

# CANDLEWICK LAKE

Official Publication of CWL  
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April 2023

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www.CWLake.org

## 2023 Annual Meeting

The Annual Members Meeting was held on Sunday, March 19, 2023 and opened at 1:04 PM with approximately 47 people in attendance. A quorum of property owners in good standing had been met with 420 present by person or proxy. The colors were presented by Cub Scout Pack 77. Secretary Tom Wingfield reported that the notice of the annual meeting had been mailed to all property owners and was published in the CWL News. Tom read the certification of the 2023 election results. An Annual Report giving a brief overview of the accomplishments of the various departments and Committees/Commissions was handed out to the members upon their arrival. Rogelio Guzman, Josh Monge, Michelle Romano Huber and Sara Oberheim, the four newly elected Board members were sworn in. Michelle will fill a three-year term, Josh and Sara a two-year term and Rogelio a one-year term. Comments from members were made during the public comment portion of the meeting. The meeting adjourned at 1:29 PM.

A thank you goes to all those returned their proxies, which enabled us to hold the meeting. Also thank you to the volunteers who worked at the Annual Meeting to sign in the property owners.

## 2023 Election Results

On Saturday, March 11, 2023 the Election Committee and a group of volunteers met to open and count the ballots for the Board of Directors election. There were five 0candidates running for four open seats on the Board. The results of the election were as follows: Sara Oberheim – 292; Joshua Monge – 271; Michelle Romano Huber – 308; Rogelio Guzman – 246; Bruce L. Barton – 203. Michelle will fill the 3-year term, Sara and Joshua will each fill a 2-year term and Rogelio will fill the 1-year term. A thank you goes to the volunteers who helped count the ballots.

## Wetland Projects

### Take Root; Treatment Efforts Ahead

by Mike Pehanich

“Prevention” was the watchword at the 2023 Illinois Lake Management Association conference held at the Gurnee Convention Center on March 8 to 10. The message behind it? The more effectively a lake community addresses the sources of its problems, the better its chances of limiting their severity and cost.

It is a theme that the Candlewick Lake community already has taken to heart, as evidenced in the bioswale and watershed projects intended to complement lake maintenance practices such as spot treatment of invasive aquatic plants and harvesting filamentous algae.

But measures taken to prevent or ameliorate lake problems rarely produce immediate results. Lake balance can be easily upset. Hasty remedies can have undesirable side effects as harmful as the illness they intend to cure. Effective solutions are usually weeks, months and even years in the making...but well worth the wait!

Here's what we can expect this spring from Candlewick initiatives already underway or scheduled for this spring.

**Caledonia Watershed** — Late last season, the ambitious Caledonia Wetland Detention Plan entered its implementation  
*continued on page 15*

## Technology for Candlewick Residents

Photos & article by Dale Miedema



Our inquisitive residents.

It's been a running question in Candlewick for a long time about how we can better the internet service in our community. There are few providers available to us, and since we're out in the country, the really big and modern companies don't want to invest the large sums of money that it would cost to rewire our community with modern fiber optic cables. It's strictly a business decision for these internet providers to invest these large sums of money for gaining a possible 1,800 customers. There has been talk about some companies coming around to better our situation, but no one knows if it's just hearsay.

Board member Tom Wingfield, and our IT guy Randy Alberts decided to enlighten us by inviting representatives from different providers to answer our questions about just where we stand with getting better service. It's to be a four-week Thursday night program where we can question people from several providers. There are some three to four active providers in CWL, and hopefully we'll get to clear up many of the questions our residents have. We're all hoping for a representative from the big dog, Comcast, but at press time that was not a sure thing.

Thursday, March 2, was our first meeting, and Tom addressed the group about what to expect to learn in the coming weeks, and IT guy Randy tutored many of the folks about how to download and install our new Candlewick App. The new app is light years ahead of the software we have been using, but it requires everyone to update their profile info, and have their picture taken. We'll be able to schedule tee times and many other community activities, and even pay various fees right from your smart phone.

Fast forward about two weeks due to the cancellation of week two from an eight-inch blizzard, we finally met on Thursday the 16th for week two, and had an excellent presentation from T-Mobile. It was very informative with a couple young guys explaining all they offered. There



Reps from T-Mobile answering questions.

were many questions from residents about 5G, with many residents extolling great service on one side of the lake, while others were quite unhappy a few doors down. The young fellas admitted that this was one of the shortcomings of “wireless,” but maybe, you get what you pay for.

I had heard that there was going to be some great news revealed at tonight's meeting, and Tom Wingfield didn't disappoint. He said that reps from Comcast would be here Tuesday the 21st, and reps from Frontier on Thursday the 23rd! It seems the big guys are interested when a little competition comes along... We'll see where this goes!

# CWL Information

## Board Meeting Schedule

**6:30 PM Meeting Call to Order  
April 18, 2023  
Recreation Center**

Meetings are held on the 3<sup>rd</sup> Tuesday of the month at 6:30 PM at the Rec Center Lakeview room. Candlewick members are welcome to attend. If you cannot attend but would like a specific issue addressed, please address your written correspondence to the Board of Directors and send or drop them off at the Candlewick Office no later than the Thursday before the Board Meeting. This allows time to research the issue before the meeting.

## Candlewick Lake 2022-2023 Board of Directors

**Bonnie Marron - President**  
2508 Candlewick Drive SE  
Poplar Grove, IL 61065  
815-765-2030  
canoe@ameritech.net  
Term Expires: 2024

**David Wiltse - Vice President**  
1709 Candlewick Drive SW  
Poplar Grove, IL 61065  
847-774-6843  
Davewiltse52@gmail.com  
Term Expires: 2024

**Tom Wingfield - Treasurer**  
1616 Candlewick Drive SW  
Poplar Grove, IL 61065  
847-847-7462  
thomaswingfield@comcast.net  
Term Expires: 2025

**Joshua Monge**  
106 Birch Dr SW  
Poplar Grove, IL 61065  
815-484-3125  
joshuamonge58@gmail.com  
Term Expires - 2025

**Sara Oberheim - Secretary**  
412 Marquette Dr SW  
Poplar Grove, IL 61065  
224-280-1224  
CandlewickCats@gmail.com  
Term Expires - 2025

**Michelle Romano Huber**  
211 Briar Cliff St. SW  
Poplar Grove, IL 61065  
815-222-9276  
hubershouses@gmail.com  
Term Expires - 2026

**Rogelio Guzman**  
121 Savannah Drive  
Poplar Grove, IL 61065  
(224) 323-3172  
3drogelio1+cwl@gmail.com  
Term Expires - 2024

## Candlewick Lake Committees/Commissions

(Check this month's calendar for committee meeting dates and times.)

Finance	Kathi Smith, Chair	339-0500
Events	Tom Wingfield	847-847-7462
Election	Charlie Sewell, Chair	630-908-0490
Lake Management	Pam Cangelosi	765-9595
Public Safety	Sandy Morse, Chair/Editor	765-2377
Communications	Russ Crowell, Chair	815-566-2105
Golf	Derek Mathews, Chair	
ECC	Jackie Lenick	
Citation Review		

## Candlewick Lake Phone Numbers and Extensions

The phone number for Candlewick Lake is 815-339-0500. By dialing this one number, you will be able to reach the Administration Office, Public Safety, Recreation Center and Savannah Oaks Clubhouse.

Listed below are the extensions and e-mail addresses. Instead of listening to the entire greeting, you may press your desired extension at the beginning of the greeting.

### Individual and Department Contact Information

- General Manager – extension 204, tball@candlewicklake.org
- Office/Accounting Manager – extension 203, bccarr@candlewicklake.org
- Assistant General Manager/HR – extension 208, ccorso@candlewicklake.org
- Maintenance – extension 500, dhoneycutt@candlewicklake.org
- Building Department Manager – extension 202, valt@candlewicklake.org
- Chief of Public Safety – extension 212, mstuddt@candlewicklake.org
- Customer Service – extension 200, drydelski@candlewicklake.org
- IT Manager, Social Media, Marketing – extension 210, ralberts@candlewicklake.org
- Accounts Receivable & Paid Assessment Letter Requests – extension 205, ksmith@candlewicklake.org
- Director of Parks & Recreation – extension 301, recmanager@candlewicklake.org
- Recreation Center Front Desk – extension 300, reccenter@candlewicklake.org
- Pool – extension 302
- Savannah Oaks Clubhouse – extension 400, aleske@candlewicklake.org

### Direct Phone Numbers

- Administration Fax Number 815-339-0501
- Visitor Call-In 815-339-0311
- Report an Incident 815-339-0503

## Candlewick Lake Directory

13400 Hwy. 76  
Poplar Grove, IL 61065  
(815) 339-0500

info@candlewicklake.org

### Office Hours

8:30-4:30 Mon.-Fri.  
9:00-12:00 pm Saturday

Administration Office	815-339-0500
Fax	815-339-0501
Savannah Oaks	815-339-0500
Public Safety Office	815-339-0500
Maintenance	815-339-0500
Rec Center	815-339-0500
Pool	815-339-0500
Visitor Call In	815-339-0311

**Report an Incident  
to Public Safety 815-339-0503**

## Community

### Telephone Numbers

Aqua Illinois Water	877-987-2782
MediaCom (cable)	800-824-6047
Local Rep	815-403-3414
Waste Management	815-874-8431
Nicor	888-642-6748
ComEd	800-EDISON1
Frontier Tel.	800-921-8101
	800-921-8104
J.U.L.I.E.	800-892-0123
Poplar Grove P.O.	800-765-1572
Boone Co. Clerk	815-544-3103
Boone Co. Treas.	815-544-2666
Capron Rescue	911
Fire Dist. #3	911
Sheriff	911
Sheriff (non-emerg.)	815-544-2144
Animal Emerg. Clinic	815-229-7791

### Administration Office Hours

Monday – Friday: 8:30 AM – 4:30 PM  
Saturday: 9:00 AM – 12:00 PM

### Recreation Center (November-April)

Monday – Friday: 9:00 AM – 8:00 PM  
Saturday: 9:00 AM – 5:00 PM  
Sunday: 12:00 PM – 4:00 PM

### Recreation Center Extended

**Fitness Center Hours**  
4:00 AM - 10:00 PM (Monthly Fee Required)

### South Gate

24-hour access for Residents with active C-Passes only

### Savannah Oaks Clubhouse

April 7th – 30th  
Sunday - Thursday 8 AM – 8 PM  
Friday – Saturday 8 AM – 10 PM

### East Gate Staffed Hours

24-hour access, 7 days a week

### West Gate Staffed Hours

Monday – Friday: 2:00 PM – 8:00 PM  
Saturday & Sunday: 12:00PM – 8:00 PM

## ACH AMOUNTS FOR 2022-2023 IMPORTANT NOTICE ABOUT YOUR ACH

If you had an ACH processed in March, we will automatically continue your ACH with your bank account information on file unless we receive notification in writing from you at least 14 days prior to the withdrawal. Based on the approved budget, the following schedule provides notification of the revised monthly ACH amounts.

### ACH MONTHLY WITHDRAWAL AMOUNTS BASED ON AN ELEVEN-MONTH PLAN

**There is not an ACH withdrawal in April**

Total Invoice	\$1,267.00	ACH Amount	\$119.63 monthly
Total Invoice	\$1,583.75	ACH Amount	\$149.53 monthly
Total Invoice	\$1,900.50	ACH Amount	\$179.44 monthly
Total Invoice	\$2,217.25	ACH Amount	\$209.35 monthly
Total Invoice	\$2,534.00	ACH Amount	\$239.25 monthly
Associate Member Fee	\$ 500.00	ACH Amount	\$ 47.21 monthly

## Guidelines for Editorial Submissions

- Submissions must be no larger than 350 words.
- Submissions must pertain to CWL matters.
- Submissions must be on a topic or issue.
- No vulgar, obscene or offensive language including reference to race, color, creed or religion.
- No character bashing.
- Submissions must be typed and/or in electronic format.
- Submissions must include the writers name and street name.
- Constructive criticism is accepted but must include an alternative solution(s).
- The Communications Committee reserves the right to hold back printing submissions due to space considerations.
- Submissions must be received in the administration office or at [newspaper@candlewicklake.org](mailto:newspaper@candlewicklake.org) by the 10<sup>th</sup> of the month for publication in the upcoming month's paper.
- The opinions, beliefs and viewpoints expressed by the author of each the editorial published in the Candlewick Lake Newspaper do not necessarily reflect the opinions, beliefs or viewpoints of the Candlewick Lake Staff, Board of Directors or the Communications Commission. The content of any editorial submitted is the sole responsibility of its author.

# President's Prerogative

by Bonnie Marron, Board President

Spring has sprung and as I sit here composing this for the April edition of the CWL newspaper the weather for tomorrow is predicted to be in the 50s. Hopefully, the weather will continue to improve as the month moves forward, but as we all know April can be fickle.

Congratulations to our 4 new members of the Board of Directors – Michelle Huber, Josh Monge, Sara Oberheim and Ro Guzman. By the time you receive this newspaper they will have been sworn in and hard at work working for our community. I would also like to thank outgoing Board members Randy Budreau and Joe Mosinski for their time on the Board and serving the community.

The Annual Dues Reduction Raffle is underway and you still have a couple of weeks to purchase a ticket or two or more for a chance of reducing your 2023-24 annual dues by \$500.00 or possibly more as it depends on how many tickets are sold. I believe we have had a many as 7 winners. The more tickets which are sold, the more winners there will be. Tickets are \$5.00 each and you need to be a property owner to purchase a ticket. They are being sold at the Administration Office and the Recreation Center. Winners will be selected at the April 18th Board of Directors meeting. While you do not have to be present to win, it is more fun if you are in the audience. Come for the raffle, stay for the meeting! This is an annual event sponsored by the Events Commission. Rules can be found elsewhere in this edition of the newspaper.

Another raffle is going on as well and this one is being called "Trees for Candlewick!" Raffle. The items being raffled off are a fishing kayak, diamond and silver earrings, beverage cooler, tent and two sleeping bags, 55-inch TV, and a 14-piece Cuisinart cookware set. These are items which were purchased from the proceeds of the Lake & Links Fest Raffle in 2019, and were purchased in anticipation of the 2020 Lake & Links Fest, but COVID decided to intervene and no one wants to take the helm of another Lake & Links Fest, so it has been decided by a group of those who have planned this event in the past to hold a raffle with the proceeds going to purchase trees for our community which everyone can enjoy. During the past year or two Candlewick, like many residents, has lost many trees from the common areas due to weather conditions, so it was decided this is where the proceeds will go. The tickets will be on sale at the Recreation Center and at various other locations throughout the community where events are being held at a cost of \$3.00 per ticket or two for \$5.00. The purchaser decides which item he/she would like to try to win and deposits the ticket(s) in the appropriate container. The last day to purchase tickets for this raffle will be Sunday, July 23rd, and the winner will be announced following the Boone County Arts Council Concert in the Park being held at the Recreation Center (lakeside) that day featuring the band "That Gurl."

Hope many of you purchase tickets for both raffles! Best of luck to each of you who do purchase tickets.

## Mission Statement

Candlewick Lake's Mission Statement: Our mission is to enhance the quality of life in the Candlewick Lake Community and to oversee matters of mutual interest to property owners of Candlewick Lake through effective management of our resources and our community owned property, reliable and consistent enforcement of our rules and covenants, and providing education, recreation and entertainment that promotes a strong sense of community; accomplishing this through ethical and fiscally responsible solutions that optimize current assets, mindful of the resident's financial contribution, while planning for future growth within the community.

## Vision Statement

Candlewick Lake is a residential community featuring well-maintained and accessible amenities including a lake, golf course, recreation center, pool, parks and conservation areas; and through events, programs, and outreach enables residents to engage with one another, fostering a sense of community.

## Candlewick Collection Policy

Annual invoices for assessments (dues) are mailed out at the end of March each year. The due date for payment of annual dues is May 1<sup>st</sup>. Payment covers the time period of May 1<sup>st</sup> through April 30<sup>th</sup>.

### PAYMENT OPTIONS:

Monthly Electronic Fund Transfer (ACH)

US Mail or online bill pay to Candlewick's lockbox (27 N Wacker Dr. #825, Chicago IL 60606-2800)

Online one time payment via echeck or credit card (MasterCard, or Discover). There is a \$14.95 convenience fee if paid via a credit card. Log into [www.smartstreet.com](http://www.smartstreet.com) and select "Online Payments"

Pay in Person at the Association Office by check or cash. Credit cards are not accepted for dues payments in the office.

### DELINQUENT ACCOUNTS:

An account is considered delinquent if payment in full is not processed before May 1<sup>st</sup> or an Electronic Fund Transfer Agreement is not submitted by May 1<sup>st</sup>. To be considered current, monthly payment of dues is only allowed if processed via an Electronic Fund Transfer (ACH). All delinquent accounts will proceed through the Collection Action Process.

### NSF CHECK OR NSF ACH:

An account that has an electronic payment or check returned unpaid by the financial institution will be charged \$35 and mailed a letter notifying them that if payment is not received in 5 business days then c-pass, guest list and member i.d. card privileges will be suspended until payment is received in full.

If an ACH is returned THREE times or your bank account is closed between May 1st and April 30<sup>th</sup> then the electronic funds transfer agreement will be terminated and the entire balance is due. If payment is not received your account will proceed through the Collection Action Process.

### CITATIONS:

Citations must be paid within 15 days of the date of the letter stating that the citation was reviewed by the Citation Review Commission and/or charges applied to your account. After 15 days, c-pass, guest list and member i.d. card privileges will be suspended until payment is received in full. The balance due on citations will proceed through the Collection Action Process.

### COLLECTION ACTION PROCESS:

30 days Past Due - 7% interest is added to the account

40 days Past Due - A letter is mailed giving notice of intent to lien. If payment is not made within 10 days, then c-pass, guest list, and member i.d. privileges will be suspended.

50 days Past Due - A lien and a lien fee of \$100 will be placed on your account unless there is already a valid lien placed on your property. Your c-pass, guest list and member i.d. card privileges will have been suspended.

60 days Past Due - Account is sent to the attorney for collections. Further collection actions may include a Notice of Demand, Money Judgment, Garnishment and a Forcible Entry and Detainer Lawsuit.

## Candlewick Lake News

The Candlewick Lake News is the primary source of information and communication to all its members. The News is now mailed to individual homes in the community. Property owners who reside offsite will also receive the News by presorted postal standard rate. Additional copies of the News are available at the East and West Gates, Rec Center and at the Association Office. In addition, the news is electronically available on the website. For ad info, RBM Designs at 815-742-8333.

## ACH REMINDERS

If you had an ACH processed in March, we will automatically continue your ACH with your bank account information on file unless we receive notification in writing from you at least 14 days prior to the withdrawal. Based on the approved budget, the following schedule provides notification of the revised monthly ACH amounts.

