails themselves or it does not exist. There has been no written complaint. Wiltse did not want to meet with O'Connell or anyone in a closed room, after hours and suggested to her meeting by phone or in the Water's Edge room at the Rec Center during normal business hours when the building was open and the glass door to the room would be open, which never happened and this shows nothing about gender discrimination. Wiltse stated he felt he was set up. O'Connell posted this on Nextdoor which went to 15 communities, not just Candlewick Lake. He has not been afforded due process rights – they were violated. The Candlewick attorney asked multiple times for a written complaint which O'Connell never supplied. There were posts on Nextdoor and Facebook. Wiltse reviewed Section 2.14 of the Board Policy. O'Connell stated "point of order – this is not on the agenda to discuss things that happened before she was sworn in" and this is pending litigation. Corso overruled the point of order and stated that it is on the agenda. O'Connell left the meeting at 8:02 PM. Wiltse stated "that the advice of his previous Pastor in a sermon several years ago was that there should be no meeting between unmarried persons unless the door to the office was open and it was during regular business hours with other employees being present. He said that this advice from his pastor was good advice and he considers it something that he observes in his religious faith. Wiltse said that there was no attempt by O'Connell to provide any reasonable accommodation to his request on religious grounds not to meet alone with another person he's not married to in a closed room in a closed building after Candlewick Lake staff had gone home". He cited federal statutory law to that point. Wiltse asked the Board to concur with Corso's statement. Budreau stated no complaint was made or a case against Wiltse presented and this should be dropped. At 8:04 PM O'Connell returned to the meeting. O'Connell stated there is no complaint because there is no Board Policy. Corso stated the attorney advised what to do; she had direct correspondence from the attorney. O'Connell stated Corso presented his version of the facts with Corso stating they are the facts. O'Connell stated she received nothing on this and Corso gave Wiltse his statement prior to the meeting to which Corso stated he had not. Corso stated the attorney sent O'Connell several correspondences to provide a complaint and she had eight months to file a complaint. Budreau asked what the complaint is. O'Connell stated she was not going to disclose it. Wiltse read some emails to establish his reasons and attempts to set up either a phone meeting or in person meeting with O'Connell at the Rec Center. O'Connell read her email to the attorney. Corso stated all O'Connell did was to respond to the attorney's questions with questions. Wiltse stated gender discrimination is a civil matter. Budreau stated there was no due process, there is failure to state the claim to begin with, commented about meeting with a woman after hours. O'Connell stated women are a protected class and men are not. O'Connell said this is being discussed in an open forum which violates CICA. Corso stated O'Connell didn't work with the attorney and didn't answer his questions. Budreau stated they should "clear the air"; O'Connell feels it is discrimination because Wiltse won't meet in private because O'Connell is a protected class and no charges should "be laid at Wiltse's feet". Corso stated Wiltse didn't say he wouldn't meet O'Connell, just didn't want to meet in private. Marron stated she doesn't understand why O'Connell is calling this sexual discrimination and asked what she is trying to accomplish. Kurpeski asked what the purpose of this is; it is something between O'Connell and Wiltse, it needs to be taken care of outside the Board and the Board needs to be released from this. Marron stated this happened on Board's time and is costing the property owners for the attorney's time and Candlewick will have to get involved with this and will cost residents more money. Corso stated he "wants to put this to bed" whether it be in front of a judge and fight it in court if we have to and asked O'Connell if she was going to apologize to Wiltse for the posts she put on Nextdoor and Facebook and added she violated Section 2.14 of the Board Policy. Corso asked the Board if he had a consensus on the statement he read with the Board agreeing with the statement with the exception of O'Connell. Budreau stated he would concur that no gender discrimination has even been alleged. Corso stated what he read was the true facts with O'Connell stating "your version". Corso again stated they are the facts and asked O'Connell what was he missing with O'Connell stating she wasn't going to respond. Corso took another vote, stating the Candlewick Board concurs with his statement with all six other Board members saying yes and O'Connell saying no.