### ACH MONTHLY WITHDRAWAL AMOUNTS BASED ON AN ELEVEN-MONTH PLAN

There is not an ACH withdrawal in April

Total Invoice \$1346.00	ACH Amount \$127.09 monthly
Total Invoice \$1682.50	ACH Amount \$158.86 monthly
Total Invoice \$2019.00	ACH Amount \$190.63 monthly
Total Invoice \$2355.50	ACH Amount \$222.40 monthly
Total Invoice \$2692.00	ACH Amount \$254.17 monthly
Associate Member Fee \$500.00	ACH Amount \$ 47.21monthly

### 2022-2023 FEE SCHEDULE

### FY 2022-23

Association Dues - Single Lot (Annual Fee)	989.00
Long Term Capital Reserve - Single Lot (Annual Fee)	278.00
Associate Member/Tenant Fee (Annual Fee)	500.00
C-Pass –Owner of Record/Resident - each	25.00
C-Pass – Guest/Contractor - each	35.00
Replacement ID Card	5.00
Pool Pass Non-designated Limited to four	30.00
Daily Pool Pass	5.00
Daily Fishing Permit - guests Limited to five per day	10.00
3 Consecutive Day Fishing Pass - Guests	15.00
Fishing permit non-designated Limited to four	30.00
Security House Checks calendar month	45.00
Storage Area – Large sites – Yearly Rental *	200.00
Storage Area – Small Sites – Yearly Rental *	155.00
Dock Rental – Marina Docks *	500.00
Dock Rental – Stationary Docks	325.00
Boat Rentals- kayaks (\$20 deposit or license) children required to wear life jacket \$2.00/person rental	5/hr
<b>Building Rental</b>	
Outpost Rental - (Half day, 5 hours or less) + deposit (\$200)	125.00
Outpost Rental - (Full day) + deposit (\$200)	200.00
Rec Center - Full Lakeview Room (2 hour minimum, \$300 cap) \$200 deposit	45/hr
Rec Center - Lakeview Room - After Hour Rental Fee - Additional per hour	30/hr
Pavilion + \$25.00 deposit	25.00
<b>Miscellaneous Fees</b>	
NSF Bank Fee	35.00
Tenant Registration Fee	100.00
Paid Assessment Letter (50.00 if less than two business days)	40.00/50.00
Citation Review Maintenance Fee	25.00
Incoming fax	1.00
Outgoing fax	1.00
Copies	0.20
Document Retrieval Fees	20.00/Hr
<b>Home Construction</b>	
Application Fee	30.00
Construction Fee- Non-refundable	1,000.00
Refundable Clean-Up Deposit	1,500.00
Building Permit	30.00
Inspection Fee	50.00
Refundable Clean-Up Deposit inspection over two	25.00
<b>Garage, Additions, and In-Ground Pool</b>	
Refundable Clean-Up Deposit	750.00
Building Permit	30.00
Inspection Fee	40.00
Renewal Fee	30.00
<b>Miscellaneous Construction</b>	
Building Permit	15.00
Inspection Fee	25.00
<b>Savannah Oaks</b>	
Non Resident Green Fees - 1st Nine Holes	9.00
Non Resident Green Fees - Each Round After 1st Nine Holes (sam	6.00
Twilight - Unlimited Play Monday - Thursday 4:00 pm till dusk	7.00
Cart Rental - 1st Nine Holes	8.00
Cart Rental - Each Round After 1st Nine Holes (same day)	4.00
Pull Cart	4.00
<b>Recreation Center</b>	
After School Care (daily)	14.00
Schools Out Care (daily)	26.00
Summer Camp (daily)	26.00
Gym Pass (daily fee without a valid Candlewick ID)	3.00
Fitness Center Resident Extended Hours Pass (monthly)	10.00
Replacement Extended Hours Fitness Card	10.00
Fitness Center Daily Guest Pass	3.00
Dog Park Tag *	10.00
Programs	Vary
* \$25 Deposit for Storage Area, Marina Dock Rental and Dog Park Keys	

# News

## General Manager's Report

by Theresa Balk

[tbalk@candlewicklake.org](mailto:tbalk@candlewicklake.org)

- 2023-2024 Budget – The Board will approve the 2023-2024 Budget at the Special Board Meeting on 3/7. The Total Annual Assessment for a single lot owner is \$1,346 (\$1,068 for operating assessments, and \$278 for replacement reserves. This is an annual increase of \$79.00. The invoices will be going out by April 3rd. Assessments are due by May 1st. You will need to either pay in full by May 1st or have signed up for ACH.
- Board Elections – The ballot deadline was 4:30 PM on 3/9. The ballot counting took place on Saturday, 3/11. There were 444 ballots received. The results were as follows: 308 Michelle Romano Huber (3-year term), 292 Sarah Oberheim (2-year term), 271 Joshua Monge (2-year term), 246 Rogelio Guzman (1-year term), and 203 Bruce Barton. Thank you to all who returned your ballot.
- Annual Meeting of the Members – This meeting is scheduled for 3/19. If we obtain a quorum by proxy or person, we can hold the meeting. The new Board members will be sworn in and there will be time allotted for Public Comment.
- Lake Treatment for Hybrid Milfoil – Early this spring, weather dependent, Solitude (formally Clarke Aquatics) will be here to conduct a lake plant survey and a whole lake treatment for milfoil. Please watch for e-blasts and the website for more details as they become available. The two restrictions that may impact residents is that there is no irrigation allowed for at least 30 days after applications, and we can not use our weed harvester until the plants have died back enough there is no chance that we can fragment the plants and spread the milfoil further. There was an article in the March newspaper (page 8) and there will be another article in the April paper explaining the process and the history of the milfoil.
- Employee Appreciation Day – March 3rd was National Employee Appreciation Day. We celebrated our employees with box lunches and some give-a-way prizes. We wanted to let the employees know we appreciate what they do for our community.
- Technology Class – The first Technology Class was held on 3/2 at the Rec Center. Tom Wingfield has organized this opportunity to help the residents understand the Candlewick Mobile Phone App and to hear presentations from internet providers. Randy and Kathi represented the Candlewick Staff. All residents are invited to attend these classes to learn about the app and see what options you have for internet providers.
- Vision Statement – At the February meeting, the Board approve the following Vision Statement for Candlewick: Candlewick Lake is a residential community featuring well-maintained and accessible amenities including a lake, golf course, recreation center, pool, parks and conservation areas; and through events, programs, and outreach enables residents to engage with one another, fostering a sense of community.

- Employment Opportunities – We are accepting applications for part time and seasonal positions. There is a Part-Time opportunity at the Rec Center front desk. We have Seasonal opportunities available in Maintenance, Public Safety (Lake Patrol), Pool (Lifeguards and Check In), Recreation Center (summer camp), and Savannah Oaks (cart and bartenders).
- Audit – The audit for 2021-2022 has been completed.
- Northstar Software: The following modules have been completed, Mobil App, Web Site, Inventory, Purchase Orders, Retail POS and Terminals, Consolidated Income Statements, Membership – Form Letters, RPOS, Membership – Notes on Property Accounts, Campaign – E-blasts. The modules almost complete are the Events Module, Work Orders, the Balance Sheet, and Membership Modules. The modules that continue to be worked on are the, the Golf Tee Sheet, the Payment Module – which is connected to the Membership module, the monthly ACH, the Fixed Assets and the Gate House applications.
- Egg Addling will be starting at the end of March, early April. This program sponsored by Lake Management is a management tool to control the goose population. Volunteers are welcome. Watch for e-blasts on the date and times.
- Community Clean Up – This event is scheduled on Earth day - 4/22 with a rain date of 4/23. This annual event is a great group effort to get our community looking great again after winter. Please sign up for an area, a street, or a park. You will be rewarded for your efforts with a hot dog lunch at Savannah Oaks Clubhouse. Take pride in our great community.
- Savannah Oaks Golf Course – Opening day is scheduled for April 7, weather permitting. There are 10 carts that have windshields this year. We have also added two additional carts to the fleet.
- Community Events held included this month included Bunco – 25 participants (3/3), Dues Raffle started 3/1 and runs through 4/18, CWL Technology Class (4 classes total starting 3/2). North Boone Fire District #3 held a Townhall Meeting (3/8)
- The Savannah Oaks Clubhouse held the following events: Pub Trivia - 55 participants (2/18), Daytona 500 watch party – 60 participants (2/19). The Board approved opening the clubhouse for March Madness games. Check the website for dates and hours. Cheer on your favorite teams as they progress through the tournament.
- Running Programs: After School Program, CWL Morning Exercise Group, Kids Gym, Pony Canasta Cards on Wednesdays, Candlewick Crafters, Book Club, Garden Club, Pickleball.
- Community events coming up include the Spring Vendor and Craft Fair (3/18), Annual Meeting of the Members (3/19), Bingo (3/24), Lunch with the Easter Bunny (4/1), Bunco (4/7), Pub Trivia (4/8), Community Clean-Up (4/22), Wine Tasting (4/29), the Season Opening Golf Tournament (5/6), Memorial Day Tournament (5/27).

## A Bit More Community Involvement?

by Dale Miedema, Communications

I'm a member of the Communications Commission, and we try to promote communication within our community. At our last meeting, we were discussing many ways to get everybody together, with the highlight being our new Candlewick App. When it's all up and running, we'll be able to schedule tee times and sign up for swimming classes, among many other activities. But for now, we need community participation. Board member Tom Wingfield has organized a four-week presentation of internet providers in our area, and wouldn't you know it, you can get even your pic taken for the new CWL app! Hopefully, we can get everybody on the same page, and be as informed, as all CWL latest info will be right there. Dunno if I'll be able keep up, but I'll try...

Granted, I've heard many complaints about our paper being the same old stuff, month after month, and the first section certainly is... but we are governed by our associations by-laws that we have to disclose the "financials" along with a lot of other stuff that is really quite dry reading...

I've been writing for our paper for a little over eight years now, and I can remember some quite amusing stories in the paper: one guy was chasing his dog at night and wound up in the lake... another where a young man was fishing in a kayak in front of in his grandmother's pier and was hauled out to mid-lake by a 44-inch musky.

There a lot of great stories out there, and we'd like to hear about all of them. You don't need to think you can't do this. That's what I thought all those years ago. But while we're still burdened with this "antiquated" newspaper system, I look back on some sweet stories in our paper. There are many more "sweet" stories out there, so let's have some fun with our newspaper. You know, "get involved!"

## Replat to Receive Dues Reduction

If you own two or more adjacent lots and are considering replatting them into one, please know that this process can take several months to complete. In order to receive a reduction in next year's dues, the entire process including the affidavit for Candlewick Lake, must be completed by March 1, 2023. The process includes surveying the lots, making application to the Boone County Planning Department, having County approval, record the replat with the County, bringing a copy of the recorded survey to the Association office and having an affidavit filed with the County. You may direct any questions to the Building Department at 815-339-0500, ext. 202.

## MOWING DATES

The mandatory mowing dates for vacant lots are as follows: May 15th, June 15th, July 15th and September 1st. If you are the owner of a vacant lot, please make arrangements to have your lot mowed prior to these dates, whether you do it yourself or hire a contractor. If the lots are not mowed, a citation will be issued and Candlewick Lake will mow the lot and you will be charged a fee for that as well.

All lots that have a house on them must be mowed on a regular basis so as to keep the property looking neat.

Please be reminded that it is the responsibility of each property owner to mow and maintain the ditch area in front of their property. Trimming around utility boxes, sign or mail box posts, trees and any other structure on the lot is also required. Please be sure to mow the entire ditch, up to the road shouldering. If you hire a contractor to mow your lawn or vacant lot, be sure they are aware of the rules as well.

## Returning "Snow Birds"

If you are a 'snowbird' returning to Candlewick Lake, please be sure to let the office know you are back so that we may change your address back to your Candlewick address. This will assure that you are receiving all Candlewick Lake communications. It also saves the Association a lot of money in postage. When bulk mail is returned, we must pay the original cost to send it, 2.47 times the first-class rate to get the mail back (about \$4.00 for each piece) and then the cost to resend it.

## Use of Common Ground

Use of the common ground for personal property is prohibited unless the General Manager grants permission. This includes gardens, woodpiles, etc. Trampolines, swing sets, pools, boats, etc. are strictly prohibited and permission for these types of items will not be granted. If you would like to use the common ground, you may pick up an application form in the office, to be filled out and submitted for approval by the General Manager.

### Yard Waste Pick Up

Waste Management will start picking up yard waste on April 6, 2023.

### CWL Owned Lots

Listed below are lots that are owned by Candlewick Lake. If you are interested in purchasing one of these lots, please contact the office for details.  
 Unit 1 Lot 55 – 105 Candlewick Blvd. SE  
 Unit 9 Lot 92 – 220 Liverpool SE or 303 Kingsbury SE  
 Unit 7 Lot 94 – 205 Tamarack Hollow SW  
 Unit 7 Lot 162 – 218 Gables SW or 503 Marquette SW  
 Unit 12 Lot 49 – 110 Savannah Dr.  
 Unit 12 Lot 1 – 101 Savannah Dr.  
 Unit 12 Lot 52 – 104 Savannah Dr.  
 Unit 12 Lot 50 – 108 Savannah Dr.  
 Unit 12 Lot 51 – 106 Savannah Dr.

## New Address or Phone Number: Contact

### Office with Change

If you have recently moved, please take a few minutes to contact the Administration Office to give us your new address. Many mailings done by the Association are sent out bulk mail. Unfortunately, the post office will not forward bulk mail, but will instead return it at a considerable fee. We are charged about \$4.00 to receive the CWL News back.

If you have disconnected your house phone (land line) and are only using cell phones, chances are the Office does not have your current number. The Association has no way of contacting you in an emergency. The same is true if you change your phone number. Please take a few moments to contact the Administration Office at 815-339-0500 ext. 200 to be sure we have your address and phone number(s) on file.

## Annual Assessments

### for the 2023-2023 Fiscal Year

The Board approved the 2023-2024 budget at the March 7, 2023 special meeting.

2022-2023 Current – single lot	2023-2024 – Approved - single lot	
Operating Budget \$989	Operating Budget \$1,068	\$79/year increase
Reserve Budget \$278	Reserve Budget \$278	\$0/year increase
Total Annual Dues \$1,267	Total Annual Dues \$1,346	Total Increase \$79

# News & Policy Changes

## Approved Policy For Nuisance & Annoyance Activities & Quiet Hours

Following is Policy 23-01, which was approved at the March 21, 2023 Board meeting and is to change the rules for nuisance and annoyance activities and quiet hours. The policy will go into effect April 1, 2023.

**WHEREAS**, there are rules for nuisance and annoyance activities and quiet hours including quiet hours for Candlewick Lake Association sponsored events, and

**WHEREAS**, there are no rules that specifically address live bands and DJs on residential property or lots, and

**WHEREAS**, the Public Safety Commission is recommending removing the quiet hours rule for Association sponsored event and adding a rule and escalating fines for quiet hours for live bands and DJs, and

**NOW THEREFORE BE IT RESOLVED** that old paragraph C of Section 15-4 be removed and new paragraph C be added and new fines be added to Section OP00 of the fine section as follows:

### Nuisance / Annoyance Activities & Quiet Hours

- No noxious or offensive activities shall take place at any time within the Development, nor may anything be done on any Lot that is or may become an unreasonable annoyance or nuisance to any Owner of another Lot in the Association. This would include such instances of barking dogs, loud music, loud machinery, excessively noisy parties, excessive yelling or screaming, etc. (CC&Rs General Prohibitions).
- Designated quiet hours are 10:00 p.m. to 7:00 a.m. Sunday through Thursday and 11:00 p.m. to 8:00 a.m. Friday and Saturday.
- ~~Designated quiet hours for Association sponsored events are Sunday through Thursday, 10:00 p.m. to 7:00 a.m. and Friday and Saturday, 12:01 a.m. to 8:00 a.m.~~
- No live bands or DJs are allowed to play outside of any residence or lot after 10PM Sunday through Thursday and 11PM Friday and Saturday.*

## Approved Policy for Ice Fishing

Following is Policy 23-02, which was approved at the March 21, 2023 Board meeting and is a change to the rules for ice fishing. The policy will go into effect April 1, 2023.

**WHEREAS**, there are rules for ice fishing but no rule that specifically addresses the size of the hole that may be cut in the ice, and

**WHEREAS**, the Lake Management Commission is recommending adding a rule limiting the size of holes that may be cut in the ice to no greater than 10-inches which is less than the 12-inch state requirements, and

**NOW THEREFORE BE IT RESOLVED** that new paragraph F of Section 11-5 be added and old paragraphs F and G become new paragraphs G and H as follows:

### 11-5 Ice Fishing

- Holes cut in the ice are to be no greater than 10" in diameter.*
- No Guest motorized vehicles, such as but not limited to ATVs, snowmobiles, etc. shall be allowed on the Lake at any time.*
- Any resident that wishes to use their snowmobile, ATV, etc. on the Lake must have it registered at the Association Office (proof of ownership required) each year. A decal will be issued and placed on the snowmobile, ATV, etc. during an inspection by Public Safety as part of the annual registration process.*

## Mowing of Vehicle Storage Area

The mowing dates for vacant lots also applies to the Vehicle Storage Area. If you rent a space in the Vehicle Storage Area and leave your item(s) on the site during the mowing season, you must mow and trim around anything in the space by the four mowing dates, which are May 15th, June 15th, July 15th and September 1st. If you do not mow and trim, you must remove your item(s) from the storage site prior to designated mowing dates so that Maintenance can mow. If the sites are not mowed, a citation will be issued. No warnings will be given.

## 2023-24 CWL Fishing Regulations

- A State Fishing license is required for all person's age 16 and over.
- Your Candlewick Lake Member ID is your Candlewick fishing permit. You need to carry this with you while you are fishing on the lake.
- A guest fishing pass is required for **each guest** aged 16 and over. It may be a non-designated seasonal or a one day, both can be purchased at the Administration office or at the Recreation Center. Guest passes must be purchased by resident with proof of residency.
- Guest use of the lake is permitted provided that the property owner is on or within the immediate vicinity of the lake at all times. The immediate vicinity is defined as the shoreline or a property owner's lakefront property. Exceptions will be made when there are extenuating circumstances, predetermined by Public Safety that would prevent a property owner from being with their guest. The property owner is responsible for contacting Public Safety, in advance, so that the request may be considered and logged. The log will be maintained so that an individual that has an "approved situation" will not have to call Public Safety every time their guest wants to use the lake. If Public Safety Staff members or certified volunteers see any pattern of abuse to this rule exception, it will result in a withdrawal of the exception privilege for the remainder of the season/year. When there are extenuating circumstances that prohibit the property owner from being on or within the immediate vicinity of the lake, the property owner must still be within the Candlewick Lake Community. (Policy 09-11)
- All shanties must be marked with name and address of CWL property owner or resident and cannot be left on the ice overnight unattended.
- Only 2 lines per person.
- This could include: 2 rods, 1 rod and 1 tip up, or 2 tip ups.
- No Minnows allowed (dead or alive). All other live bait is prohibited also. Exceptions: Bluegill and Perch caught at Candlewick, worms, leeches, and

dead smelt may be used. **Bluegill & Perch being used as bait may only be collected with hook & line. Netting of fish is not allowed.**

### FISH LIMITS FOR RESIDENTS:

Bluegill	25 per day	8" or more limit of 5/day
Perch	15 per day	No size limit
Crappie	15 per day	9" minimum
Crappie	<b>**Catch and Release 4/1 – 6/1**</b>	
Walleye	2 per day	16" minimum
Catfish	6 per day	No size limit
Northern	2 per day	24" minimum
Musky	1 per day	48" minimum
Rock Bass		No limit
Large Mouth Bass		Catch and Release
Small Mouth Bass		Catch and Release
Grass Carp, Koi, Bullhead		<b>Remove</b>

### FISH LIMITS FOR GUESTS OF RESIDENTS:

Bluegill	15 per day	8" or more limit of 5/day
Perch	7 per day	No size limit
Crappie	7 per day	9" minimum
Crappie	<b>**Catch and Release 4/1 – 6/1**</b>	
Walleye	1 per day	16" minimum
Northern	1 per day	24" minimum
Catfish	3 per day	No size limit
Rock Bass		No limit
Musky		Catch and Release
Large & Small Mouth Bass		Catch and Release
Grass Carp, Koi, Bullhead		<b>Remove</b>

- Any fish not listed above, such as Grass Carp, White Bass, Koi, and Bullhead is Catch and Remove.**
- CWL Residents 16 or older with a valid Illinois state fishing license may use tethered arrows to remove **carp only**, from dusk to dawn, please notify public safety when you have removed a grass carp. Dispose of carp in plastic bag before placed in trash can.

**FISH LIMITS ARE SUBJECT TO CHANGE – PLEASE CHECK THE INFORMATIONAL SIGNS AND THE CANDLEWICK PAPER. Approved 3/21/23**

## CWL Lake Issues: April

The weather has changed - the LAKE waters are open. Are you ready to get back to boating?

We still have the issue with Aquatic HITCHHIKERS – Hybrid Milfoil – which is being addressed. CWL Administration, Lake Management Commission and YOU the Association members all need to be a part of the plan along with the company, CLARKE. Hopefully MOTHER NATURE will work with us as the LAKE gets treated and monitored.

**WE are asking you ALL to HELP by keeping your boating and fishing equipment clean.** Please read any/all postings regarding the treatment of the LAKE.

If you are a lake-lot owner, please be aware that you should NOT be using water from the LAKE to water your lawn, shrubs or other plants while the LAKE is being treated.

**Again, please read any posting, E-blast messages concerning the treatment of the LAKE.** We ask that you be PATIENT and be EDUCATED as to what is going on with your LAKE – it will take time for the treatment to work.

If you have questions – please – you are always welcomed at the monthly Lake Management meetings, the second Tuesday at 6:30pm.

Yes, it is okay to fish. NO we do not want you to cut weeds/plants at your shoreline. We do not want any of these plants to reseed. The treatment chemicals need to be given the time to do their job and work their way down to the root system of the plants.

*P. Cangelosi - Lake Management Commission.*

## Amenity Usage

The Rules and Regulations state that a Candlewick Lake Photo ID Membership Card (Member Card) are required for use of the amenities (pool, golf course, fitness center, gymnasium, and boating and fishing facilities). The rules further state that any Member that is not in good standing shall have their Membership Card privileges suspended until said Member rectifies his/her membership standing. This includes the privileges for all registered Members. The rules do not say that a Member can't pay the daily fee for use of the amenities. The Board of Directors passed a resolution at the April 21, 2015 Board meeting that any Owner, Associate Members, Tenant, and any other family members who reside in a house will not be allowed to pay the daily fee to use the amenities if their amenity privileges have been suspended. Additionally, any Owner, Associate Members, Tenant, and any other family members who reside in a House and are not in good standing they will not be permitted to rent any of the Candlewick Lake facilities. If any Member is not in good standing Owner, Associate Members, Tenant, and any other family members who reside in a house will also not be allowed to use the Recreation Center or come into the Savannah Oaks Clubhouse.

## Vacant Lots for Sale

If you have your unimproved (vacant) lot for sale, you may keep the selling information on file in the Candlewick Lake office. This information will be available to anyone interested in purchasing a lot in Candlewick Lake.

Forms are available in the Administration Office, which must be filled out and placed in the book by the property owner. It is the responsibility of the lot owner to remove the form when the lot has been sold or is no longer for sale.

Candlewick Lake Association does not act as a selling agent for property owners. By signing the form, you are authorizing Candlewick Lake Association to provide the information to the general public.

Some of the listings go back to 2009. If you have put a form in the book, you may want to consider stopping in the office to review your form to be sure it has updated information with regards to your address, phone number, asking price etc.

**The Balance on your Boat Dock is due on or before April 1, 2023.**

**The keys will be available at the office after April 13, 2023.**

# Annual Report

## Annual Report 2022

The following is a brief overview of some of the tasks undertaken by the various departments and committees/commissions throughout the past year.

### ADMINISTRATION

- 50th Anniversary Celebration: Candlewick celebrated its 50th Anniversary with a big celebration held on 6/12. There was a Candlewick History display in the hallway leading to the Lakeview Room. The Blooze Brothers, the Ski Brones, Linda Ortiz (face painter), and Pickles the Clown (balloon animals) entertained our residents and their guests. Anniversary books were available for purchase prior to the event.
- 2022 Annual Members Meeting: The Annual Members meeting took place on Sunday, March 20, 2022 at the Recreation Center. Notice of the Annual meeting along with proxies were mailed out on 2/16. A quorum by proxy and in person was obtained. There were 435 properties present by person or proxy, 423 was required. Minutes of the March 21, 2021 Annual Meeting were approved and the election was certified. Josh Bohling, Chuck Corso, and Tom Wingfield were sworn in. The annual report was presented. There was time allowed for public comments. Volunteers on Commissions, Committees and Sub-committees were acknowledged. Volunteer of the Year awards went to Pat Bartels and Sandy Morse.
- Board of Directors Election: There was an election for three open Board positions, all three-year terms. A Board orientation was held on 2/9 and 2/10 for the six board candidates. The Candidate's Forum was held on 2/12. 2,088 ballots were mailed out to members in good standing on 2/16. The ballots were due back on 3/10 and counted by volunteers on 3/12. Results were: 259 Josh Bohling, 255 Chuck Corso, 200 Tom Wingfield, 170 Shari Replogle, 86 Kenneth Riley, and 62 Joseph Mosinski (Name Withdrawn).
- Election of Board Officers: The election of officers was held at the 4/19 Board meeting. The results were: President: Bonnie Marron, Vice President: Dave Wiltse, Treasurer: Chuck Corso, Secretary: Josh Bohling.
- Board Member Appointment: At the Special Board meeting held on 9/30, the Board appointed Joe Mosinski to fill the vacancy Josh Bohling's resignation.
- Employees: The Administration staff consisted of 7 Full-time employees. This includes the following positions: General Manager, Accounting/Office Manager, Accounting Assistant/Accounts Receivable/Customer Service, IT Manager/Communications, Customer Service/Accounts Payable, Building Inspector/Administration, and Human Resource/Administration.
- Employees Service Awards: Kevin Aten (15 years), and Matt Studt (15 years) were recognized for their years of full-time service.
- Budgets: The budget hearing for the 2022-2023 budget was held on 2/12, the proposed budget was published in the February paper and available on the Candlewick website. The Board of Directors adopted the Operating and Reserve budgets on 3/1 with a \$49.00 annual increase. Dues for a single lot were \$989 for Operating Expenses and \$278 Reserves for a total of \$1,267.00 The approved budget was published in the April paper. The Board received the proposed 2023-2024 budget for review on 11/18. Budget workshops were held on 11/1, 11/21, 11/29, 12/6, 1/11/23, 2/7/23.
- Annual Audit: The 2021-2022 Annual Audit is being completed by Kutchins, Robbins & Diamond, Ltd. There was a delay in the completion of the audit due to the software conversion.
- Road Postings: The roads were posted on 3/1 with the restrictions lifting on 3/29.
- Tornado Damage: On 4/30, a small tornado touched down within Candlewick. There were uprooted trees in the Pembroke, Briar Cliff, and 1700 Block of Candlewick Drive area. Candlewick had two stationary docks fly out of Firefly Bay. We experienced heavy rains and hail. Luckily, there were no injuries.
- Community Events: Community Blood Drives (1/17 and 6/20). The Community Clean Up scheduled 4/24 and then 4/30 was postponed until fall. The Boone County Health Department sponsored mobile vaccine clinics (2/7 & 3/21), Bird Watching Lecture (4/3), Concert in the Park (7/24) featured Peach's Beach Party with several Food trucks available for the evening. Free Pontoon Boat Rids (8/13) and Fall Community Clean Up (10/15). Trick or Treating took place Sunday from 2:00 PM – 6:00 PM (10/30), Food trucks were available. Lake & Links was cancelled due to the Anniversary Celebration.
- Dues Reduction Raffle: The raffle drawing was held at the 4/19 Board meeting. Four winners received a \$515.00 credit on their account.
- Water/Ice Rescue Training: Multi-District Fire Departments held an Ice Rescue Training session 3/1. There was a water rescue training on 5/14. Sonar and divers were used to locate the buried car (the frame of a Dart) and remove it from the lake. It was relocated to a different lake because the frame caught to many fishhooks and tore their clothing during training.
- Volunteer Appreciation Dinner: This was not held this year due to COVID concerns, \$750.00 in gift cards were awarded. There was a random drawing of names prior to the annual meeting. Volunteers were acknowledged and winners in the drawing were announced at the Annual Meeting of the Members.
- NorthStar Software Conversion from TOPS: Administration, Savannah Oaks and the Recreation Center staff went through training on the new POS and accounting software. The conversion has been a long process, but should be worth it in the end. The new website went live 8/1. We now have a Candlewick Lake App available on your

mobile devices. It offers an events module and a golf tee sheet module. It will be used for sending out notifications and our e-blasts.

- Waste Disposal Contract: The contract with Advanced Disposal/Waste Management expired 12/31/2022. There was a special Board meeting held in November to approve the new contract with Waste Management to run from January 1, 2023 – December 31, 2027.
- Memorandum of Agreement with Boone County – The Board entered into an agreement to give Candlewick the ability to perform maintenance duties such as mowing, trimming trees and bushes and removal of branches and other yard waste on the lots where Boone County is trustee of property acquired through tax sales.
- Phone System: 24 Yealink Replacement phones were purchased for all departments.
- Internet Service: We contracted with Mediacom to provide internet service to the Savannah Oaks Clubhouse and the Rec Center.
- Strategic/Long Range Planning: A Board workshop was held 8/23 for discussion on the strategic/long range planning for the community.
- Legal: Our designated legal counsel is Scott E. Pointner from Rathje & Woodward, LLC.
- Boat Dock Purchase: 4 boat docks were added to Marina C, allowing for 8 additional rental spots.
- Lot Purchase: The Board approved the purchase of 506 Constitution from the Boone County Trust during their tax sale for \$797.00. This purchase was made in January 2023. The lot will be incorporated into common area and enhance the area around the EPA 319 Grant project.
- Bad Debt: \$196,137.60 was written off for bad debt. Of that total, \$163,375 was dues.
- New Owners: Processed 222 new owners of which seven (7) were lots to Boone County.
- C-Passes: There were 1,026 new C-passes issued.

### PUBLIC SAFETY

- Employees: The Public Safety Department consists of 1 Chief of Public Safety, 1 Deputy Chief, 6 Full-time, 8-10 Part-time, and 6-8 Seasonal Staff. This includes Patrol Officers, Gate Officers, and Lake Patrol Officers.
- New Employees: There were 12 new employees added to the department this year. 8 Patrol Officers (crossed trained in patrol and gate), 2 Gate Officers, and 2 Lake Patrol Officers.
- Calls for Service: The Public Safety Department performed 20,211 calls for service.
- Gate Entries: There were 231,563 entries at the East Gate and 46,415 entries at the West Gate totaling 277,978 gate entries for the year.
- Traffic Violations: There were 172 traffic violations issued this year, 55 stop sign and 117 speeding violations.
- Ordinance Violations: There were 1,604 warnings and 501 ordinance violations issued.
- Vehicles: There were 19 vehicular burglaries to unlocked vehicles and 1 call for a vehicle that was stolen from a driveway. The vehicle was located inside Candlewick.
- Lake Patrol: Lake Patrol officers checked 746 boats this year and 691 licenses.
- Vandalism: A vehicle did damage to hole 4 at the Savannah Oaks Golf Course by driving on the fairway and greens.
- New Vehicle: A 2022 Chevy Equinox (M-61) was purchased from Barkau Automotive and the equipment was transferred. M-58 and M-59 were both sold at auction.
- Purchases: Equipment purchased this year included cleats, four universal two-way radio holders, two new telephones, a handheld radio, Whistler digital scanner for vehicle, pads and batteries for the AEDs, an adjustable lap desk for the East Gate, a chair for the gatehouse, TV to view cameras, trail cam, and a used laptop for the squad car, first aid supplies, 4' x 6' American flags, and patrol equipment such as O/C spray, handcuffs, flashlights, and batons.
- Training: In-house training included CPR/AED, O/C spray, handcuffing, radar, and expandable baton training. Boat Safety Training was provided to all Lake Officers. State of Illinois Boat Safety training was completed on-line.
- Disaster Action Plan: The CWL Public Safety Disaster Action Plan was updated.
- National Night Out: Chief Matt Studt and the Public Safety Department hosted the night on 8/2. It was a great night to meet Sheriff Dave Ernest and many of the Boone County Emergency Responders while enjoying great company and good "ice cream". The Sheriff's Department brought their mobile command unit, NBF3 had multiple trucks and their ambulance, Capron Rescue had their ambulance.

### MAINTENANCE

- Employees: The Maintenance Department consists of the Maintenance Manager, 5 Full-time Maintenance, 2 Part-time Maintenance, and 2 Seasonal staff.
- Roof Replacements: We had a large insurance claim from hail damage that included replacing the roofs on the Recreation Center, the Administration Office, the East Gate House, the Pump House, the Pool House, and the shed.
- Gate Maintenance: Damaged gate arms were repaired or replaced throughout the year. Cameras were also repaired and adjusted. Routine maintenance was performed on the gate openers. Two gate opener kits were purchased for the maintenance gates.
- Boat Docks: The marina boat docks and the fishing docks were installed and removed by Rock River Enterprises. Maintenance installed and removed the stationary docks and the launching ramps.
- Lake Maintenance: Buoys were switched out in the spring and fall. The dam was inspected weekly as well as after heavy rains. Maintenance treated the coves with Phoslock on 5/10 and 5/11. Maintenance was out with the harvester and the skimmer almost daily throughout the season picking up algae and weeds. Clearwater was called in for additional harvesting in June. The outlet structure gate was opened,

lubricated, and closed per our dam permit. Spillway was maintained year-round.

- Road Maintenance: Road maintenance and repairs throughout the year included road shouldering, picking up broken pieces of asphalt, and patching potholes. Speed humps were painted throughout the community, curbing was painted at the Rec Center. Salting and plowing were done throughout the community during the fall and winter as needed.
- Trees: Dead or fallen trees throughout the community were removed. Trees hanging over the roadways were trimmed.
- Mailbox Posts: Mailbox posts were replaced when damaged or knocked down.
- Bridge: Maintenance installed a new bridge over the rain garden plantings at the Rec Center.
- Pool: The pool and pool buildings were cleaned and prepared for opening, maintained during the season, and closed and winterized at the end of the season.
- Mowing: Maintenance mowed Candlewick Lake empty lots, the areas above and below the dam, camper storage and the maintenance area and the properties that were not maintained by the property owners.
- Equipment: All equipment was maintained on a regular basis and repaired when needed. If Maintenance could not make the repair, it was outsourced. The state truck inspections were completed when necessary.
- Turf Maintenance: The Turf Maintenance Contract was awarded to Area Services for 2022.
- Fire Inspection: The Annual Fire Inspection was completed by North Boone Fire District #3.

### SAVANNAH OAKS

- 2022 Season: The Savannah Oaks Clubhouse opened on 4/1 this year to watch the NCAA tournament Final Four Games and the Championship. Savannah Oaks Golf Course opened for the season on 4/11. It was delayed due to wet course conditions. The final day of golf was 11/13. Due to exceptionally nice weather, carts were allowed back out on the course one additional day.
- Events: Events and programs held at Savannah Oaks this year included: Super Bowl Party (2/13), Daytona 500 party (2/20), Pub Trivia (1/8, 2/19, 4/23, 5/14, 6/18, 7/16, 8/20, 9/17, 10/15, 11/19, 12/3), Bingo (1/14, 1/28, 2/11, 6/10, 6/24, 7/8, 7/22, 8/12, 8/26, 9/9, 9/23, 10/14, 10/28, 11/11), Masters Tournament (4/7 – 4/10), Kentucky Derby Watch Party (5/7), Cinco de Mayo (5/5), Season Opener Tournament (5/7), Memorial Day Tournament (5/28), 4th of July Tournament (7/9), Youth Tournament (8/6), Car Show (8/28), Friends of Savannah Oaks Tournament (8/13), Youth League Tournament (8/7), The Labor Day Golf Tournament - Cancelled (9/3), Couples Tournament (9/24), End of the Season Tournament (10/15), Halloween Party (10/29), Halloween Cookie Decorating (10/30 before trick or treating), Bears vs Packers Football Game (9/18 & 12/4), Small Business Saturday at the Clubhouse (11/26), and the New Year's Eve Party (12/31).
- Leagues: Men's League (42 men) played on Thursday evenings, Women's League (26 women) played on the 1st and 3rd Tuesdays. Youth league (15 participants - youth between the ages of 7 and 15) played Thursday mornings.
- Employees: The Clubhouse staff consisting of 1 Clubhouse Manager, 1 Assistant Manager, 3 Customer Service - bartenders, 1 Ranger, and 2-3 Cart Attendants. The golf course maintenance employees are employed by Links Management.
- Damage to the Course: There was damage to the course after hours when dirt bikes, motorized scooters and mopeds and vehicles drove on the course.
- Course Maintenance – The course was well maintained and looking great this year with the regular mowing, irrigating, fertilizing, weed killing, and spraying fungicides as required. They have also sprayed the fairways for grubs. Extra attention was given to the areas around the new bunkers to improve their "grow-in".
- Hole #3: There was much discussion about hole #3 and if it should be redesigned because of balls hit off course into resident's backyard. There will be trees planted in 2023.
- Clubhouse Water Heater: The water heater was replaced by Maintenance.
- Reach-In Refrigerator – A MoTak 30 1/2" reach in refrigerator from KaTom Restaurant Supply was purchased to replace the prep table.
- Fairway Mower: A John Deere mower from Revels Turf and Tractor was purchased in March and is expected to be delivered in June 2023. This replaces the current fairway mower.
- Arctic Air Bar Refrigerator: The cooler behind the bar quit working and was replaced with an Arctic Air Bar Refrigerator in May.
- Popcorn Machine: A new popcorn machine was purchased in August. The free popcorn is very popular in the Clubhouse.
- Course Management: Links Management managed the course again this year.
- Rounds of Golf: There were 8,513 rounds of golf played; 7,609 rounds were resident, and 904 rounds were non-resident.
- Revenue and Expense: Total revenue 1/1 – 12/31 was \$194,864.55. Total expenses during the same time were \$327,765.95.

### SWIMMING POOL/BEACH

- Employees: The seasonal pool staff consists of 6 Lifeguards, and 2 Check-In staff.
- Pool and Beach: The pool and beach opened on 5/28. Morning Aquacise and Deep Water Tabata were held this year. The pool closed for the season 8/23. The beach closed on 7/21 – It was opened back up 8/24. The beach closed for the season 9/11.
- Chemicals: A permit from the IDPH was obtained to switch pool chemicals from Dichlor granular chlorine to Sodium Hypochlorite liquid chlorine because the granular chlorine

# Annual Report

was not available.

- IDPH Permits: Permits were received for the pool, slide, baby pool, and beach from the Illinois Department of Public Health Department. They are renewed annually.
- Attendance: Daily attendance ranged from 2 – 282 depending on the weather. The total number of people checking into the pool was 5,540.

## RECREATION CENTER/PARKS/OUTPOST

- Employees: The Recreation Staff consists of 2 Full-time employees (Rec Director and Assistant Rec Director/ Customer Service), and 6 - 7 Part-time employees (Customer Service/Front Desk Staff, and Program staff).
- Programs: The following programs ran at some point during the year: Biggest Loser Contest, Yo-Chi, Zumba, , Aquacise, Deep Water Tabata, Morning Walkers/Exercise Group, Fitness Orientation Classes, Candlewick Crafters, Kids Gym Time, Bunco, Book Club, Pony Canasta, Summer Camp and After School Care, Acrylic Painting Class, and Pickleball. A Ceramic Painting Class was cancelled due to lake of participation.
- Garden Club: The Candlewick Garden Club was formed this year.
- New Equipment: Two adaptive swings, two bucket replacement swings, barcode scanner, Wi-Fi router, Acoustic panels for the lobby, and a new cash drawer for the POS were purchased this year.
- HVAC units – Roof top units #3 and #4 had cracked heat exchangers and needed to be replaced. Complete Mechanical Solutions installed one Trane 6-ton and one 7.5 ton roof top unit.
- Equipment Maintenance: Direct Fitness continued to perform the preventative maintenance on the equipment in the Fitness Center. Automatic Fire Systems performed the annual pump test and sprinkler system inspection. Midwest Alarm Services performed the annual alarm system inspection and testing.
- Kayak Rentals: Kayak rentals were available.

## COMMISSIONS & COMMITTEES

### LAKE MANAGEMENT COMMISSION

- EPA Grant: The 319 EPA Grant project timeline was extended to 12/31/2023. The \$367,510 grant project includes preparation and excavation of wetland detention, rip rap & fabric installation, streambank stabilization, natural area restoration and stewardship of wetland, floating islands, aeration under the floating islands, and engineering for design and construction plans. The EPA pays 60% of project costs, Candlewick is responsible for 40%. We are working with Olson Ecological Solutions, JadEco, and Wendler Engineering for this project. The floating islands were installed on 5/12 by Olson Ecological Solutions, Tallgrass Restoration, the Maintenance Staff, and volunteers from the Lake Management Watershed Committee and the Garden Club. The upstream excavation and creek work was completed by Ayre Excavating. This work was started in August. Ayre Excavating was able to repair the black drain tile that ran through the grant project area. This tile had been plugged with tree roots. This repair had a positive impact in the watershed to our lake. The final seeding will be completed in the fall of 2023 giving us time to treat invasive reed canary grasses. The Board approved entering into an agreement with the EPPA to proceed with the addition to the existing agreement and contracting with Olson Ecological Solutions to submit the proposal to the EPA.
- Recommendations: Approval of the 2022/2023 Fish Regulations, approval of the Rain Garden Bridge, approval of the 2022/2023 Ice Fishing Regulations, and approval of the Tallgrass Restoration proposal for 2022.
- Boat Docks: Four additional boat docks (8 rental slips) were purchased and added to Marina C. Two aluminum stationary boat docks at Firefly Bay were destroyed in the tornado. They were replaced.
- Lake Levels: We started the year at 12" below pool on 1/22/22. Our normal lake level is 2" – 3" above pool. By April 15th, we were only 2.5 inches below pool. The lake was at full pool by May.
- Clarke Aquatics: Clarke was here for shoreline treatment of Eurasian Milfoil, Curly leaf pondweed, Sago small pond weed, Brittle naiad, and submerged algae. 16.5 acres of shoreline were treated with D I quat, chelated copper, Clipper and a surfactant. 4.1 acres were treated with ProcellaCor. They came back for a follow-up treatment for the milfoil on 7/28. Clarke was here 8/22 to perform vegetative mapping to see where the milfoil is. They proposed a recommended 5-year plan to manage the milfoil which included a whole lake treatment with Sonar in 2023.
- Fish Structures: Fish structures made from the treetops were added to the lake.
- Bioswale Stewardship: Tallgrass Restoration was contracted for stewardship of Friendship Park, Firefly Bay, the bio swales, the rain garden, and the no mow areas. Work was completed May – September.
- Lake Consultant: Joe Rush continued as our lake management consultant to work with Lake Management and the Board of Directors providing guidance and direction on lake related matters and grant issues.
- Dredging: The Mapping Network was contracted to conduct hydrographic and sediment surveys.
- Egg Addling: This is a long running program that is very important to our community to help control our goose population. Our Nuisance Animal Removal Permit was received from the IDNR. There were 8 eggs collected from 4 nests.
- Tournaments: The 33rd Annual Catch & Release Bass Tournament was held on 6/11. The Kids Fishing Tournament was held 6/19.
- Dam Inspection: IMEG was here on 10/05 to conduct the annual dam inspection. This year an underwater inspec-

tion of the outlet structure was completed.