7.) The chain of command was discussed with Corso stating that our checks were compromised. Marron asked if Corso was talking about our checking account being compromised which we weren't made aware of until 2/3/22 and wasn't discussed at the Finance Meeting as it was cancelled due to illness. Corso asked the Board if they didn't just recently have a conversation on the chain of command; the Board needs to go through him or Wiltse who will then go to Balk instead of seven different Board Members giving Balk "seven different priorities of the day". Corso then asked if this same thing wouldn't apply to hourly employees who are off the clock and Board members contacting them about official Candlewick business – and wouldn't this fall under the same chain of command. Corso asked the Board

if he was wrong in having a conversation with O'Connell to not be texting hourly employees about official Candlewick business when they are off the clock. O'Connell stated this is public information; she didn't give Kathi Smith any instructions or ask her any information, etc. Corso stated Smith was off the clock. O'Connell stated she is friends with Smith – has been for 30 years and they weren't talking about Candlewick business but were only "chit-chatting". Corso asked if they discussed any Candlewick business to which O'Connell stated they did not. Corso asked if O'Connell texted Smith this afternoon and O'Connell asked "what difference does it make". O'Connell stated what she felt Corso was saying was that Board members cannot engage in conversations with friends who happen to be Candlewick employees. Corso said that Board members can talk to employees and asked O'Connell what she was talking about with Smith. O'Connell said it was none of Corso's business. Corso asked the Board if they want the Board to engage in conversations with hourly employees who are off the clock. O'Connell stated it doesn't make any difference if they are hourly or not to which Corso stated it does, that Board members should not be engaging hourly employees who are off the clock about Candlewick business. O'Connell stated employees can talk about Candlewick business with whoever they want as long as it isn't confidential business. Marron stated she agrees with O'Connell on this; she is friends with Leann and other employees. Marron stated she has been told that there are employees who have been told not to talk to her and wanted to know why she can't talk to them if they are friends of hers outside of Candlewick. Corso asked if Leann is hourly or salary. There was discussion checks issue, with O'Connell stating that several of the Board knew of it but she didn't; all the Board members should have been made aware of the situation. Marron stated she asked Corso to make all the Board members aware it. Marron said that a few months ago she and O'Connell asked to receive the Finance packet and her and O'Connell were included two of Bruce's e-mails regarding the check issue. O'Connell stated the whole Board should have been made aware of the "missing checks". Further discussion continued on "missing checks". Balk clarified the issue stating the following: There are no missing checks. There were checks fraudulently submitted to the bank for payment. When we found out about it the bank was immediately contacted for which checks are approved and have been working with the bank since. Balk was waiting for more information on the two checks that had gone through to then advise the Board. At the time there wasn't a lot to report other than to say there was some fraudulent activity on the account and it is being taken care of. A report has been filed with the Sheriff's Department and the detective Balk talked to didn't have a chance to call her back today but sent an e-mail that he'd be back in on Thursday. The reason we'd file a report is that sometimes banks require it in order to be reimbursed. Bruce talked to the bank who said there is no need to file a police report as they were handling this. We will be reimbursed for \$4,000.00 for an ACH and \$500.00 check that went through. Bruce noticed two other checks that were pending and those were stopped and is in contact every day with the bank to advise which are the good checks and which aren't. A company in Michigan contacted Balk to say someone used their FedEx account and paid for it with a Candlewick check. They had "whitewashed" our check, put on a new check number, pay amount and pay to. A check that was sent to a vendor got in the wrong hands. Nothing has been stolen. There are two things pending that we will be reimbursed. New checks have been ordered. O'Connell reviewed e-mails she received on this issue and stated she had contacted Corso asking if we'd contacted the Sheriff's Department and are we conducting an internal investigation to which Corso said we aren't having an internal investigation because it happened in another state. O'Connell stated in this day and age an internal investigation should be done. Balk stated the Sheriff's office said to not start an internal investigation yet until we talked to the detective on Thursday. O'Connell wanted to know what the procedure was, stating she can only go to Corso for answers, isn't allowed to go to anyone and how is she supposed to get answers. Corso stated he got answers to O'Connell's questions from Balk. O'Connell asked Corso why he was so upset with Corso stating it was because she goes and asks questions to hourly employees who are off the clock with O'Connell stating she did not. Corso stated if he was the General Manager he would not allow Board members to contact hourly employees. Wiltse stated he just got the e-mail today and she clearly said the bank contacted Bruce and said because the transaction happened in California, nothing happened here and no checks were stolen it was not necessary to contact local law enforcement. Wiltse said what he thought Corso was trying to say was we are waiting for the detective to get back to us to determine if an internal investigation needs to be made and the Board should not be talking to anyone until that happens. Corso went back to the issue of the chain of command stating he feels talking to employees is the same thing as keeping with the chain of command and Leann would be the exception because she is salaried. O'Connell stated if someone is off the clock they can do what they want and can talk to Board members. Corso said yes, as friends but not about Candlewick business. There was more discussion between Corso and O'Connell regarding talking to employees. Corso asked O'Connell if she asked Kathi Smith about the missing checks with O'Connell stating she didn't ask Kathi Smith anything. Bohling asked if a Board member talked to an employee who was off the clock for an hour and then went to Balk about it, would they have to get paid with Balk stating they do. Bohling stated he felt that was the problem; salaried people should be ok as if they spent an hour talking to a salaried employee they could take off an hour early but an hourly employee is a gray area. Wiltse stated this issue came up in the labor negotiations and the attorney stated it could be problematic to be talking to hourly employees off the clock because it could be considered compensable time requiring payment. No Board member should be talking to any employee on this issue until direction is given by the detective. Marron stated the topic was fraudulent checks, discretion should have been made and the Board should not be talking to any of the employees. (Discussion on #7 continues below.)