- Fish Stocking: 2000 8-12" channel Catfish were delivered 9/19. 2,460 Walleye were delivered on November 1st.

### PUBLIC SAFETY COMMISSION

- Recommendations: Increasing the fine amount for illegal fireworks to \$250.00/first offense, \$500.00 for the second offense, \$1,000 for the third offense, and \$1,000 for each offense after that. Increasing the allowable number of personal watercrafts per lot from one to two.
- Budget: Reviewed the 2023-2024 budget wish list.

### ENVIRONMENTAL CONTROL COMMITTEE

- New Homes: There was one new home approved or built.
- Miscellaneous Construction: 381 miscellaneous construction applications were approved. 111 of those required a permit, 270 did not. 98 Miscellaneous construction permits were issued.
- Variance requests: 8 variance requests were granted.
- Completed Homes: There are 1,823 homes completed to date.
- Homes Under Construction: There are two homes under construction.
- Rule Change: There were five rule changing policies approved. Policy 22-01 changed the rules for political signs. Policy 22-04 changed the rules for piers. Policy 22-05 changed the rules for boat lifts. Policy 22-10 added rules for rain barrels. Policy 22-12 changed the rules for signs.

### COMMUNICATIONS COMMISSION

- Recommendations: Communications Commission take over the Volunteer Appreciation Dinner.
- Candlewick Newspaper: There was continuous input provided for the Candlewick Lake Newspaper.
- Website: There was continuous input provided for the Website.
- Budget: The budget wish list for 2022-2023 was submitted.

### RECREATION COMMISSION

- Recommendations: Allowing the Water's Edge room to remain a community gathering room and not be used as a rental. Selling the remaining equipment in the kitchen for scrap and putting the money made toward the renovation of the space. Eliminating the "bring a change of shoes" rule from the facilities rules and moving forward allow residents to use the facility if they are wearing appropriate athletic shoes. Placing a sand volleyball court at Savannah Oaks pending approval of the Golf Commission.
- Dissolution of the Commission: The Board voted at the April 19, 2022 Board meeting to dissolve the Recreation Commission due to lake of volunteers for the commission.

### EVENTS COMMISSION

- Recommendations: Allocating the money for Lake & Links (cake walk \$300) to the Boat Parade on 8/6 for possibly a small band. Adding Mary Giovingo as an alternate member. Designating the profit from the Glo Go Run and the Vendor Fair as follows: \$100 to be donated to Boy Scout Troop 224 whom helped at the event and the balance of \$371 be used at the discretion of the events commission for upcoming event or items used for future events. Allocating the auction items purchased for Lakes & Links between the various commissions to raffle and the proceeds go to their commissions.
- Events: Winter Festival (1/15), Valentine Bingo (2/11), Craft/Vendor Fair (3/12), Dues Raffle (3/1 – 4/18), Lunch with the Easter Bunny (4/9), Spring Garage Sales (5/20 – 5/22), Independence Day Parade, Band (Dirty Pop Band), and Fireworks (7/2), Kayak Races and Boat Parade (8/6), Fall Garage Sales (9/16 – 9/18), Craft/Vendor (9/24), Glo Go Run (10/1), Karaoke & Bonfire (10/15), Fall Festival (10/22), Turkey Bingo (11/18), Breakfast with Santa (12/17), and Outdoor Holiday Decorating Contest (12/19).
- Yard of the Month: There were two monthly winners with selections based on nominations. This ran May through October.
- Monday Night Food Trucks: Food Trucks were back 4/11 and continued into November. Door prizes were given away every other week.
- Budget: The budget wish list for 2023-2024 was submitted.

### FINANCE COMMISSION

- Recommendations: Hiring a project manager to help with the completion of the transition from TOPS to NorthStar. Allowing the Finance Commission to participate with the Board during the budget process and attend the Board budget workshops.
- Financial Reports: The financial reports were reviewed at the monthly meetings.
- Investments: The investments of the Association were monitored and managed.
- Audit: The 2020-2021 audit was delayed, but it is in progress. (This was completed in March 2023)

### GOLF COMMISSION

- Recommendations: Installing a sand volleyball court. Bringing a pool table back. Purchasing a blender. Giving the Commission the ability to move approved events budgeted money to other approved events without having to get approval of board each time. Opening the gate to allow members of the car clubs in to participate in the car shows. Having a professional exterminator spray the clubhouse annually. Closing the Clubhouse 12/24, 12/25, and 1/1.
- Course conditions: The course conditions were discussed and recommendations for improvements were made monthly.
- Tournaments and Events: All tournaments were organized and run by the Commission and the Clubhouse manager.
- Budget: The budget wish list for 2023-2024 was submitted.

### CITATION REVIEW COMMISSION

- Review Hearings: There were 6 citation review hearings held at which 12 citations were scheduled to be heard. 9 were found valid; 2 additional were found valid due to property owners not showing up; 1 were dismissed by Commission.

### ROADS COMMISSION

- The 2022 Road Project: A 2-inch asphalt overlay on

Atlantic Dr., Bounty Dr., Chanticleer Dr., Squire Lane, Bostonia, Spinnacre and patches on Candlewick Dr., Constitution., Rochester/Staffordshire, Galleon Run, Ambrose, and Pembroke were completed by BelRock Asphalt Paving. The milling and the paving work was done October 20th, 26th, 27th, 28th. There were 35.09 tons of asphalt put down on the patches, 2,785.61 tons of asphalt put down on the roads. The shoulder work was completed on the newly paved roads by the Maintenance Department. The Rec Center Parking lots were sealed by Bel Rock Asphalt and Paving on 10/5 and 10/7. Bel Rock was in here for two days in December crack filling the roads.

- Engineering: IMEG was the engineering firm on site overseeing the paving. TSC was contracted for the construction materials engineering services for the road paving.

### POLICY CHANGES

- Policy 22-01 Amended Section 700, Paragraph 5 of the ECC/ Building Department Rules & Regulations and Section 21-6, Paragraph E of the Candlewick Rules and Regulations allowing political signs to be displayed no sooner than sixty (60) days prior to and no later than ten (10) days after the election.
- Policy 22-02 Amended Sections 15-1 of the Candlewick Lake Rules & Regulations approving a one-year trial period beginning April 15, 2022, allowing walking only on the dam between of sun rise and sunset.
- Policy 22-03 Amended Section 4-12 of the Candlewick Lake Rules & Regulations to include Vehicles, RVs and Trailers - Unregistered/Inoperable/Flat Tires. This policy defines unregistered and inoperable vehicles of which are not allowed to be parked or stored on driveways or on property in Candlewick Lake. Section 10-1 Boat Docking detailed the rules for watercraft on common areas and what happens if they are left on the common area after the November 15th of each year.
- Policy 22-04 Amended Section 548 of the ECC/Building Department Rules & Regulations with the change to prohibit the portion of "T" or "L" shaped piers to extend closer than 10 feet (10') to the extended lot lines. No pier may be closer than 10 feet (10') to the extended lot lines. Piers previously approved by ECC are grandfathered and exempt from this rule. Additionally, no sunshades (awnings, covers, canopies, etc.) are allowed on piers.
- Policy 22-05 revises Section 504 of the ECC / Building Department Rules and Regulations regarding Boat lifts. Permanent boat lifts are not allowed. All boat lifts must be removed each year by December 1st or prior to ice forming. Previously approved permanent boat lifts will be grandfathered. All boat lifts shall not be placed closer than ten feet (10') to the extended side lot lines.
- Policy 22-06 amends Section 10.1 of the Board Policy removing the following from the Board Code of Ethics Pledge – As a member of the Candlewick Lake board I will not ...be critical, in or outside of the board meeting, of other board members or their opinions.
- Policy 22-07 was proposed to amend Section 14-3 of the Candlewick Lake Rules & Regulations to prohibit depositing grass clipping or other lawn or garden waste in the roadway. This was sent back to Public Safety Commission.
- Policy 22-8 amends Section 17, Paragraphs D, E, and F of the Candlewick Lake Rules & Regulations allowing for discussion and modifications of the proposed rule change at the meeting of the first reading. During the second reading, members are given the opportunity to comment on the proposed policy.
- Policy 22-9 recommended removing Section 21-6 of the Candlewick Lake Rules & Regulations regarding signs and keeping the sign rules in Section 700 of the ECC/Building Department Rules & Regulations, avoiding duplication. This recommendation was rescinded by ECC.
- Policy 22-10 establishes specific rules for rain barrels to prevent unsightly containers from being used and to regulate the placement of them. Rain Barrels do require ECC approval, a Candlewick Building permit is not required.
- Policy 22-11 clarifies the rules for mowing the vacant lots and vehicle storage area. The mandatory mowing dates are published in the Candlewick Lake Newspaper. Vacant lots and storage sites must be mowed within 14 days prior to the published mowing dates.
- Policy 22-12 amends Section 700 of the ECC/Building Department Rules & Regulations and Section 21-6 of the Candlewick Lake Rules & Regulations revising the rules for clarification and adding rules for specific types of signs. The rules state the maximum size of signs allowed and placement of signs. Sign types include General signs, General Contractor signs, Real estate signs on improved and unimproved lots, Open House signs, Political signs, Garage Sale Signs, Celebratory Signs, Security Signs, and Wire (Underground)/Wireless Dog Fence signs.
- Policy 22-13 recommended changes to Section 580 Tree removal – This recommended change was withdrawn and not approved.
- Policy 22-14 amended Section 9-7, Paragraph B of the Candlewick Lake Rules and Regulations permitting no more than two personal watercraft per lot instead of one.



## Rock River Enterprises & Barge, Inc.

Hewitt Roll A Docks	<b>Steve Lucas, Owner</b>
Hewitt Boat Lifts	6212 Park Ridge Rd.
Sales	Loves Park, IL 61111
Install & Removal Service	Phone: 815-654-8742
Our 19th Year on the Lake	Mobile: 815-243-8742
Service On All Brands	Fax: 815-654-8772

# Association Information



## Candlewick Lake Public Safety

**Lake Patrol is looking for volunteers to assist our Lake Officers out on the lake.**

If you are interested, please contact Debby Hruby at [tensixtywest@gmail.com](mailto:tensixtywest@gmail.com) for more information.

## Egg Addling Volunteers Needed

If you have a nest with goose eggs on your property, please call the office, and we will put you on a list for our volunteer egg addlers. The volunteers will be going out, starting the end of March/early April, depending on the weather, looking for nests with eggs. When they find the eggs, they oil them, thereby prohibiting them from developing. If you remove the eggs yourself, the geese will just lay more eggs. If you give us permission to go on your property and allow us to addle the eggs, you will be helping to improve the water quality of our lake. If we can keep the population of our resident geese down, we will help reduce the nutrients that they bring into our lake. If we can reduce the nutrients, we will have a healthier lake. If you would like to become a volunteer for this project, please call Theresa in the office at 815-339-0500 x 204.

TO: LAKE FRONT PROPERTY OWNERS  
RE: GOOSE CONTROL, EGG ADDELING

Candlewick Lake Association has become part of the Illinois Department of Natural Resources Canada Goose Nest and Egg Destruction Program. This is a program designed to reduce the number of geese that hatch at Candlewick.

The program has been a success for the past four years thanks to the Lake Management Committee. The volunteers will start in late March locating the nests. Canada Geese can live up to 8 years and each goose lays approximately 6 – 8 eggs (some may lay as many as 14). Since many of the nests can be on private property and volunteers need to come on to the property to check the nests over the next month, we have asked for permission to be on your property for this program. You are not required to participate, however Canada Geese have become a problem with their overabundance and this program attempts to control population.

**If you signed a waiver in a previous year, it is still on file and will be considered valid every year until you notify us that you waive your approval.**

If you did not give us approval last year and would like to participate in the program this year, please complete the bottom and return to the Candlewick Lake Administration Office as soon as possible.

Thank you for your participation!

I, \_\_\_\_\_, do hereby attest that I am the owner or authorized agent of the owner of the property(s) described below. I consent to providing CLW and its agents access to this property, at reasonable times and under reasonable conditions, for the purpose of carrying out egg addling through Federal permit.

Property Address: Street \_\_\_\_\_  
City: Poplar Grove, IL 61065

I understand that this activity may involve several visits to the site to identify nests, monitor egg production and to carry out egg-oiling activities.

### Hold Harmless

Candlewick Lake Personnel shall hold property owners and agents harmless from and against any and all damage, claims, liability or demands, including costs of defense, for injury to person or property that results directly or indirectly out of the activities hereunder.

I agree to waive and release any claims I have against CLA, Inc. for **INCIDENTAL** damage to my property subject to this license, arising out of the activities contemplated hereunder.

(Signature) \_\_\_\_\_

Date: \_\_\_\_\_ Contact email: \_\_\_\_\_

## Welcome New Owners

Candlewick Dr. NW ..... KENNETH BAKER  
Candlewick Dr. NW ..... JEFF & MICHELLE ERNEST  
Candlewick Dr. NW ..... LORI DRAKE  
Picadilly Dr. SE ..... CHRISTOPHER AGUANNO & WHITNEY JOHNSON  
Picadilly Dr. SE ..... CHRISTINA TEMPIN

## A Matter of Record

TOTAL HOMES CONSTRUCTED:

Homes Complete: 1823 Under Construction: 2 Total: 1825

NEW HOUSES APPROVED: None

MISC. CONSTRUCTION APPROVED:

Unit 2 Lot 43 – 2301 Candlewick Dr. SE

Solar Panels

Unit 2 Lot 101 – 103 King Henry SE

Color Change

Unit 3 Lot 128 – 305 Bounty Dr. NE

Tree Removal

Unit 6 Lot 373 – 102 Pembroke SW

Tree Removal

Unit 6 Lot 411 – 1916 Candlewick Dr. SW

Pier Extension

Unit 8 Lot 42 – 267 Briar Cliff SW

Tree Removal

Unit 10 Lot 74 – 408 Lamplighter Loop SE

Color Change

Unit 10 Lot 97 – 108 Galahad SE

Solar Panels

## Public Safety & Building Citations

ADDRESS	UNIT/LOT	VIOLATION	FINE
113 Queensbury	3-099	Speeding 37mph	\$150.00
202 Carthage	6-048	Waste cans visible	\$50.00
301 Liverpool	9-101	Building w/o permit	\$100.00
212 Hastings	4-182	Disobeyed stop sign	\$100.00
105 Candlewick Dr	1-124	Speeding 37mph	\$150.00
644 Candlewick Dr	5-054	Waste/Debris violation	\$50.00
508 Lamplighter	1-097	Waste/Debris violation	\$50.00
216 Briar Cliff	8-126	Waste cans visible	\$50.00
136 Columbia	6-116	Waste cans visible	\$50.00
107 Lamplighter	10-126	Speeding 50mph	\$200.00
100 Poseidon	4-244	Halloween décor still up	\$50.00
206 Ambrose	10-189	Derelict vehicle	\$100.00
206 Ambrose	10-189	Waste cans visible	\$50.00
100 Spinnacre	3-060	Debris on Deck	\$50.00
106 Staffordshire	5-164	Trash/Debris on Property	\$50.00
106 Staffordshire	5-164	Derelict vehicle	\$100.00
106 Staffordshire	5-164	Derelict vehicle	\$100.00
Speeding 34mph	4-274	Speeding 34mph	\$100.00
507 Bounty	3-120	Disobeyed stop sign	\$100.00
124 Pembroke	6-362	Speeding 35mph	\$100.00
204 Thornhill	8-157	Parking violation	\$50.00
113 New Brunswick	4-382	Speeding 44mph	\$150.00
1689 Candlewick Dr	6-269	Unregistered vehicle	\$100.00
1689 Candlewick Dr	6-269	Derelict vehicle	\$100.00
127 Drew	11-020	Parking violation	\$50.00
305 Picadilly	9-024	Trailer parked on grass	\$50.00
305 Picadilly	9-024	Derelict vehicle	\$100.00
305 Picadilly	9-024	Illegal Structure w/cover	\$50.00
305 Picadilly	9-024	Unregistered vehicle	\$100.00
305 Picadilly	9-024	Derelict vehicle	\$100.00
305 Picadilly	9-024	Trash/Debris on property	\$50.00
305 Picadilly	9-024	Failure to maintain property	\$50.00
508 Lamplighter	1-097	Waste cans visible	\$50.00
508 Lamplighter	1-097	Waste cans visible	\$50.00
213 King Henry	2-089	Parking violation	\$50.00
213 King Henry	2-089	Parking violation	\$50.00
43 King Henry	2-105	Parking violation	\$50.00
2204 Candlewick Dr	2-144	Waste cans visible	\$50.00
2204 Candlewick Dr	2-144	Parking violation	\$50.00
2204 Candlewick Dr	2-144	Failure to maintain property	\$50.00
100 Spinnacre	3-060	Parking violation	\$50.00
100 Spinnacre	3-060	Parking violation	\$50.00
412 Talladega	4-042	Derelict vehicle	\$100.00
215 Hastings	4-164	Derelict vehicle	\$100.00
230 Hastings	4-173	Trash/Debris on property	\$50.00
230 Hastings	4-173	Failure to maintain property	\$50.00
212 Hastings	4-182	Failure to maintain property	\$50.00
508 Pembroke	4-199	Waste cans visible	\$50.00
508 Pembroke	4-199	Failure to mtn. property	\$50.00
906 Candlewick Dr	5-030	Waste cans visible	\$50.00
800 Candlewick Dr	5-042	Disobeyed stop sign	\$100.00
208 Bounty	5-120	Waste cans visible	\$50.00
100 Valhalla	5-158	Waste cans visible	\$50.00
100 Valhalla	5-158	Trash/Debris on property	\$50.00
100 Valhalla	5-158	Derelict vehicle	\$100.00
106 Staffordshire	5-164	Trash/Debris on property	\$50.00
106 Staffordshire	5-164	Failure to maintain property	\$50.00
106 Staffordshire	5-164	Derelict vehicle	\$100.00
106 Staffordshire	5-164	Derelict vehicle	\$100.00
1131 Candlewick Dr	6-036	Waste cans visible	\$50.00
132 Columbia	6-118	Disobeyed stop sign	\$100.00
104 Constitution	6-166	Speeding 48mph	\$200.00
1689 Candlewick Dr	6-269	Waste cans visible	\$50.00
409 Redman	6-321	Unregistered vehicle	\$100.00
409 Redman	6-321	Unregistered vehicle	\$100.00
127 Pembroke	6-336	Derelict vehicle	\$100.00
101 Chatham	7-082	Waste cans visible	\$50.00
101 Chatham	7-082	Waste cans visible	\$50.00
101 Chatham	7-082	Trash/Debris on property	\$50.00
208 Tamarack	7-084	Waste cans visible	\$50.00
600 Constitution	7-206	Waste cans visible	\$50.00
261 Briar Cliff	8-039	Waste cans visible	\$50.00
204 Thornhill	8-159	Snowmobile not registered	\$50.00
112 Liverpool	9-004	Waste cans visible	\$50.00
123 Queens	10-009	Waste cans visible	\$50.00
128 Lamplighter	10-109	Disobeyed stop sign	\$100.00
206 Ambrose	10-189	Waste cans visible	\$50.00
108 Poseidon	4-240	Speeding 35mph	\$100.00
401 Talladega	4-054	Speeding 34mph	\$100.00
108 Prince Ct.	10-060	Speeding 36mph	\$150.00

**Step right up ladies and gentlemen!**

**Get your information here!**

**It won't cost you 2 bits! Not even 1 thin dime!**

**All you gotta do is pass right thru these Candlewick Gates**


**And take a gander at the message board.**

**It will tell ya what's going on in CWL. Yep!**

**That's all it takes folks - one quick glance.**

**Coming in or going out the gate!**

**Step right up and get your info for a glance!**





# Association Information



**Need a Summer Job???**  
**JOIN THE TEAM AT CANDLEWICK LAKE**  
**Now Hiring – 2023 Seasonal Help**

**Public Safety**  
 Part-Time Patrol Officer  
 Seasonal Lake Patrol Officers (Beginning in April or May)

**Recreational Center**  
 Part-Time Front Desk  
 Summer Camp Staff  
 Lifeguards

**Maintenance**  
 Seasonal Maintenance (Beginning in April)  
 Part Time Maintenance (Custodial)

**Savannah Oaks Clubhouse**  
 Bartenders  
 Cart Attendant  
 Golf Course Ranger

Applications are available at Administration Office, Rec Center,  
 Front Desk, and Candlewick Website

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## Does Your Roof Have Hail Damage or Missing Shingles?

Don't assume the recent storms in our area did not cause damage to your home

We offer FREE storm damage assessments of your property.

This includes assessing your roof, siding, gutters, and windows. Hail damage may not always be visible to the untrained eye, it takes a trained professional to identify how hail may have affected your exteriors and compromised the longevity of its current life span. Missing or damaged shingles can lead to complete re-roof. Your insurance is obligated to return your home to pre-existing storm conditions. We advocate for our customers to ensure they get a fair settlement, and all damages are covered and repaired by your insurance!

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50-year non-prorated warranties on material and labor on all roof replacements.

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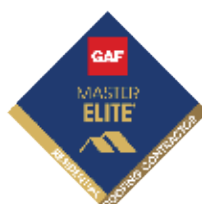
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 Call Bob at RBM Designs at 815-742-8333 or email [rbbmadvertising@gmail.com](mailto:rbbmadvertising@gmail.com) for information.

# Public Safety

## A Message from the Chief of Public Safety

by Chief Matthew Studt

[mstudt@candlewicklake.org](mailto:mstudt@candlewicklake.org)

Welcome to the March edition of Chief Chat. April Fools!! It's actually the April edition of Chief Chat!

Hopefully, March was good for everyone. In this edition of Chief Chat, we will discuss boat sticker renewal as well as distracted driver month.

Here's hoping April brings some nice weather with it. As the nice weather continues to get closer, you know what that means? It's boating season! This is a reminder for all boats that were registered with Candlewick Lake last year and received a 2022 use-year sticker: do not forget those stickers expire at the end of April, and you will need to get a new sticker from the Administration Office. That is, only if you had it registered last year and currently have a 2022 sticker on your vessel.

If you did not register your boat with Candlewick last year, or have a boat that is new to you, you must register it with the Administration Office. Here is a list of what you will need to register your boat and pass inspection with Candlewick:

- Watercraft operated upon the Lake may not exceed 20 feet in length (inches will be excluded in the length. Example: A boat measuring 20'4" will be considered a 20' boat). In determining the length of a boat, the state-issued boat registration or title will be used. If an application for registration is used at the time of registering a boat in the Association Office, Public Safety will measure the boat to determine its length. Pontoon boats will be measured and based solely on deck length.
- Proof of ownership, via state registration or application for registration. The boat must be registered to the owner of record.
- Proof of current liability insurance over \$100,000 coverage if the boat is over 10 horsepower.
- The state registration sticker and state numbers are properly displayed on both sides of the bow (front) of the watercraft.
- Candlewick Lake unit and lot numbers are displayed on both sides of the back of the boat.
- All lettering is at least 3" in height and of a contrasting color to the hull.
- The boat has a proper capacity plate and horsepower configuration.
- The motor is not over 90 horsepower. Exceptions to the 90-horsepower limit are:
  1. When the requirement has been waived for Association sponsored events.
  2. Boats with a motor greater than 90 horsepower are allowed and must abide by the following rules.
    - a. A special use decal shall be affixed to all boats with a motor greater than 90 horsepower.
    - b. Boats with greater than 90 horsepower motors are allowed at no wake – idle speed only. Idle speed is defined as not advancing the throttle of the engine after engaging the unit to the idle position and further meaning no cresting curl to the water. The forward motion of the boat may not cause any wake condition described as a wave break off the

- front of the boat.
  - c. All watercraft registration procedures must be followed as set forth in Section 9-3.
  - d. An agreement for this special use permit must be signed by the Owner, with the understanding and acceptance that the boat registered per this agreement is for no wake – idle speed use only.
  - e. Special use permits will be issued to Members/ Associate Members/Tenants only.
3. Those found in violation of these rules either as witnessed by a Lake Patrol Officer or any other physical evidence will be issued a citation, or the offending boat will be banned from use on the Lake for one calendar year.
    - The proper number of lifejackets are being used.
    - A coast guard approved ABC fire extinguisher.
    - Batteries must be properly tied down and affixed to the floor in either a battery case or have both the positive and negative terminals covered.
    - Fuel tanks must also be affixed to the floor.
    - The kill switch must be operational.
    - Running lights must be functioning properly.
    - Must have a sound-producing device audible up to ½ mile.

April is distracted driving awareness month. Distracted driving has become a deadly epidemic on our roads. In 2020, distracted driving killed 3,142 people. Young drivers seem more prone to using their phones while driving. But make no mistake: It isn't just young people who are driving distracted. Remember to drive responsibly. Here are a few safety tips for a safe ride every time:

1. Need to send a text? Pull over and park your car in a safe location. Only then is it safe to send or read a text.
2. Designate your passenger as your "designated texter." Allow them access to your phone and respond to calls or messages.
3. Do not scroll through apps, including social media, while driving. Cell phone use can be habit-forming. Struggling to not text and drive? Put the phone in the trunk, glove box, or back seat of the vehicle until you arrive at your destination.

The campaign for this years distracted driving awareness month is U drive. U test. U pay. This campaign reminds drivers of the deadly dangers and the legal consequences- including fines- of texting behind the wheel. Be safe out there and don't drive distracted.

This will bring this edition of Chief Chat to a close. Please remember to get your new stickers for the 2023 boating season. The 2022 stickers will expire on April 30th, 2023. If you have a new boat, a new to you boat, or a boat that wasn't registered with us last year, remember to bring in your paperwork to the administration office and get your boat ready for an inspection. Let's have a safe year out there on the water and please review all boating-related rules in the Candlewick Lake rules and regulations. Don't drive distracted, and don't become a statistic. Put the phone down and arrive safely.

And as always,  
Keep moving forward

**Report an incident at 815-339-0503.**

## SPRING WEATHER / SAFETY MESSAGE:

"Severe Weather" – APRIL \* MAY \* JUNE

A reminder that in the early months of spring severe weather is more likely to occur.

Thunderstorms can turn into tornadoes; they can cause flooding and create deadly lightning.

- Prepare \* Plan \* Stay Informed\*
- TURN-AROUND \* DON'T DROWN\*
- Don't wait – Communicate\* - - does your family know how to stay in touch?

**OUTDOOR WARNING SIRENS** are sounded if a tornado has been spotted in our area. This is just what it is called, an OUTDOOR WARNING – If you are inside a building you may not be able to hear the siren.

A WEATHER RADIO should be a must-have to alert your family of the oncoming storm.

For more SAFETY TIPS, go to [Weather.gov/safety](http://Weather.gov/safety).

**REVIEW and be aware of the RULES of the ROAD** Warmer weather means that more people are out walking and more **kids of all ages** using their bikes.

Riding your bicycle on Illinois roadways, you must obey the same traffic laws, signs, and signals that apply to motorists.

**BIKE** riders must ride in the same direction as other traffic. Riding in the opposite direction of traffic is both dangerous and against the law.

**Motorists** are required by law to allow at least 3 feet of space between them and a bicyclist when passing.

**PEDESTRIANS** – when walking on the roadway, you need to be WALKING TOWARD oncoming traffic (left side of the road).

Be SAFE \* NOT SORRY

If using the roadway in the evening to WALK or RIDE, please wear some type of reflective clothing, walk with a flashlight, and have a light on your bike.

**\*\*BE SAFE \*\*\* NOT SORRY\*\***

Your CWL Public Safety Commission wishes you a SAFE and Enjoyable SPRING & SUMMER.

## Medication Disposal Box

The Boone County Drug Prevention Coalition brought out a medication drug drop off container and it has been securely installed in the lobby of the Administration Office. It is a safe, environmentally friendly and convenient place to discard your expired drugs or medication you are no longer taking. The goal is to get unused medication out of the household where they could be misused. Flushing medications down the toilet or throwing them in the garbage are not good options because it allows the drugs to get into our watershed. Access to the drug drop off container is during normal business hours.

## Citation Review Info & No Show Fee

When you come in to the office to sign up for Citation Review a reminder letter will be given to you, listing the date, time and location of the review. At the bottom of the citation form itself, the same information is included. No reminder letters will be mailed out.

If a Member, Associate Member or Renter who requests a citation review hearing and fails to attend or request a continuance (within the required time frame), the Commission will find the citation valid, an additional \$25.00 fee will be charged to your account and you will not be able to appeal the citation any further.

**Please Do Not Feed the Geese**

## CWL Public Safety Activity Report

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Total Calls for Service</b>	<b>1592 1268</b>											
<b>CALLS FOR SERVICE FEBRUARY 2023</b>												
ACTIVATED ALARM				2								1
ADMINISTRATION DETAIL				23								1
ANIMAL RELATED				13								1
AREA CHECK				1								1
ATTEMPT TO LOCATE				1								7
BUILDING CHECKS				377								32
CITATIONS ISSUED TOTAL:				60								1
WARNING CITATIONS TOTAL:				86								30
COMMUNITY POLICING				166								7
COMMUNITY RELATIONS				44								1
COMPLAINTS				4								30
DAMAGE TO PROPERTY				2								14
EMPLOYEE RELIEF				171								3
ESCORT				1								4
FIRE CALL				2								5
FISHING RELATED				1								1
FOLLOW UP				4								1
FOOT PATROL				87								2
INFORMATION: CITIZEN				22								9
INSPECTION				3								2
JUVENILE PROBLEM				4								1
MAINTENANCE ISSUE				29								1
MEDICAL ASSIST				10								

**A/C's Best Cooling & Heating Co.**  
 (New Local #) **779-770-2224**  
 Candlewick Resident

**Service & Installation On All Units**

**30 Year Anniversary!**

**\$5000 Clean & Check Furnace or AC**

**Call For A FREE Estimate**  
**We'll Beat Anyone's Price By 10%**

# Environmental Control

## Approvals/Permits Required & Obtaining Building Permits

Any type of construction project requires approval by the Environmental Control Committee and/or Building Inspector and most cases a building permit must be issued.

Applications must be submitted and plans approved for any project. Application forms along with specification sheets for individual types of construction are available in the office or can be found in the rules under the Building Department (ECC/Building Department Rules and Regulations) on the web site at [www.candlewicklake.org](http://www.candlewicklake.org). The Rules and Regulations can also be checked to find out if the construction project needs approval.

The ECC meets the first and third Wednesday of each month. Please see the schedule for the deadlines for submitting plans for approval.

After applications for construction projects are approved by the ECC, approval letters are sent out to the property owner. If the construction project requires a permit, the approval letter states at what meeting the application was approved, that a permit must be purchased in the Candlewick Lake Office before construction may begin, the cost, the office hours, a reminder that all dues, fines and fees must be paid before the permit is issued, a list of projects that also need a Boone County building permit and a notice to call the CWL Building Department for a final inspection when the project is complete.

	E.C.C. Approval	CWL Permit	County Permit
New Houses	✓	✓	✓
House Additions	✓	✓	✓
Boat Lifts	✓		
Culvert Extensions/Changes	✓	✓	
Decks	✓	✓	✓
Decorative Lot Corner Markers	✓		
Ditch Work (Anything done to the ditch)	✓		
Docks	✓	✓	✓
Dog Runs	✓	✓	✓
Driveways	✓	✓	
Exterior Surfaces to be recoated or resurfaced (House, trim, shingles, doors, shutters) (Color chip, sample or swatch must be submitted)	✓		
Exterior Lighting	✓		
Exterior Remodeling or Changes	✓	✓	✓
Garages	✓	✓	✓
Gazebos	✓	✓	✓
LP Tanks	✓	✓	
Piers	✓	✓	
Play Houses	✓		
Pools	✓	✓	✓
Refuse Enclosures	✓		
Residing or Repainting Exterior of House	✓		
Retaining Walls around Culverts	✓		
Satellite Dishes (over 39")	✓	✓	
Sheds	✓	✓	
Shoreline Stabilization or Repairs	✓		
Sun Rooms	✓	✓	✓
Three or Four-Season Rooms	✓	✓	✓
Tree Houses	✓		
Tree Removal (over 3")	✓		
Underground Dog Fences	✓		
Wireless Dog Fences	✓		

## Driveway Extensions & Parking Areas

Property owners wishing to add a driveway extension or a parking area need to be reminded that the rules have changed. Any driveway extension or parking area must be paved with concrete, asphalt or paving bricks. Gravel or stone as a surface is no longer acceptable. Additionally, the rules were recently changed to state that plans for extensions and parking areas needs to be submitted for ECC approval.

## Solar Panels

Solar panels are becoming more and more popular as people look for ways to reduce their electric bill. Added to that, in some cases the Federal and State Government are offering big incentives to those adding solar panels. Please be reminded that adding these panels to the roof of your home is considered an exterior change that needs approval by the Environmental Control Committee. Applications to attach to your plans for submission are available in the Administration Office or on the website.

## Ditch & Culvert Work

Many property owners would like to do work in the ditch and/or install block, stone or wood retaining walls around the ends of the culvert (the metal pipe under the driveway) in front of their property. Please remember that anything you do in the ditch must be approved. The area from the edge of the road in toward your house approximately 20' is defined as the ditch area and is owned by Candlewick Lake. Per the CC&R's, the ditch area is to be maintained by the property owner.

Application forms along with rule sheets are available in the office or you can find the rules under the Building Department (ECC/Building Department Rules and Regulations) on our web site at [www.candlewicklake.org](http://www.candlewicklake.org). Section 510 is applicable to ditches.

The ECC meets the first and third Wednesday of each month. Please see the schedule for the deadlines for submitting plans for approval.

## ENVIRONMENTAL CONTROL COMMITTEE 2023 MEETING DATES AND DUE DATES FOR PLANS

MEETING DATE	PLANS DUE	PLANS DUE – BY NOON Misc. Construction
All meetings are at 6:30 unless otherwise noted.	New Houses, House Additions, Exterior Remodeling or Changes, 3 or 4 Season Rooms, Sun Room, Garages, Culverts or Ditch Work, Retaining Walls around Culverts, Variance Requests, Shoreline Stabilization or Repairs, Color Changes, Tree Removal	Boat Lifts, Piers, Corner Markers, Decks, Docks, Plays Houses, Dog Runs, Pools, Driveways, Refuse Enclosure, Exterior Lighting, Satellite Dishes, Gazebos, Sheds, LP Tanks, Tree Houses, Underground/Wireless Dog Fences
April 5, 2023	March 27, 2023	March 31, 2023
April 19, 2023	April 10, 2023	April 14, 2023
May 3, 2023	April 24, 2023	April 28, 2023
May 17, 2023	May 8, 2023	May 12, 2023
June 7, 2023	May 26, 2023	June 2, 2023
June 21, 2023	June 12, 2023	June 16, 2023

Any changes to this schedule will be posted / published.

## Building Permit Fees NEW HOUSE CONSTRUCTION

Non-Refundable  
Construction Fee.....\$5,000.00  
.....\$1000.00  
(\$4,000.00 of the \$5,000.00 Non-Refundable Construction Fee has temporarily been suspended until 12/1/26.)

Refundable Clean-Up Deposit.....\$1,500.00 \*\*  
Building Permit.....\$ 30.00  
Inspection Fee.....\$ 50.00  
TOTAL PERMIT.....\$6,580.00  
Application Fee.....\$ 30.00

**GARAGE, ADDITIONS & REMODELING**  
Refundable Clean-Up Deposit.....\$ 750.00 \*\*  
Building Permit.....\$ 30.00  
Inspection Fee.....\$ 40.00  
TOTAL PERMIT.....\$ 820.00

**MISCELLANEOUS CONSTRUCTION**  
Building Permit.....\$ 15.00  
Inspection Fee.....\$ 25.00  
TOTAL PERMIT.....\$ 40.00

\*\* Payment for Clean-Up Deposits is By cash or check only.

## Signs

Please be reminded that in general, signs are not allowed in Candlewick Lake. There are a few exceptions to the rule which allow the following types of signs: general contractor signs, real estate signs, political signs, garage sale signs, celebratory signs, security signs and wire (underground) / wireless dog fences signs.

Real estate signs must be placed within the property lines. Political signs are only allowed to be displayed 60 days prior and 10 days after an election. Political signs may not be placed in the ditch, on common ground or any CWL owned property.

The General Contractor for the construction of only new houses may display one (1) General Contractor sign within the boundaries of the lot, after a Candlewick Lake Building Permit has been issued for new house construction. No sub-contractor signs are allowed. No contractor signs for any type of home improvement projects are permitted. These include but are not limited to siders, roofers, landscapers, remodeling and driveway companies or any other type of construction. When you are having work done on your house or yard, please advise your contractor that they may not display their signs

There are specific rules for the following allowable signs: garage sale signs, celebratory signs, security signs and wire (underground) / wireless dog fences signs.

See Section 700 of the ECC / Building Department Rules & Regulations and Section 21-6 of the Candlewick Lake Rules & Regulations for complete rules on the above allowable signs. Citations will be issued to the property owner for signs in violation of the rules.

## Submittal of Color Samples

When you are repainting any exterior surface of your house the rules and regulations state that color chips all exterior surfaces to be recoated or resurfaced must be submitted for approval. After approval the swatch is attached to the application and put in the permanent house file. We have had property owners bring in spray paint cans, a pint, quart or gallon can of paint, a painted wood paint stirrer, a 2 x 4, a piece of plywood or other types of wood with the color painted on it. Please be advised that these items representing the color sample will not be accepted. Also, if you have already bought the paint and painted some on a piece of paper, it is must be completely dry before bringing it into the office.

## New Roofs & Windows

If you are changing the color of the shingles on your house, you need to get the color change approved by Candlewick Lake, but a permit is not necessary. However, a Boone County Building permit and inspections are required. Please contact the County Building Department at 815-544-6176 for further information.

Because of changes in the energy code, the County now also requires a permit for any window change. If you are changing any window, please contact the Boone County Building Department. If you change a window but the size does not change, Candlewick Lake approval isn't necessary. However, if the size does change or if you are changing a window into a door or a door into a window, you must submit plans for ECC approval.

## Repainting/Residing & Exterior Changes

All exterior changes to your house need approval by the Environmental Control Committee and/or Building Inspector. This article specifically addresses the issue of repainting, residing, re-shingling or any other type of work you are doing that falls into this category. The rules and regulations state that color chips or samples of all exterior surfaces to be recoated or resurfaced must be submitted for approval by the Building Inspector. Samples or color chips are required even if you are staying with the same color.

## Pools, Barriers & Replacing of Pools

With summer soon to be here, many homeowners are making plans to put up a swimming pool in their back yard. Please remember that if you are putting up a pool or replacing an existing pool you need to get ECC approval and a permit. **Many property owners don't think that they need ECC approval or a permit for the blow-up type pools. The key is how much water the pool can hold.** The rules state that any pool that is capable of containing water over twenty-four inches (24") deep must be approved by the Environmental Control Committee and a permit issued. Not only is this a Candlewick rule, but a Boone County rule as well. If approval is not granted or a permit issued, citations will be issued. In addition, a 48" high barrier must be installed. When the pool is taken down, the barrier must be removed. The pool structure itself may be consider part of the barrier, so if a property owner has a pool that is 48" or higher, that can be considered the barrier and no further barrier is necessary. This rule is for any type of pool, blow-up or otherwise, that is capable of containing water over 24".

There are homeowners, who in the past have installed above ground pools that are kept up year-round and are below 48" in height. If the pool or any portion of it is below 48" a barrier must be installed, either on top of the pool or around the immediate perimeter of the pool. This same rule applies to the blow-up type pools that are less than 48".

Some property owners find out their pool that normally remains up all year didn't survive the winter and wish to replace it. Please be advised that if you are replacing your existing pool with a new one, the approval process and issuing of a permit is still required.