BOARD COMMITTEE REPORTS

10.) Roads Commission: At 8:55 PM Budreau stated he had to leave but wanted to report on the roads. Budreau talked to George Eby. The engineers aren't usually involved until the bid requests go out but he felt they should be involved earlier this year particularly with some of the road to be done this year.

NEW BUSINESS

8.) The date for a Special Board Meeting for budget approval, election teller approval and General Manager review was discussed. The date will be Tuesday, March 1, 2022 at 6:30 PM at the Rec Center.

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Meeting Minutes & Monitoring Reports

Board Minutes continued from page 14

7.) The chain of command discussion continued. Budreau stated it would be okay for Board members to talk to employees as friends but need to be very cautious and asked does it feel like you are giving orders or just talking. Corso stated not hourly employees off the clock. Wiltse stated our labor attorney advised against it as that is where overtime hours become an issue. Bohling said to O'Connell that employees will talk to her because they think she is in charge. O'Connell said Kathi Smith knows she is not in charge of anything. Corso stated it "is not the Jenni O'Connell / Kathi Smith policy – it is a Board policy". Wiltse stated if O'Connell talks to Smith, Smith can claim it as compensable time, asked how we can protect ourselves and the labor attorney advised to avoid this. O'Connell stated she acknowledges Wiltse and Bohling's points. Budreau left the meeting at this time - 9:00 PM.

Marron stated she wanted to get back to the agenda. Wiltse made a motion that Board members are not to talk to hourly employees at any time they are not on the clock because of possible problems with payroll. O'Connell said "so we can't be friends with people that work for the Association". Wiltse stated not to talk about Candlewick business. Wiltse added to the motion that Board members are not to talk to hourly employees who are off the clock about Board business. Bohling seconded the motion. Motion carried by a majority vote with O'Connell abstaining.

MONITORING REPORTS

1.) General Manager's Report: The February report was reviewed. Marron asked how the Northstar training was going and stated it went live today. Balk stated the Rec Center went live and the office will go live tomorrow; the AP went live today and reviewed who the trainer is working with; Randy Alberts is working on the website. Marron stated the responses for the lake survey are due 2/28/22, not 1/28/22. Marron asked what is going on with Clearview as it never came back to the Board. Balk stated she had sent an e-mail and it is moving ahead. Marron stated the Board should be kept in the loop. Balk stated in the e-mail she sent it explained what they were doing. Marron stated the Board never heard the consensus was we are moving forward. Balk stated there can't be a consensus because that is taking a vote so she made the decision to move forward so the pool could be opened this year, e-mailed the Board that information, and responded to a few questions Discussion was held on the pool, the pool opening, plans for the work and the supply and type of chlorine. Balk stated a permit is needed to switch from one type of chlorine to the other. Discussion was held on when resolutions are necessary. Wiltse and Kurpeski left the meeting at this time - 9:13 PM. Wiltse left the meeting due to his sisters pending surgery the next morning and Kurpeski had to be up by 4:30 AM for work.

Marron asked how many were at the blood drive and the COVID testing with Balk reporting six for the COVID testing. We will do one more and if only a few attend, they rest will be cancelled. Marron stated on the last page of the report it says "Daytona 500 Party – 20th" and it should say 2/20. O'Connell asked for an update on the dredging and permitting and asked if we were not going to be dredging this year. Balk stated if the lake level is down we aren't going to be wanting to dredge, but we will continue to move forward. O'Connell asked if we are doing mechanical dredging in some areas this would be the time to do it. Balk stated she will talk to Joe Rush tomorrow who was going to follow up with the engineer. O'Connell stated we can't let this go and push it off another year; we've already told property owners it will be done this year. Corso told O'Connell we can put this off another year and that she has to quit making the assertions that we can't put this off another year; we can put it off another year. O'Connell stated that was her opinion.

2A.) Maintenance Department Report: The January 2022 report was reviewed.

2B.) Building Department Report: The January 2022 report was reviewed.

2C.) Public Safety Report: The January 2021 report was reviewed.

2D.) Savannah Oaks Golf Course Report: There was no January 2020 report as the golf course is closed.

2E.) Savannah Oaks Clubhouse Report: The January 2022 report was reviewed. Marron asked if there were any numbers for the NFL Playoffs. Balk stated one night had a good turnout and the others had fewer in attendance. O'Connell asked if it was considered to have Savannah Oaks open all the time with Marron stating it isn't budgeted. Balk stated unless there is something going on, it doesn't warrant keeping it open. Discussion was held on keeping the clubhouse open and Caitlyn's training. Balk stated sales on Friday nights were maybe \$40. O'Connell stated it could be open during March Madness. Marron stated there isn't time to advertise in the newspaper for March Madness. Balk stated we could possibly be open for a weekend for March Madness. Marron stated the final four is played 4/2/22 through 4/4/22. Balk will talk to Caitlyn about opening a week early, for the final four.

BOARD COMMITTEE REPORTS

1.) Finance Commission: There was no 2/14/22 meeting. Marron read the finance report as follows: "The end of January operating cash is \$181,865, Operating investments \$1,945,052; Reserve investments is \$4,461,796 Total investments \$6,406,847, Total cash and investments is \$6,588,712. There is a \$108,309 transfer due to reserves from operating which was made in February, plus \$143,960 for the harvester. The reserve study projected us at around \$3,300,000 at fiscal year so we are still in great shape in replacement reserves. Budgeted Year-To-Date operating revenue excluding Savannah Oaks had a positive variance of \$3,823 while expenses had a positive variance of \$174,878. Savannah Oaks budgeted revenue had a positive variance of \$42,017 while expenses had a negative variance of \$2,585. The total operating result including Savannah Oaks came in better than budget by \$188,715. Savannah Oaks P&L year to date gross profit % is, 43.5%. The lower than projected profit margin is due to the increase in food costs without raising any of the food prices. Once we get into the golf season for 2022, we will re-evaluate the pricing of our food products based on the costs. There were 5 properties that were sold in December, 134 for the fiscal year ending December 31, 2021. Eight of those properties came from Boone County and one from CWL. Included are two properties that were turned over to Boone County."

2.) Citation Review Hearing: The 2/12/22 meeting was cancelled as no one signed up for review.

3.) ECC: The 1/19/22 meeting report was reviewed.

4.) Lake Management: The 2/8/22 meeting report was reviewed. Corso stated that 10% of the fisherman stopped were in violation of the rules. O'Connell stated Public Safety should not be harassing property owners and enforcing DNR rules. Corso stated there is

nothing wrong with checking ID's. Marron stated she has not heard of anyone being harassed. O'Connell again commented about harassing property owners and checking on licenses, etc. Marron stated our rules require you have a fishing license. Bohling stated we have a vested interest in the lake. O'Connell stated it would mean a lot more to have the state issue a ticket than Candlewick. Marron said the DNR isn't out here all the time.

5.) Recreation Commission: The 1/27/22 meeting report was reviewed.

6.) Golf Commission: There was no 2/2/22 meeting.

7.) Public Safety Commission: The 2/9/22 meeting report was reviewed.

8.) Events Commission: The 2/7/22 meeting report was reviewed.

9.) Communications Commission: The 1/26/22 meeting was cancelled.

10.) Roads Commission: Budreau reported on the roads earlier in the meeting.

11.) The Ad Hoc Commission was discussed. O'Connell stated they need information on property owners who are behind on their dues. Corso asked how is that part of the Ad Hoc. O'Connell said to prevent us from taking back lots. Balk asked if she was talking about vacant lots or houses because if there is a house it doesn't pertain to the Ad Hoc. O'Connell said it does because one of the things they are looking at is derelict properties. The next meeting will be 3/7/22 at 6:30 PM and O'Connell asked to get the information three or four days ahead of the meeting. Marron stated she'd appreciate the Board getting a written report from the Ad Hoc; the agenda needs to go out prior to the meeting and there needs to be a definition of what the scope of this group is; there is no parameters or what they are charged with doing and wants to see what that is. O'Connell stated that is something they are trying to formulate and they've had a hard time getting meeting dates but are now set for the first Monday of the month. Marron stated it should come from the Board with what they are charged. O'Connell stated Corso appointed the Commission and gave them full range on what they are going to do related to property values. Balk stated they need to come up with a definitive name. O'Connell stated they will come up with a name at the next meeting. Marron a motion to adjourn at 9:41 PM, seconded by Bohling. Motion carried unanimously.