# Financials

CANDLEWICK LAKE  
UNAUDITED SCHEDULE OF OPERATING EXPENSES  
FOR THE YEAR TO DATE FEBRUARY 28, 2023

EXPENSES	Administration		Public Safety		Maintenance		Pool		Recreation		Lake		Golf Course		Totals	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Employee expenses	\$ 358,966	\$ 405,506	\$ 471,005	\$ 474,362	\$ 316,702	\$ 372,824	\$ 30,538	\$ 41,104	\$ 133,627	\$ 146,673	\$ -	\$ 775	\$ 91,513	\$ 92,617	\$ 1,402,351	\$ 1,533,861
Consulting	0	0	0	0	0	0	0	0	0	0	8,118	11,678	0	0	8,118	11,678
Legal	5,579	14,903	0	0	0	0	0	0	0	0	0	0	0	5,579	14,903	
Outside services	84,525	85,797	1,166	1,883	52,687	50,141	2,456	4,670	4,275	8,176	24,699	26,861	64,173	70,850	233,980	248,377
Grant work	0	0	0	0	0	0	0	0	0	0	211,696	0	0	0	211,696	
Communication	33,867	33,824	499	600	0	0	0	0	(79)	50	0	50	15	700	34,301	35,224
Utilities	13,552	13,189	10,322	10,463	6,636	6,232	12,063	9,268	48,814	39,248	702	1,422	15,988	15,300	108,076	95,121
Supplies	3,787	5,622	1,806	816	14,071	18,076	2,229	4,523	9,609	12,038	0	0	9,572	7,353	41,075	48,429
Liability insurance	58,449	55,000	2,431	3,625	7,834	13,600	0	0	0	0	0	0	718	750	69,432	72,975
Fuels	0	0	18,811	17,476	24,947	22,079	0	0	0	0	0	0	9,099	4,596	52,857	44,151
Equipment & repairs	17,670	20,804	6,112	9,514	25,719	44,158	8,717	2,191	8,740	11,684	256	4,600	8,960	9,468	76,174	102,419
Road & ground maint	0	0	0	0	44,394	50,903	0	0	3,624	5,500	19,984	25,775	2,227	3,600	70,229	85,778
Equipment rentals	0	0	0	0	8,982	8,939	0	0	0	0	0	0	12,809	13,850	21,790	22,789
Chemicals	0	0	0	0	0	0	13,351	5,359	0	0	1,725	16,900	1,197	1,672	16,273	23,931
Activity expense	0	0	0	0	0	0	0	0	30,613	28,829	0	0	10,431	7,986	41,045	36,815
Food	0	0	0	0	0	0	0	0	0	0	0	0	21,872	17,486	21,872	17,486
Liquor	0	0	0	0	0	0	0	0	0	0	0	0	11,455	9,909	11,455	9,909
Beer	0	0	0	0	0	0	0	0	0	0	0	0	16,827	15,079	16,827	15,079
Pro shop	0	0	0	0	0	0	0	0	0	0	0	0	2,577	3,052	2,577	3,052
Bad debt	166,667	166,668	0	0	0	0	0	0	0	0	0	0	0	0	166,667	166,668
Contingency	15,638	0	3,236	0	0	0	0	0	0	0	0	0	0	0	18,874	-
Other expenses	12,039	10,771	542	155	3,898	4,646	0	0	0	0	158	0	0	0	16,637	15,571
<b>Total expenses</b>	<b>\$ 770,737</b>	<b>\$ 812,085</b>	<b>\$ 515,930</b>	<b>\$ 518,892</b>	<b>\$ 505,869</b>	<b>\$ 591,599</b>	<b>\$ 69,355</b>	<b>\$ 67,115</b>	<b>\$ 239,223</b>	<b>\$ 252,198</b>	<b>\$ 267,338</b>	<b>\$ 88,061</b>	<b>\$ 279,434</b>	<b>\$ 274,266</b>	<b>\$ 2,647,885</b>	<b>\$ 2,604,215</b>

## 2023 PAYMENT OPTIONS

Candlewick Lake Association offers several different ways to pay assessments; see below for details. An account is considered delinquent if payment of dues in full is not received or an ACH is not processed by May 1st.

**CREDIT CARDS WILL NOT BE ACCEPTED FOR DUES AT THE ADMINISTRATION OFFICE. IF YOU WISH TO USE A CREDIT CARD, PAY ONLINE AT [HOABANKSERVICES.COM](http://HOABANKSERVICES.COM).**

### Pay Online Via eCheck or Credit Card

You can set up a one-time payment using an eCheck or credit card. There is a \$14.95 convenience fee if you pay via a credit card. There is no charge for using an eCheck.

*What do I need to do?* Simply follow the directions below:

- Log into [hoabankservices.com](http://hoabankservices.com).
- Select "Make Payment"
- Choose "Make a One-time Payment"
- Select Candlewick Lake Association and enter your lot/unit # or account #.
- Click continue enter payment amount
- Select Credit/Debit Card or E-Check and enter payment info

### Pay in Full at the Association Office (Cash or Check) or by US Mail (Check)

Return your invoice along with cash or check made payable to Candlewick Lake Association to the following address:

**Candlewick Lake Association, 13400 Highway 76, Poplar Grove, IL 61065**

When paying by check, please write your unit and lot number on the check. You can also drop your payment in our drop box located in front of the Administration Office during or after hours. Please do NOT drop cash.

### ACH – EXISTING SETUP

*What do I need to do?* **If you have a current ACH in place, you consent to the new year's**

**monthly amount, and there are no changes required then you need to do nothing!** Again, if you had an ACH processed in March, we will process the next payment in May unless otherwise directed by you. Your Electronic Fund Transfer Authorization Agreement is for the withdrawal of funds in payment of the current Candlewick Lake Association Dues Assessments, Long Term Capital Funding, and accumulated interest. We will begin taking out the upcoming year's (2022-2023 Fiscal Year) assessments in May. If you do not consent to continue your ACH and/or would like to pay in full, you must notify us in writing on or before April 16, 2021. Unless we receive such a request, your current ACH Agreement will continue with your consent to the new year's monthly assessment. Attach a voided check to a completed Electronic Fund Transfer Agreement if you want to utilize a new bank account. Forms must be received in the Candlewick Lake Office on or before April 16, 2022. Your account is automatically debited on the first business day of each month beginning May 1, 2022.

### ACH – NEW SETUP

*What do I need to do?* If you need to start an ACH for the first time, then complete the ACH form, attach a voided check and return it to the Candlewick Lake Association Office or email to [cwl@candlewicklake.org](mailto:cwl@candlewicklake.org). Forms must be received in the Candlewick Lake Office on or before April 16, 2022. Your account is automatically debited on the first business day of each month beginning May 1, 2022. Return ACH forms to the following address:

Candlewick Lake Association Office, 13400 Highway 76, Poplar Grove, IL 61065

### Important Notice

In order to more efficiently handle your checks, we have elected to use a check scanner to process your checks in the office. This will turn your paper check into an electronic check transaction. You will not receive your paper check back in your statement. Your payment will be reflected as an electronic transaction on your banking statement and can clear as soon as the same day we receive your payment.

CANDLEWICK LAKE ASSOCIATION, INC.  
UNAUDITED STATEMENT OF REVENUE, EXPENDITURES,  
COMPREHENSIVE INCOME AND CHANGES IN FUND BALANCES  
FOR THE YEAR TO DATE FEBRUARY 28, 2023

	Operating Fund	Replacement Fund	Total	Year-to-Date Budget	Annual Budget
<b>REVENUE</b>					
Assessments	\$ 1,968,309	\$ 553,452	\$ 2,521,761	\$ 2,520,868	\$ 3,025,042
Interest	67,333	47,454	114,788	56,000	61,000
Unreal Gain/(Loss) on sale of investments	-	(172,723)	(172,723)	-	\$ -
Other	380,888	1,080	381,968	298,862	614,342
<b>TOTAL REVENUE</b>	<b>2,416,531</b>	<b>429,263</b>	<b>2,845,794</b>	<b>2,875,730</b>	<b>3,700,384</b>
<b>EXPENDITURES</b>					
Administration	770,746	359	771,105	812,085	985,856
Public safety	515,930	34,476	550,406	518,892	632,350
Maintenance	505,869	394,948	900,817	996,648	689,991
Pool	69,458	-	69,458	67,115	73,494
Recreation	239,547	35,213	274,760	252,198	299,913
Lake	267,338	36,879	304,218	120,910	118,564
Contingency	10,297	-	10,297	-	-
Capital expenditures	-	-	-	-	938,791
<b>TOTAL EXPENDITURES</b>	<b>2,379,185</b>	<b>501,875</b>	<b>2,881,061</b>	<b>2,767,847</b>	<b>3,738,959</b>
<b>GOLF</b>					
Revenue	183,239	-	183,239	151,372	160,900
Expenses	279,434	3,393	282,827	274,266	312,742
<b>GOLF REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(96,194)</b>	<b>(3,393)</b>	<b>(99,587)</b>	<b>(122,894)</b>	<b>(151,842)</b>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(58,848)</b>	<b>(76,005)</b>	<b>(134,854)</b>	<b>(15,011)</b>	<b>(190,417)</b>
<b>CHANGES IN NET UNREALIZED HOLDING GAIN (LOSS) ON INVESTMENTS AVAILABLE FOR SALE</b>					
DEPRECIATION	537,290	-	537,290	-	-
CAPITAL EXPENDITURES CLEARING	1,400,565	-	1,400,565	-	-
<b>COMPREHENSIVE INCOME (LOSS)</b>	<b>804,426</b>	<b>(76,005)</b>	<b>728,421</b>		
<b>FUND BALANCES AT BEGINNING OF YEAR</b>	<b>8,462,529</b>	<b>4,332,861</b>	<b>12,795,390</b>		
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<b>(58,848)</b>	<b>(76,005)</b>	<b>(134,854)</b>		
<b>FUND BALANCES AT END OF YEAR</b>	<b>\$ 8,403,681</b>	<b>\$ 4,256,856</b>	<b>\$ 12,660,536</b>		

## APPROVED 2023-2024 FEE SCHEDULE

## FY 2023-2024

Association Dues – Single Lot (Annual Fee)	1,068.00
Long Term Capital Reserve – Single Lot (Annual Fee)	278.00
Associate Member/Tenant Fee (Annual Fee)	500.00
C-Pass – Owner of Record/Resident – Each	25.00
C-Pass – Guest/Contractor – Each	35.00
Replacement ID Card	5.00
Pool Pass Non-designated Limited to Four	30.00
Daily Pool Pass	5.00
Daily Fishing Permit – Guests Limited to Five Per Day	10.00
3 Consecutive Day Fishing Pass – Guests	15.00
Fishing permit non-designated Limited to Four	30.00
Security House Checks Calendar Month	45.00
Storage Area – Large sites – Yearly Rental *	200.00
Storage Area – Small Sites – Yearly Rental *	155.00
Dock Rental – Marina Docks (priority to pontoon or large boats) *	500.00
Dock Rental – Stationary Docks (priority to run about or small boats)	325.00
Boat Rental – Kayaks (\$20 deposit or license) children required to wear life jacket \$2.00/person rental	5/hr
<b>Building Rental</b>	
Outpost Rental – (Half day, 5 hours or less) + Deposit (\$200)	150.00
Outpost Rental – (Full day) + Deposit (\$200)	250.00
Rec Center – Full Lakeview Room (2 hour minimum, \$300 cap) \$200 Deposit	45/hr
Rec Center – Lakeview Room – After Hour Rental Fee – Additional Per Hour	30/hr
Pavilion – \$25.00 Deposit	25.00
<b>Miscellaneous Fees</b>	
NSF Bank Fee	35.00
Tenant Registration Fee	100.00
Paid Assessment Letter	40.00/50.00
Citation Review Maintenance Fee	25.00
Incoming Fax	1.00
Outgoing Fax	1.00
Copies	0.20
Document Retrieval Fees	\$20.00/hour
<b>Home Construction</b>	
Application Fee	30.00
Construction Fee – Non-refundable	1,000.00
Refundable Clean-Up Deposit	1,500.00
Building Permit	30.00
Inspection Fee	50.00
Refundable Clean-Up Deposit inspection Over Two	25.00
<b>Garage &amp; Remodeling</b>	
Refundable Clean-Up Deposit	750.00
Building Permit	30.00
Inspection Fee	40.00
Renewal Fee	30.00
<b>Miscellaneous Construction</b>	
Building Permit	15.00
Inspection Fee	25.00
<b>Savannah Oaks</b>	
Non Resident Green Fees – 1st Nine Holes	9.00
Non Resident Green Fees – Each Round After 1st Nine Holes (same day)	6.00
Twilight – Unlimited Play Monday – Thursday 4:00 pm Till Dusk	7.00
Cart Rental – 1st Nine Holes	8.00
Cart Rental – Each Round After 1st Nine Holes (same day)	4.00
Pull Cart	4.00
<b>Recreation Center</b>	
After School Care (daily)	15.00
Schools Out Care (daily)	30.00
Summer Camp (daily)	30.00
Gym Pass (daily fee without a valid Candlewick ID)	3.00
Fitness Center Resident Extended Hours Pass (monthly)	10.00
Replacement Extended Hours Fitness Card	10.00
Fitness Center Daily Guest Pass	3.00
Dog Park Tag (Residents and Guests) *	10.00
Programs	Varies