Submitted by Valerie Alt

MINUTES OF THE SPECIAL BOARD ELECTION COMMITTEE MEETING

MARCH 1, 2022

Board Members Present: Chuck Corso, Dave Wiltse, Randy Budreau (arrived at 6:36 PM), Bonnie Marron, Gary Kurpeski, John Bohling, Jenni O'Connell

Election Committee Members: Tom Wingfield, Shari Replogle

Absent:

Staff Members: Theresa Balk, Valerie Alt

The meeting opened at 6:30 PM at the Recreation Center by President Corso. There was one member present.

The public forum policy was not read as no one signed up to speak during the public forum.

Wiltse made a motion to approve the agenda, seconded by Bohling. Motion carried unanimously.

NEW BUSINESS

1.) Resolution 22-R-03A and 22-R-03B for the 2022-2023 Annual Operating Budget was discussed. Corso stated he and Wiltse got together to make a few proposed changes; one was to increase the Associate Member Fee from \$450.00 to \$500.00 and the other to increase the contribution for the employee health insurance. Balk also made a few increases in the revenue. Wiltse explained why the changes were made and why there were two resolutions. The first resolution was for the budget to remain as it was presented at the budget hearing (dues - \$986.00) and the second resolution was for an increase of an additional \$3.00 in dues, to \$989.00. Balk discussed the health insurance cost, stating there was a very large increase in the premiums, we don't have some of the same employees and some that don't take the insurance. Wiltse stated an e-mail was sent to the Board on 2/17/22 regarding the increase in health insurance. O'Connell stated the numbers don't make sense. Wiltse stated the Associated Member Fee would change from \$450.00 to \$500.00 and then read Balk's memo; the total increase in the revenue was \$2,500.00 and encouraged the Board to vote for the revised budget. O'Connell stated there is no resolution for the Associate Member Fee with Balk stating there doesn't need to be as it is part of the budget. O'Connell stated she doesn't want to use citations to fund expenses. Corso stated citations could come across as revenue producing but we have to go by the history of citations issued and that it is a reality that we write citations. Budreau stated the way O'Connell is phrasing this, the increase in revenue would spill over from Savannah Oaks and makes it seem like they are revenue producing when they don't make a profit. O'Connell stated the Board shouldn't look at revenue line items for health care costs. Wiltse stated that from previous years there has been \$70,000.00 to \$80,000.00 collected from citations and asked if it was true that number has gone down. Balk stated in 2020-2021 there was \$84,000.00 in citations and in the current year \$75,000.00 has been budgeted. O'Connell asked what the dues increase is without any revenue increases. Balk stated she doesn't have the spread sheet to give that amount. Marron stated at previous meetings it was discussed that food and drink costs at Savannah Oaks would increase anyway. Lengthy discussion continued on the revenue and expense budget. Wiltse made a motion, seconded by Bohling to approve Resolution 22-R-03B. Wiltse then read the resolution. A vote was taken and the motion carried 4/3 with Bohling, Corso, Budreau and Wiltse voting aye and O'Connell, Marron and Kurpeski voting nay. 2.) Resolution 22-R-04 to approve the 2022-2023 Capital Reserve Budget was read by Marron who motioned to approve, seconded by Wiltse. Discussion was held on the resolution which is an \$11.00 per year increase. Discussion was held on the reserve study and funding it according to the suggested contribution. Marron stated the Finance Commission hasn't been part of the budget process for years. Wiltse stated that two members of the Finance Commission were involved in the last Budget Workshop this year. O'Connell stated she was concerned about the reserve study because there isn't a strategic plan in place. Budreau discussed strategic planning and the reserve study, stating the reserve study is strategic planning. Wiltse stated strategic planning has been discussed at previous meetings and a meeting date has been set for 4/23/22. A vote was taken on the motion which carried 7/0 by a roll call vote with all voting aye. 3.) Resolution 22-R-01-Revised to approve the purchase of eight

marina boat docks was read by Marron who motioned to approve, seconded by Wiltse. Marron read Balk's memo which stated several vendors were contacted for quotes with no one returning calls. Dave Honeycutt went online and got a quote but when he called to follow up on the quote didn't receive a call back. The online quote was for aluminum docks with vinyl decking. The quote didn't include shipping or installation. Marron asked what the installation cost is. Wiltse stated didn't the quote doesn't have the removal cost of the docks; the dock rental fee was raised; the revenue from the new eight docks will pay back the reserve fund which will take almost six years. Kurpeski asked where the money from the dock rental goes with Balk responding into the general fund. O'Connell stated money coming in from fees has to go into the general fund and there should have been two more bids and asked how the Board can approve the resolution when it hasn't been budgeted for removal. O'Connell asked why nothing was done earlier with Wiltse stating it was originally voted down and then later voted to proceed with getting more docks. Marron stated "to answer Kurpeski's question, that's why she wanted to know what the removal and installation fees are" and stated she feels that all the revenue generated from dock rental goes to Steve Lucas for installation and removal costs. O'Connell stated Candlewick is possibly losing money on the docks. Balk stated we have \$33,850.00 in revenue and pay approximately \$7,500.00 for installation and removal. Bohling asked if there is a long waiting list which Balk said there is. With the proposed increase in cost Balk said there have only been a few that said they won't renew their rental. A roll call vote was taken on the motion which carried 5/2 with Marron, Budreau, Wiltse, Bohling and Corso voting aye and O'Connell and Kurpeski voting nay. Budreau left the meeting at this time (7:45 PM).

4.) The election tellers (ballot counters) were discussed. Marron made a motion, seconded by Corso to approve the list of election tellers. O'Connell stated as a matter of policy, family members of the Board, candidates and employees should not be tellers. Corso stated he agreed that family members of candidates shouldn't be tellers but not Board members and definitely doesn't agree that employees shouldn't be tellers. Marron stated she didn't know if other people were asked with O'Connell stated that was a problem last year. V. Alt stated everyone that asked last year were contacted this year. O'Connell stated "last year there was an abundance of counters". O'Connell stated "to keep it clean there should be no family members of Board, candidates or employees". Corso stated that is O'Connell's opinion and he doesn't agree with it. If people have volunteered in the past, do a good job and want to volunteer again they should be allowed to do so and said to O'Connell there has to be a reason behind this. O'Connell stated the issue is "propriety; you don't count your own ballots; you have independent people and how can somebody be perceived as independent when they have a tie to the Association". Corso stated he didn't understand what O'Connell said and Marron stated everyone has ties to the Association. Bohling stated the counting is done out in the open. Marron stated couples shouldn't count together. Wiltse stated he doesn't think there needs to be a policy, he doesn't think there is a problem and we don't need to fix problems that aren't there. Tom Wingfield stated he doesn't know any of the tellers. Marron asked Wingfield what he thought of family members being on the same team with Wingfield stating they could be separated but are probably honest people. O'Connell stated the teams should be drawn on the day of the ballot counting with Bohling agreeing. A vote was taken on the motion to approve the tellers as presented, which failed 2/4. Marron made a motion that family members can't be counters on the same team. Bohling asked if the motion could include randomly drawn teams ahead of time, which Marron stated could be part of the motion. Marron restated the motion that family members can't count on the same counting team, if family members are drawn for the same team their names will be redrawn, and the teams be drawn at random the day of with, Bohling seconding the motion. Motion carried by a majority vote with Wiltse voting nay. The ballot counting will take place on 3/12/22 at 9:00 AM.

Corso made a motion to recess the meeting at 8:01 PM seconded by Bohling. Motion carried unanimously.

Wiltse made a motion, seconded by Marron to open the Executive Session at 8:08 PM to discuss personnel. Motion carried unanimously.

Discussion was held on the personnel issues.

Wiltse made a motion, seconded by Bohling to approve decisions made in the Executive Session. Motion carried unanimously.

Wiltse made a motion to adjourn the Executive Session at 9:26 PM, seconded by Bohling. Motion carried unanimously.

Wiltse made a motion to adjourn the meeting at 9:26 PM, seconded by O'Connell. Motion carried unanimously.

Submitted by Valerie Alt

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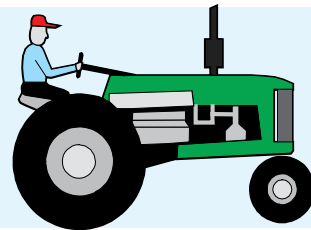


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