\* \$25 Deposit for Storage Area, Marina Dock Rental and Dog Park Keys



### 2023-24 CWL Dog Park

Key/lock system - **\$25.00 key deposit**

Yearly tag - **\$10.00/dog**

Guest dog tag - **\$10.00/dog**

To register your dog come to the Rec Center with,

**\*Proof of Current Rabies vaccination required**

**\*Copy of Homeowners or Renters Insurance Policy**

\*Suggested vaccinations

Parvovirus

Bordetella

Distemper

# Approved Budget 2023-24

	2022-23	2023-24	Variance		2022-23	2023-24	Variance		2022-23	2023-24	Variance	
<b>OPERATING FUND</b>												
<b>OPERATING INCOME</b>												
Annual Assessment Dues/Capital	\$2,360,542	\$2,545,728	185,186	Medicare-CWL exp	5,118	5,258	(140)	O/S - Contracts	10,950	15,091	(4,141)	
Excess Cash Available	277,072	178,310.00	(98,762)	FUTA-CWL exp	465	420	45	O/S - Management	70,000	68,000	2,000	
Grant Revenue	-	31,332.00	31,332	SUTA-CWL exp	2,270	1,246	1,024	Memberships/Dues/Filing Fees	1,620	1,620	-	
Recreation	45,650	72,400.00	26,750	Workers Compensation	22,652	23,219	(567)	Advertising	700	700	-	
Savannah Oaks	160,900	198,085.00	37,185	Health/Life-CWL Exp	31,080	38,408	(7,328)	Pro Shop	3,500	3,500	-	
<b>TOTAL</b>	<b>\$2,844,164</b>	<b>\$3,025,855</b>	<b>\$181,691</b>	Benefits/Retirement	10,171	10,445	(274)	Electric	10,000	10,000	-	
<b>MISC OPERATING INCOME</b>												
Associate Member Fee	39,750	41,000	1,250	Education	900	900	0	Gas Utilities	2,300	3,525	(1,225)	
Renter Registration Fees	3,000	1,100	(1,900)	Uniforms	1,000	1,000	0	Phones	2,250	2,620	(370)	
Building Department Fees	5,200	6,900	1,700	Expense Reimburse	1,620	1,620	0	Sewer & Water	3,200	3,700	(500)	
Citations	63,000	65,000	2,000	O/S - Contracts	50,000	60,000	(10,000)	Janitorial Supplies	1,000	2,300	(1,300)	
Off-Season Storage Charge	17,945	17,945	0	Outside Services - Human Resources	1,000	1,000	0	Maintenance Supplies	2,600	2,600	-	
Fishing Permits	9,000	9,000	0	Memberships/Dues/Filing Fees	200	210	(10)	Office Supplies	800	900	(100)	
Activity Income	2,225	2,675	450	Electric	3,300	2,250	1,050	First Aid Supplies	250	500	(250)	
C-Pass	36,500	36,500	0	Gas Utilities	2,900	4,600	1,700	Supplies-Disposables	4,500	6,200	(1,700)	
Pool Pass & ID cards	7,200	7,500	300	Phones and Internet	1,900	2,304	(404)	Food	19,000	26,900	(7,900)	
Dock Rental	33,850	34,350	500	Janitorial Supplies	5,000	4,750	250	Liquor	11,000	18,000	(7,000)	
Boat Rentals	100	40	(60)	Maintenance Supplies	13,000	13,000	0	Beer	16,200	17,800	(1,600)	
Building Rentals	9,000	16,000	7,000	Office Supplies	500	750	(250)	Small Equipment	3,450	2,735	715	
Dog Park Revenue	400	380	(20)	First Aid & Safety Supplies	3,000	3,000	0	Fuel/Fluids	5,000	7,500	(2,500)	
NSF Fee	2,300	2,800	500	Small Equipment	9,700	11,150	(1,450)	Small Equip Repairs	8,400	8,400	-	
Lien Fee	4,000	2,000	(2,000)	Communications Expense	300	300	0	Grounds Material & Landscaping	4,100	6,225	(2,125)	
Paid Assessment/Pud Letter	4,000	4,500	500	Vehicle Repairs	16,000	16,000	0	Equipment Rental	16,600	18,300	(1,700)	
Ecc Work Order	11,000	10,000	(1,000)	Fuel/Fluids	25,000	25,500	(500)	Chemicals	4,000	6,000	(2,000)	
Maintenance Work Order	250	350	100	Small Equip Repairs	9,000	9,000	0	Activities	8,550	9,850	(1,300)	
Franchise Income	26,100	27,300	1,200	Fence/Gate Repair	3,000	3,000	0	Liability/Business Insurance	900	900	-	
Newsletter	15,000	15,000	0	Mail Box Repairs	850	850	0	<b>TOTAL SAVANNAH OAKS</b>	<b>\$312,742</b>	<b>\$348,521</b>	<b>\$(35,779)</b>	
Miscellaneous Income	1,800	9,000	7,200	Heavy Equip Repair	12,000	12,000	0	<b>CAPITAL EXPENDITURES</b>				
A/R Finance Charge	61,000	93,000	32,000	Road Repairs	7,000	7,000	0	<b>OPERATING</b>				
<b>TOTAL</b>	<b>\$352,620</b>	<b>\$402,340</b>	<b>\$49,720</b>	Ice Control Material	40,000	40,000	0	Payback for 8 boat docks purchased in 2022		5,391		
<b>TOTAL OPERATING INCOME</b>	<b>\$3,196,784</b>	<b>\$3,428,195</b>	<b>\$231,411</b>	Grounds Material	5,000	5,000	0	Payback for the harvester		33,874		
<b>ADMINISTRATION DEPARTMENT</b>												
Full Time Wages	368,000	395,935	(27,935)	License/Registration	4,795	4,795	0	Fishing Pier		9,921		
Overtime Wages	1,100	1,100	0	Equipment Rental	9,000	13,000	(4,000)	<b>TOTAL OPERATING CAPITAL</b>		<b>\$49,185</b>		
FICA	22,787	24,548	(1,761)	Liability/Business Insurance	16,320	14,000	2,320	<b>REPLACEMENT RESERVES</b>				
Medicare	5,329	5,741	(412)	<b>TOTAL MAINTENANCE</b>	<b>\$689,991</b>	<b>\$721,066</b>	<b>\$(31,075)</b>	Exterior Doors - Gate Houses		3,997		
FUTA	294	294	0	<b>POOL DEPARTMENT</b>				Cabinetry and Countertops		12,914		
SUTA	1,474	883	591	Part Time / Seasonal Wages	34,400	36,825	(2,425)	Gate Operators & Rollers, Maintenance Area		5,460		
Workers Compensation	6,574	7,261	(687)	FICA-CWL exp	2,131	2,283	(152)	Asphalt Pavement, Street & Parking lot Mtce		368,035		
Health/Life	50,883	52,504	(1,621)	Medicare-CWL exp	500	534	(34)	Ditches & Culverts		27,302		
Benefits/Retirement	14,830	15,193	(363)	FUTA-CWL exp	207	221	(14)	M-10, 21005 Chevrolet Kodiak C4500				
Education	3,750	4,000	(250)	SUTA-CWL exp	559	350	209	with plow and spreader		114,670		
Employee Relations	2,200	2,200	0	Workers Compensation	2,257	2,418	(161)	Locker Rooms, Interior Renovations		25,773		
Employee Recognition	2,200	1,400	800	Education	800	800	0	Exercise Equipment, Cardio, Treadmills		16,709		
Stipend	4,800	4,800	0	Uniforms	250	250	0	Floor Coverings - Sports flooring		17,200		
Volunteer Appreciation Dinner	2,500	2,500	0	O/S - Contracts	4,000	4,500	(500)	Playground Swingset		3,604		
Expense Reimbursement	1,500	1,920	(420)	Outside Services - Human Resources	350	350	0	Park benches phased		3,211		
Legal	18,000	16,000	2,000	Memberships/Dues/Filing Fees	1,300	1,470	(170)	Picnic table replacement, phased		19,255		
Audit Fees	13,000	14,000	(1,000)	Snack Bar	2,800	2,500	300	Erosion Control, Rip Rap additions		6,281		
Legal - Collection	4,000	4,000	0	Electric	5,500	5,500	(200)	Cooler - Phased		2,621		
O/S - Contracts	5,000	4,800	200	Gas Utilities	4,000	6,800	(1,800)	Ice Chest		3,588		
O/S : Payroll / H.R. / Accounting	8,280	8,635	(355)	Phones	600	600	0	Ice Machine - already replaced \$3,768				
Memberships/Dues/Filing Fees	2,850	3,050	(200)	Maintenance Supplies	2,000	2,000	(0)	Water Heater		1,966		
O/S - Computer	74,220	56,180	18,040	Office Supplies	140	140	0	<b>TOTAL RESERVE CAPITAL</b>		<b>\$632,586</b>		
Public Relations	600	450	150	Small Equipment	700	1,100	(400)	<b>OPERATING FUND SUMMARY</b>				
Advertising	500	500	0	Small Equipment Repairs	1,500	4,000	(2,500)	<b>Operating Expenses</b>				
Postage	7,000	7,000	0	Pool Chemicals	6,500	13,000	(6,500)	Administration	985,856	969,116	16,740	
Newsletter- Printing & Postage	31,440	34,404	(2,964)	<b>TOTAL POOL</b>	<b>\$70,494</b>	<b>\$85,641</b>	<b>\$(15,147)</b>	Public Safety	632,350	672,432	(40,082)	
Web Page/Internet	752	830	(78)	<b>RECREATION DEPARTMENT</b>				Maintenance	689,991	722,166	(32,175)	
Printing/Duplicate	2,600	3,500	(900)	Full and Part Time Wages	141,474	149,651	(8,177)	Pool	70,494	84,841	(14,347)	
Electric	3,100	3,600	(500)	Overtime Wages	500	750	(250)	Lake	118,564	223,175	(104,611)	
Gas Utilities	815	1,245	430	FICA-CWL exp	8,772	9,278	(506)	Recreation	299,913	309,873	(9,960)	
Phones	10,500	10,650	(150)	Medicare-CWL exp	2,052	2,180	(128)	Savannah Oaks	312,742	350,133	(37,391)	
Sewer & Water	1,600	1,600	0	FUTA-CWL exp	369	382	(13)	Total Operating Capital Projects	36,874	49,185	(12,311)	
Office Supplies	6,750	7,000	(250)	SUTA-CWL exp	1,386	843	543	Contingency	50,000	50,000	-	
Small Equipment	25,000	25,000	0	Workers Compensation	4,784	5,082	(298)	<b>TOTAL OPER. EXPENSES</b>	<b>\$3,196,784</b>	<b>\$3,430,922</b>	<b>\$(234,138)</b>	
Vehicle Repairs	900	900	0	Health/Life-CWL Exp	14,580	13,410	1,170	<b>Operating Revenue</b>				
Fuel/Fluids	150	150	0	Benefits/Retirement	2,525	2,287	238	Annual Assessment Dues/Capital	2,360,542	2,602,758	242,216	
Small Equip Repairs	850	500	350	Education	300	300	-	Excess Cash Available	277,072	124,007	(153,065)	
License/Registration	158	158	0	Expense Reimburse	420	420	-	Grant Revenue	-	31,332	31,332	
Bank Charges General	130	130	0	O/S - Contracts	10,600	10,800	(200)	Misc Operating Income	352,620	402,340	49,720	
Bank Charges Credit Cards	12,000	16,000	(4,000)	Outside Services HR & Payroll	250	250	-	Recreation	45,650	72,400	26,750	
Bad Debt Expense	200,000	160,000	40,000	Memberships/Dues/Filing Fees	45	45	-	Savannah Oaks	160,900	198,085	37,185	
Liability/Business Insurance	66,000	67,000	(1,000)	Public Relations	50	50	-	<b>TOTAL OPER. REVENUE</b>	<b>\$3,196,784</b>	<b>\$3,430,922</b>	<b>\$234,138</b>	
Cost of Lots	440	300	140	Electric	19,000	23,500	(5,000)	<b>RESERVE FUND SUMMARY</b>				
Contingency - Insurance	1,000	1,000	0	Gas Utilities	11,000	16,000	(5,000)	<b>Reserve Expense</b>				
<b>TOTAL ADMINISTRATION</b>	<b>\$985,856</b>	<b>\$968,861</b>	<b>\$(16,995)</b>	Phones and Internet	2,850	5,256	(2,406)	Replacement Capital Expense	\$935,791	\$632,586	303,205	
<b>PUBLIC SAFETY DEPARTMENT</b>												
Full Time Wages	311,984	313,779	(1,795)	Sewer & Water	13,500	13,500	-	<b>TOTAL RESERVE EXPENSE</b>	<b>\$935,791</b>	<b>\$632,586</b>	<b>\$303,205</b>	
Part Time Wages	138,020	167,477	(29,457)	Janitorial Supplies	4,100	4,200	(100)	<b>Reserve Income</b>				
Overtime Wages	8,150	8,389	(239)	Maintenance Supplies	3,030	2,844	186	Replacement Reserve contribution	664,500	664,500	-	
FICA - CWL exp	28,038	30,818	(2,780)	Office Supplies	900	1,100	(200)	Construction Fees	2,000	-	(2,000)	
Medicare-CWL exp	6,557	7,207	(650)	Pop Vending Machine	2,300	2,000	300	Net Investment Change	10,000	10,000	-	
FUTA-CWL exp	873	965	(92)	Camp/School Supplies	4,000	6,000	(2,000)	<b>TOTAL RESERVE INCOME</b>	<b>\$676,500</b>	<b>\$674,500</b>	<b>\$(2,000)</b>	
SUTA-CWL exp	3,961	2,456	1,505	First Aid & Safety Supplies	-	-	-	<b>CANDLEWICK LAKE ASSOCIATION</b>				
Workers Compensation	18,322	28,985	(10,663)	Small Equipment	4,241	1,760	2,481	<b>IN CONJUNCTION WITH THE</b>				
Health/Life-CWL Exp	45,420	41,586	3,834	Small Equip Repairs	9,000	8,000	1,000	<b>ROCK RIVER VALLEY</b>				
Benefits/Retirement	8,500	8,752	(252)	Grounds Material	5,500	5,500	-	<b>BLOOD CENTER</b>				
Education	1,100	340	760	Activities	31,885	23,685	8,200	<b>WILL BE HOLDING A</b>				
Uniforms	2,500	2,500	(0)	Dog Park Expense	500	300	200	<b>BLOOD DRIVE</b>				
Expense Reimburse	840	840	0	<b>TOTAL RECREATION</b>	<b>\$299,913</b>	<b>\$309,373</b>	<b>\$(9,460)</b>	<b>MONDAY, JUNE 19, 2023</b>				
O/S Contracts / Maintenance	1,595	1,500	95	<b>LAKE MANAGEMENT DEPARTMENT</b>				<b>1:30 p.m. TO 7:30 p.m.</b>				
Outside Services- Payroll	730	600	130	Education	900	900	-	<b>at the</b>				
Public Relations	300	300	0	Consulting	14,000	14,000	-	<b>CANDLEWICK LAKE</b>				
Printing/Duplicate	300	300	0	Expense Reimburse	250	250	-	<b>REC CENTER</b>				
Electric	3,800	4,100	(300)	O/S - Contracts	42,155	99,730	(57,575)	<b>To schedule an appointment time</b>				
Gas Utilities	1,300	1,620	(380)	O/S - Grant Work	-	52,220	(52,220)	<b>please contact</b>				
Phones	5,400	5,500	(100)	Printing/Duplicate	50	50	-	<b>Valerie Alt – 765-3092</b>				
Sewer & Water	2,200	2,300	(100)	Electric	1,500	1,000	500	<b>By scheduling an appointment, it helps</b>				
Office Supplies	400	400	0	Small Equipment	2,500	2,500	-	<b>to speed registration and the blood</b>				
First Aid &												

# Meeting Minutes

## MINUTES OF THE REGULAR BOARD MEETING FEBRUARY 21, 2023

Board Members Present: Bonnie Marron, David Wiltse, Tom Wingfield, Randy Budreau, Joe Mosinski  
Absent:

Staff Members: Theresa Balk, Valerie Alt, Chuck Corso, Dave Honeycutt

At 6:36 PM there was not a quorum to start the meeting. Marron stated they would start the public forum at this time.

The public forum policy was read.

James Hazlett of 407 Pembroke SW commented about the microphone at Savannah Oaks Clubhouse and the privacy issue and asked the Board look at the Illinois eavesdropping law and suggested 720 IL CS 14/5 2A1 be the standard. There is a responsibility for security but there is a right to privacy. If security is an issue, Public Safety can be equipped with body cameras. There should be a balance with safety and a right to privacy. Hazlett asked that the microphones be removed.

Russ Crowell of 1680 Candlewick Dr. SW passed out to the Board and residents a list of events hosted by the Golf Commission and said this had been run by Savannah Oaks staff and the Golf Commission. Crowell stated 2,400 people are attending events. The report listed the expenses and revenue. The goal is to create and grow the community.

The meeting opened at 6:44 PM at the Recreation Center by President Marron followed by the pledge to the flag, invocation and roll call. There were 16 members present.

Wiltse made a motion to approve the agenda. Marron requested that #15 be added to New Business which is to set a date to have a joint meeting with the Board and Finance Commission to understand what the Finance Commission does. Wiltse amended the motion to add #15, seconded by Mosinski. Motion carried unanimously.

Wiltse made a motion, seconded by Mosinski to approve the minutes of the 1/17/23 Regular Board Meeting. Wiltse wanted a change made to the last sentence of #10 under New Business as follows: "Wiltse stated there are specific rules for running for the Board and the Board couldn't allow exceptions be made to the filing period for candidates and if Mosinski wanted to run next year, he could." Wiltse and Mosinski amended the motion to approve with the change which carried unanimously. Wingfield made a motion, seconded by Wiltse to approve the minutes of the 2/7/23 Board Workshop. Motion carried unanimously.

Aqua Report. Balk reported there was no report. Tony White no longer works for Aqua and Balk didn't get a response as to who took his place.

### UNFINISHED BUSINESS

1.) Dredging and Milfoil update was given. Balk stated there was no update on the dredging and there is a resolution to approve the milfoil treatment under New Business.

2.) The Vision Statement was discussed. A revised copy was submitted and read by Wingfield as follows: "Candlewick Lake Vision Statement - Candlewick Lake is a residential community featuring well-maintained and accessible amenities including a lake, golf course, recreation center, pool, parks and conservation areas; and through events, programs, and outreach enables residents to engage with one another, fostering a sense of community." Wingfield made a motion, seconded by Wiltse to approve the Vision Statement. Motion carried unanimously.

3.) Policy 22-16 to change Section 150 - Size & Weight Limitations of the ECC Rulebook was read as a second reading by Wiltse who motioned to approve, seconded by Mosinski. Motion carried unanimously.

4.) Policy 22-18 to change Section 578 - Shoreline Stabilization of the ECC Rulebook was read as a second reading by Mosinski who made a motion to approve, seconded by Wiltse. Wingfield stated this would be difficult to enforce. There were questions on what is allowable and what some people have on their shoreline. A voted as taken on the motion which carried unanimously.

### NEW BUSINESS

1.) Resolution 23-R-06 for the sale of equipment procedure was read by Wingfield who motioned to approve, seconded by Wiltse. Marron asked if something is sold is there a possibility to have items identified so it stays with the same type of item. Balk stated the money goes into one fund and is not broken by department. Marron stated "the money gets lost". Wingfield asked if this was discussed with the accountant. Wiltse stated "it doesn't get lost" - the money goes into the general fund and doesn't want people to think its misappropriated. Wingfield stated we should work with the accountant to earmark funds. Budreau stated that all money is Association money. Marron stated the money from the sale of kitchen equipment should have stayed with the building. Wiltse said the Board can't bind future Boards and there is no line item where money should go to. Balk asked where the money from the Public Safety vehicle should go to, operating or capital, as this came up at the budget meeting. Motion carried 5/0 by a roll call vote with all voting aye.

2.) Resolution 23-R-07 for the milfoil treatment to be done by Solitude lake Management (Clarke) was read by Wiltse who motioned to approve, seconded Wingfield. Wiltse asked if the resolution should be adjusted to reflect the lower price to which Balk stated it does; it is the cost plus a bump treatment if necessary. Marron asked if this will come out of reserves with Balk stating it will come out of the operating budget. Mosinski asked if there will be interval testing to determine if bump treatments are necessary. Balk stated we will get a schedule once they start. Balk gave a summary of when they will start and follow up tests. They won't start until the milfoil is growing good. They will also do a pretreatment test. Once they start we can't harvest right away. Balk further explained the process and answered questions. Other comments were made and questions asked and there was general discussion from the Board. Motion carried 5/0 by a roll call vote with all voting aye.

3.) Resolution 23-R-09 for a mower replacement was read by Wingfield who motioned to approve, seconded by Wiltse. Marron stated the cost is more than what is in the reserves and asked if any more money accrued in that account. Balk stated it is all in the same general fund. Wingfield asked if M19 was inoperable as well and not being replaced and asked if there is money in the reserves for that one. The money in the reserves to replace M-19 and M-17 will be used to purchase one mower. Wiltse stated three competitive bids were received for four mowers and this is the lowest cost. Balk stated it is also in stock so we will have it right away. Budreau asked if we can sell the old mowers. Dave Honeycutt said we have three inoperable mowers. Marron asked about selling them for parts. Balk stated we could. Wingfield asked if they are in the budget and could the mowing be outsourced. Balk said this mower is for

mowing lots and areas around Maintenance that we mow. Motion carried 5/0 by a roll call vote with all voting aye.

4.) Policy 23-01 to change Section 15-4 Nuisance/Annoyance Activities and Quiet Hours was read as a first reading by Wiltse. Wingfield stated paragraph C should be changed as follows: "No live bands or DJs are allowed to play outside of any residence or on lot after 10 PM Sunday through Thursday and 11 PM Friday and Saturday". The proposed policy will be published and voted on at the next Board meeting.

5.) Policy 23-02 to change Section 11-5 - Ice Fishing was read as a first reading by Wiltse. Wingfield said paragraph F needs to be changed as follows: "Holes cut in the ice are limited to 10-inch diameter or less. to be no greater than 10" in diameter." The policy will be published and voted on at the next Board meeting.

6.) An approval for the backhoe replacement was discussed. The Case 2003 580N backhoe is 20 years old and was scheduled for replacement in 2022. We have spent \$7,700.00 in the past three years on maintenance costs. The backhoe is in poor condition and doesn't run well. After an extensive search it has been difficult to find one locally. A new backhoe would cost between \$140,000.00 - \$150,000.00. D. Honeycutt has found various used units with low hours, but they sell quickly and asked the Board to have the ability to purchase one as soon as he finds one and requested the Board approve an amount not to exceed \$120,000.00. Wiltse made a motion, seconded by Wingfield to approve \$120,000.00. Marron asked the value of the backhoe we have with Honeycutt stating between \$5,000.00 - \$20,000.00. Budreau stated he felt it would be between \$15,000.00 - \$20,000.00. Shipping charges were discussed and questions answered. Wingfield recommended allowing 10% overage if there is something new that is available and withdrew his motion and amended the motion to approve a cost not to exceed \$140,000.00, seconded by Wiltse. There was discussion on attachments for the backhoe. Motion carried 5/0 by a roll call vote with all voting aye.

7.) A request from Savannah Oaks Clubhouse for the Clubhouse to be open for March Madness and St. Patrick's Day events and opening in April was read by Marron. Wiltse made a motion, seconded by Mosinski to approve the request. Motion carried unanimously.

8.) A request came from the Events Commission to open the gates to the public for the Vendor Fairs to be held on 3/18/23 and 9/23/23. Marron made a motion, seconded by Mosinski to approve the request. Motion carried unanimously. Wiltse stated when the gates are open they need to show their ID's.

9.) The Boone County Health Department submitted a request to have their mobile unit van at Candlewick Lake for various services and would start out with COVID-19 services. Wingfield stated he had no problem with this but said COVID-19 wasn't applicable. Wiltse made a motion, seconded by Mosinski to move forward with this and allow the van in. Budreau stated they shouldn't be allowed to have a setup in any of the rooms in Candlewick buildings. Motion carried unanimously.

10.) The disposal of an old snow plow and an offer to purchase was read by Wiltse. Balk's memo in the packet stated there is an old snow plow that has been sitting behind the maintenance building for at least five years and is of no value to us and Carwin has offered to buy it for \$200.00. Wiltse made a motion, seconded by Wingfield to dispose of the snow plow and accept Carwin's offer of \$200.00. Motion carried 5/0 by a roll call vote with all voting aye. Budreau stated we should look into what needs to be done to get rid of the abandoned items in the storage area.

11.) A property owner's request for Candlewick Lake to take back their vacant lot was read by Marron. Balk stated she tried talking to the neighbors and they are interested in the lot; she will need to mail the lady back as we have no working numbers for them. It was the decision of the Board that Candlewick Lake does not take back lots.

12.) The proposal from Balk for Savannah Oaks Sponsorship was read by Marron and discussed by the Board. The money goes into the general fund and does not stay at Savannah Oaks. Wingfield had ideas for ads in the carts. There was discussion on what do if all the carts didn't have ads in them. Mosinski asked if the company would supply the ad with Balk stating Candlewick would print them. It was suggested that if there was left over space we could use it for our own events or golfing etiquette. Discussion continued and Wiltse made a motion, seconded by Wingfield to approve the recommendation of the staff. Motion carried 5/0 by a roll call vote with all voting aye.

13.) North Boone Fire District #3 requested the use of the Lakeview Room on 3/8/23 for a townhall meeting for their upcoming referendum. Wingfield asked if it were just for Candlewick residents with Balk stating it could be approved for just residents. Wiltse made a motion, seconded by Budreau to approve the request. Motion carried unanimously.

14.) There will be an ice/water rescue training on 2/28/23 at 6:00 PM.

15.) A joint meeting with the Board and Finance Commission was discussed. Marron stated there has not been balance sheets for five months and Russ Crowell said not since last February. Marron said there already is a meeting on 3/7/23 and this meeting could be combined with that. Wiltse said the Election Committee meeting could be held first, then adjourned and then have this meeting. Balk suggested having it all in one meeting. Wingfield said Northstar's report is needed and wants to know what needs to be done and how long it will be to do it.

### MONITORING REPORTS

1.) General Manager's Report: The February report was reviewed. Marron asked what is holding up the audit. Balk stated the audit is done and being reviewed by someone else in the company who had questions that got answered.

1A.) Northstar Update: Marron asked why the report was not in the packet for the Finance Commission. Balk said it can be and will tell Bruce Carr.

2A.) Maintenance Department Report: The January 2023 report was reviewed. Marron asked about the patched and painted damaged wall at the Outpost and do we know who did it and did we bill them. Honeycutt stated we don't know who did it. Wiltse stated the building should be inspected. Balk stated it may have gotten missed and will check into it.

2B.) Building Department Report: The January 2023 report was reviewed.

2C.) Public Safety Report: The January 2023 report was reviewed. Marron stated there are four houses with holiday decorations still up and they should be receiving a citation with all the ads that have gone out about removing decorations. Wiltse and Budreau said they should get warnings.

2D.) Savannah Oaks Golf Course Report: There was no report as the

golf course was closed.

2E.) Savannah Oaks Clubhouse Report: The January 2023 report was reviewed. Marron stated the Pub Trivia dates have been wrong last two months on the sign at Savannah Oaks. Caitlyn was advised as was the bartender. The dates need to be correct.

### BOARD COMMITTEE REPORTS

1.) Finance Commission: The 2/20/23 meeting report was reviewed. Marron read the financial report as follows: "The end of January operating cash is \$235,295. Operating investments \$2,089,462; Reserve investments and cash is \$4,058,143 Total investments \$6,147,605 Total cash and investments is \$6,382,900. Budgeted Year-To-Date operating revenue excluding Savannah Oaks for December 2022 had an unfavorable variance of \$(762) while expenses excluding Savannah Oaks had a favorable variance of \$3,405. Budgeted Year-To-Date operating revenue excluding Savannah Oaks for January 2023 had a favorable variance of \$1,549 while expenses excluding Savannah Oaks had a favorable variance of \$4,111. Savannah Oaks budgeted revenue for December 2022 had a favorable variance of \$913 while expenses had an unfavorable variance of \$1,568. The total operating result including Savannah Oaks came in better than budget by \$1,988. Savannah Oaks budgeted revenue for January 2023 had an unfavorable variance of \$115 while expenses had an unfavorable variance of \$383. The total operating result including Savannah Oaks came in better than budget by \$5,162. There were 5 properties that transferred ownership in December 2022 and 21 in January 2023 for a total of 171 for the fiscal year-to-date ending January 31, 2023. Of the 21 properties sold in December, 14 properties sales were purchases from Boone County, YTD there were 8 properties transferred to the Boone County Trustee. All of them in September 2022." Marron stated she wants this in the newspaper. Wiltse stated he wants a copy e-mailed. The Commission is recommending Gloria Hensler be appointed as a voting member. Wingfield stated he felt this should be discussed in Executive Session. Wingfield read the Commission report. Balk stated both reports don't need to be in the newspaper. Marron stated the numbers don't match.

2.) Citation Review Hearing: There was no report for February as Citation Review only meets on the odd number months.

3.) ECC: There was no report as the 1/18/23 and 2/15/23 meetings were cancelled as no applications were submitted.

4.) Lake Management: The 2/14/23 meeting report was reviewed. The Commission is recommending the Board approve Policy 23-02 for ice fishing.

5.) Golf Commission: The 2/14/23 meeting report was reviewed. The Commission had four recommendations. The first was having the Clubhouse reopened on March 10th for weekends only. This was already approved under new business. The Commission recommends a budget of \$300.00 for the St. Patrick's Day event. The Commission recommends having Candlewick Lake pay for the cart fees for the tournaments. The cart fee is \$12.00 for 18-hole tournaments and there are six tournaments a year. Marron questioned Candlewick paying the fees. Crowell stated the Commission's goal is to have the entry fee cover all costs but the fee is being reduced to get more participation. Lengthy discussion continued on the cart fee with Balk suggesting reducing the cost by 50%. Budreau made a motion, seconded by Wiltse to reduce the cost by 50%. Motion carried 5/0 by a roll call vote and all voting aye. The Commission is recommending the removal of the audio recording at the Clubhouse. Marron stated it is also in the Administration Building and Rec Center. Mosinski stated it doesn't need to be at the Clubhouse. Marron stated it is legal but isn't right and didn't feel there should be any audio recording anywhere unless a meeting is being held and there are signs saying the meetings are being recorded. Balk stated the audio is recorded over after two weeks; in the conference room it needs to be there when meeting with property owners who may not be very happy. Mosinski again stated the audio recording shouldn't be at Savannah Oaks but all other places are okay. Discussion was held on how often and at what locations are recordings reviewed. Wingfield suggested that maybe we could have a recorder that the staff could turn on when they are alone. Budreau said there could be a button for emergency situations. Wingfield made a motion, seconded by Mosinski to remove the audio equipment at Savannah Oaks and the Rec Center effective 2/22/23. Motion carried unanimously.

6.) Public Safety Commission: The 2/8/23 meeting report was reviewed.

7.) Events Commission: The 2/13/23 meeting report was reviewed.

8.) Communications Commission: The 1/25/23 meeting was reviewed.

9.) Roads Commission: Budreau stated he mentioned to Dave Honeycutt about the crew learning how to put down hot asphalt and heard the group was not opposed to looking into. The trucks can be outfitted to do so in small areas. They are in the beginning stages of looking into this. Crack filling should be done this year before the road project is done. The engineer should be locked in for the upcoming project as he is in high demand (the same one from last year). The scope of work needs to be decided and can be done so at the 3/7/23 meeting.

Wingfield made a motion to recess the meeting at 9:29 PM, seconded by Wiltse. Motion carried unanimously.

Wiltse made a motion, seconded by Marron to open the Executive Session at 9:40 PM to discuss personnel and legal. Motion carried unanimously.

Discussion was held on the personnel and legal issues.

Wiltse made a motion to adjourn the Executive Session at 10:17 PM, seconded by Mosinski. Motion carried unanimously.

Budreau made a motion to reopen the regular meeting at 10:17 PM, seconded by Marron. Motion carried unanimously.

Wiltse made a motion to approve the consensus made in Executive Session, second by Marron. Motion carried unanimously.

Wiltse made a motion to adjourn the meeting at 10:18 PM, seconded by Budreau. Motion carried unanimously.

Submitted by Valerie Alt

**Commission/Committee  
monitoring reports are available  
on the website or in the  
Administration office.**

# Meeting Minutes & Monitoring Reports

## MINUTES OF THE SPECIAL BOARD MEETING MARCH 7, 2023

Board Members Present: Bonnie Marron, David Wiltse, Tom Wingfield, Randy Budreau, Joe Mosinski

Absent:

Staff Members: Theresa Balk, Valerie Alt, Chuck Corso, Bruce Carr  
Finance Commission: Louanne Gotsch, Sandy Morse, Josh Sweet, Gloria Hensler, Russ Crowell

The meeting opened at 6:10 PM at the Recreation Center by President Marron. There were seven members present.

The public forum policy was read.

Harry Oberheim of 412 Marquette SW said he wants approval to drop off his storm damaged trees after hours. Marron stated the Board didn't approve the hours and he would need to talk to the Administration Office.

Bonnie Barton of 118 Queensbury NE said she has a beautiful yard with no trees in it and now there are trees from the common ground that came down in the storm and wanted to know why it was her responsibility to cut and remove them at a cost of \$400.00 and asked if Maintenance could help. Barton was advised that she needs to talk to Balk.

Wiltse made a motion to approve the agenda, seconded by Mosinski. Motion carried unanimously.

### NEW BUSINESS

1.) Resolution 23-R-10 for the 2023-2024 Annual Operating Budget was read by Wiltse who motioned to approve, seconded by Mosinski. Wiltse stated they came along way paring down the dues increase which will be \$79.00 and with the minimum wage increase, it was hard to keep the increase down. The motion carried 5/0 by a roll call vote with all voting aye.

2.) Resolution 23-R-11 to approve the 2023-2024 Capital Reserve Budget was read by Wiltse who motioned to approve, seconded by Mosinski. Wiltse stated there was no increase in the capital reserve dues. The motion carried 5/0 by a roll call vote with all voting aye.

3.) Resolution 23-R-12 for the road project engineering and dam inspection was read by Mosinski who motioned to approve, seconded by Wiltse. Marron asked how this compares to last year. Balk said the hourly rate is up a little bit. They restructured and added more people. Marron asked what the total cost was last year with Balk stating she didn't have those numbers but is way under the \$25,000.00. Last year the dam inspection was more because they did an underwater inspection. There will be more costs for the roads this year. Budreau explained what IMEG has done in the past. Their number one guy did a lot of inspections; always got reports and was here the whole time there was paving being done; they do measurement. The paving is bid on a per ton basis. The engineer comes out one to two days in advance of the paving. The motion carried 5/0 by a roll call vote with all voting aye.

4.) The Northstar / Finance Commission update was discussed. The Finance Commission members and Board members made comments as follows:

Russ Crowell – He has been an alternate on Finance since February 2022. Northstar was brought in and was evident that help from the outside has been asked for. Has asked for a report from the project manager and has not been received. Bruce Carr stated he has a report but hasn't sent it yet. He is disappointed that it is March 2023 and there have been no balance sheets for four months or more which is unacceptable. He is always told the reports will be received next month and they are never received. There are questions not being answered. There was no project manager report for Savannah Oaks and it is a business and is not being treated as such. Wants to know when this will be done.

Gloria Hensler – As a resident, she had no idea this was going on and is disturbing to her. She read the charter and the Commission's job is to look over finances. The Finance Commission and Board should have gotten together a long time ago. How can they review anything with no finances.

Sandy Morse – Said they have been told since the end of April to early May they didn't have a beginning inventory to use and has repeatedly asked for it. The many issues have been partly Candlewick and partly on Northstar. ACH is still an issue and is being done manually in Northstar because it is set up to only do it annually.

Josh Sweet – Said since they had to review finances without all the reports, things could be missed.

Bonnie Marron – Asked if all of this is why the audit isn't done with the Commission agreeing.

Bruce Carr – Said the audit is done. He sent the management letter back yesterday. He has the draft audit but had questions on it and sent a letter regarding the questions.

Sandy Morse – Said that is on us because we didn't have things ready for the audit.

Bruce Carr – Said we stayed with TOPS to be sure Northstar was running right. A comparison in both had to be done to be sure both are correct.

Tom Wingfield – Asked which year's audit we are working on. Response was for the fiscal year ending 4/30/22.

Bonnie Marron – Asked if we will be ready for the audit for FY 2022 – 2023 in June. Carr responded we will be.

Russ Crowell – Said a Board Member is part of the Finance Commission. Have had a Board member at the Finance meetings but the issue has never been on the Board agenda.

Randy Budreau – Said we needed a combination of an accountant, a lawyer and finance person. Everyone bought into Northstar and we were blindsided. This was to have been a seamless transition and it wasn't.

Bonnie Marron – Said this shouldn't have taken this long and the company selling the software should be responsible.

Dave Wiltse – Said this issue has been on the Board agenda for six to seven months. We are all disappointed in the outcome and are now more interested in getting it fixed and running.

Rogelio Guzman – Asked if Northstar gave us a timeline and scope of the project and we can make Northstar accountable.

Bruce Carr – Said the software was delivered in a timely fashion but there were two big issues with the ACH and the fixed assets. We do the ACH monthly but Northstar is set up to only do it annually. Northstar is saying they should have a monthly ACH next year. The fixed assets were to have been part of the package but they didn't have it. Once we had it, the trainer came in to set up the program. A lot of the issues can be blamed on the trainer. Marron said there should be someone above the trainer; they didn't ask the correct questions of what we needed; they are the professionals, not us. Rogelio Guzman asked if we were an account of theirs. Bruce Carr said we had constant meetings, before, during and after the installation. In the beginning there were so many things wrong and with three different people working on the issues he lost track of who was doing what. Rogelio Guzman said there should have been one person on each end working together. Bruce Carr said there are

two groups, the developers and the help desk. When the Board first came up with the idea of a project manager he was against it but now completely agrees we should have had one. If we would have had the trainer set up correctly, this would have been flawless. We probably would have delayed the transition until we knew the system was set up correctly. There are many balance sheets that need to be done but the May 1st balance sheet needs to be correct so the month end is correct and so mistakes don't carry forward. He has made over 400 journal entries to fix problems caused by system errors.

Bonnie Marron – Asked when these first came up, Northstar was to come in and help with the accounts. We shouldn't be working on tee times, etc. until the accounts are fixed.

Sara Oberheim – Asked why we had to switch to Northstar; did they seek us out or did we seek them out.

Bruce Carr – Said we have three data bases. We looked at three to four companies who did presentations. Some IALC communities have switched to Northstar and he also called several companies to get their experience with Northstar.

Sandy Morse – Asked how long it took other companies to get set up with Northstar. Bruce Carr said it took one company six months and they are not all in and another it took a year and they are not all in either. The current software is 30 years old (note: TOPS was installed 4/1/99) and we can't get updates, etc. anymore.

Bruce Carr – Said we can't take data from TOPS to Northstar.

Bruce Carr – Asked how long this has been going on, how long have we been aware of this and why didn't this get shut down until it was resolved.

Tom Wingfield – Said when we were aware of the situation the Board started looking for solutions. Eight months ago he tried get a project manager and the Board shot him down. Bonnie Marron said she voted against it because she felt Northstar should have provided the project manager.

Bruce Carr – Asked why things were stopped.

Sandy Morse – Said we have all the journal entries and the data, just don't have all the reports they'd like.

Bruce Carr – Said he could have put out balance sheets with 'garbage' but is not doing things that way.

Tom Wingfield – Said Bonnie is right; Northstar should have had a project manager. We have been working with two systems.

Bruce Carr – Said he doesn't understand how things got this way.

Bruce Carr – Said he thought he covered all that has occurred with Sandy Morse agreeing he had. Bruce Carr reexplained everything that has taken place and add that because of the system, entries were going into the wrong accounts and some weren't caught until three months later and then he had to go back and recheck and fix all.

Louanne Gotsch – Asked how close we are in Northstar. Northstar does annual ACH and we should have demanded it be done monthly. Bruce Carr responded that originally they said they weren't going to change it but he got them to do it, and it will be done in a year and will be at no cost. Tom Wingfield stated threatening a lawsuit to get this pushed up and asked where getting the ACH done monthly by Northstar was documented. Bruce Carr said most correspondence are done by e-mail but thought the issue of the ACH was discussed in a ZOOM meeting.

Joe Mosinski – Suggested getting the CWL Executive team together with the Northstar executives to get this resolved.

Bonnie Marron – Said we are the customer and they should "be bending over backwards for us" and "we should be having conversations with them versus e-mails".

Russ Crowell – Said he was asking the original question – when is the Finance Commission getting the balance sheets and said they can't get answers at the Finance meetings and that is why he came to the Board. At the last meeting they were told they'd have them by the end of the fiscal year and asked if that was still on track. Bruce Carr said it was and explained the time for reports. Rogelio Guzman asked if people could help Bruce Carr. Bruce Carr said not knowing all the issues he can't tell someone what to look for.

Bruce Carr – He is caught up on income statements, etc. and it is balance sheets he is behind on.

Rogelio Guzman – He offered to help as project manager. Further discussion on the project manager and Northstar in general continued, with a lot of the same things previously said being repeated.

Wiltse made a motion to recess the meeting at 7:19 PM seconded by Mosinski. Motion carried unanimously.

Marron made a motion, seconded by Mosinski to open the Executive Session at 7:31 PM to discuss personnel. Motion carried unanimously.

Discussion was held on the personnel issues.

Marron made a motion, seconded by Mosinski to adjourn the Executive Session at 8:02 PM.

Marron made a motion, seconded by Mosinski to reopen the regular meeting at 8:02 PM.

Budreau made a motion, seconded by Marron to approve decisions made in the Executive Session. Motion carried unanimously.

Wiltse made a motion to adjourn the meeting at 8:02 PM, seconded by Mosinski. Motion carried unanimously.

Submitted by Valerie Alt

## MINUTES OF THE SPECIAL BOARD/ELECTION COMMITTEE MEETING

### MARCH 7, 2023

Board Members Present: Bonnie Marron, David Wiltse, Tom Wingfield, Randy Budreau (arrived 6:06), Joe Mosinski (arrived 6:09)

Election Committee Members: Sarah Oberheim, Joshua Monge, Rogelio Guzman, Bruce L. Barton

Absent: Michelle Romano Huber

Staff Members: Theresa Balk, Valerie Alt, Chuck Corso, Bruce Carr  
The meeting opened at 6:02 PM at the Recreation Center by President Marron. There were seven members present.

### NEW BUSINESS

1.) The election tellers (ballot counters) list was reviewed by the Election Committee (Board of Directors and the candidates). Tellers are as follows:

Dale Miedema, Beverly Gaddis, Marge Olson, Gary Alt, Sharron Meade, Shirla Sullinger, Ellen Steiskal, Pat Bartels, Judy Rior, Josie Kish, Sandy Morse, Pam Steinhilber, Louanne Gotsch, Debbie Breese, Abigail Balk, Gary Kurpeski, Paula Kurpeski  
Runners: Theresa Balk, Valerie Alt

It was the consensus of the Election Committee to approve all the tellers.

Wiltse made a motion, seconded by Marron to adjourn the meeting at 6:09 PM. Motion carried unanimously.

Submitted by Valerie Alt

## Wetland Projects continued from page 1

tion stage. Designed to capture agricultural runoff carrying the nutrients and sediment that precipitate growth of algae and undesirable aquatic plants in the "Dip" area of Candlewick Lake, the project began with large-scale removal of problem plant life including stubborn reed canary grass and a host of other invasive plants. A series of stair-step boulder check dams were created to capture nutrients and sediment before they had a chance to enter Candlewick Lake.

Prior to project commencement, the neighboring farm west of Caledonia Road removed key watershed acreage from production to limit runoff into Candlewick properties. Formerly farmed acreage was replaced with an absorptive cover crop to reduce the migration of sediment and nutrients from cropland to the lake.

The wetland detention project is important not only for its filtering function — i.e., to limit the amount of sediment and nutrients (mainly phosphorus) entering Candlewick Lake — but to protect a vital source of fresh water that sustains Candlewick Lake itself. To that end, the engineering team also repaired damaged drain tiles in the subsurface drainage system that parallels the natural streamlet carrying surface water to the lake. Repair to this underground aqueduct already has brought an increased flow of fresh water to Candlewick Lake through the winter with the promise of steadier year-round replenishment.

At this writing, the watershed area hosting the series of check dams near Caledonia Road shows a hint of growth from the temporary cover crop planted last fall. The cover crop will limit erosion until a permanent mix of native prairie and wetland growth can take over. This native growth will take several years to develop, but, when mature, it will beautify the watershed with handsome prairie growth that will attract an impressive array of birds and wildlife, too, while fulfilling its filtration function.

The Illinois Environmental Protection Agency is funding 60 percent of the cost of the Caledonia Wetland Detention project.

**Floating Islands** — This May will mark the first anniversary of the Floating Islands project, anchored in the Dip area near Candlewick Drive. Created with the efforts of the Candlewick maintenance crew and volunteers from the community and supported by matching funds from the Illinois Environmental Protection Agency, the island plants are expected to show first-year maturity and to seed new growth this season as well. The native plant life will absorb nutrients that reach Candlewick Lake through the Caledonia watershed. The islands will host periphyton and anchor a food chain that is expected to give a small boost to an already productive fishery.

**Milfoil treatment** — The last issue of our Candlewick Lake publication detailed the lake-wide treatment of hybrid Eurasian milfoil that is scheduled for this April. Timing of the treatment is critical. The invasive milfoil begins to grow before native aquatic plant species, which is why early seasonal treatment is requisite. Clarke Aquatics, now operating under the name of its acquisition partner "Solitude," plans to apply Sonar treatment once water temperatures have reached 50 degrees. "The strategy is to apply at a temperature that lets milfoil grow enough that it can absorb a sufficient amount of the solution to kill the plant," explains Joe Rush, Candlewick biologist and owner of JadEco.

By recommendation of Clarke Aquatics, no cutting or harvesting of aquatic plants or algae will take place for 21 to 30 days following the first hybrid milfoil treatment application. Because nutrients that would normally be utilized by the milfoil will be absorbed by the most readily available life forms, we can expect a temporary expansion of algae growth in both the slimy blob-like and filamentous forms. Native aquatic plants will take over much of the nutrient absorption once their seasonal growth resumes.

Algae treatment — Herbicides used for aquatic plant control have no effect on algae. However, the Candlewick maintenance department plans to implement a Phoslock algae treatment this summer following decay of the milfoil after the Sonar treatment.

"Phoslock is a phosphorus binder," explains Rush. "It reduces the food source available to the algae. Its application will reduce the nutrient load. But we will have to wait until the milfoil treatment has taken hold to apply it."

Neither the Milfoil treatment nor the Phoslock application should restrict or negatively affect water recreation.

Lake management projects are never quick-fix operations. They take planning, execution and, most of all, perspective and patience. Lake ecosystems are complex, their health often determined by the ability to maintain a delicate balance.

Combining diligent maintenance efforts with sustainable efforts in the upstream watershed promise is the best course for short-term improvement and long-term prevention.

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Sarah Brenner



Jorge Herrera



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We are dedicated parents in the Belvidere School District advocating for all community members, staff and most importantly the students of District 100.

Our goals for running are to further expand and grow:

- Early Childhood Education
- College and Career Pathways
- Safety and Security to ensure the safest environment possible

**PLEASE VOTE FOR US ON APRIL 4TH**



Paid for by United for Student Excellence. A copy of our report is (or will be) filed with the IL State Board of Elections.

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5 star plus! Excellent communication and advice from Rion Tovar from start to finish of our rental property home sale. Professional customer service, knows the market. Highly recommend! -Janet, Seller

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