

CANDLEWICK LAKE

Official Publication of CWL
Vol. 39, No. 2
February 2023

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www.CWLake.org

Winterfest 2023

Photo by Kathi Smith



Although it felt more like early spring than it did winter, we had such a fun time at this year's Winterfest! Residents who ventured over to the Rec Center were able to sip hot chocolate, make smores, have their face painted (or their arm or hand), make an eco-friendly bird feeder, decorate a snowflake, and play games. If only we had snow, we could have also made a snowman-hopefully next year. More pictures in Section 2!

ROAD POSTINGS

Road postings will be enforced within the next month or two. This is just a reminder to the property owners and to inform the new owners about the postings so they may plan ahead for their anticipated deliveries.

Each year in the late winter/early spring, Candlewick Lake imposes weight limits. This is to protect the roads and is determined by weather conditions. When the weather starts getting warmer and stays warm, the postings go into effect. Once the frost is out of the ground the postings are lifted, usually between four to eight weeks.

Road postings pertain to all vehicles, which include construction and delivery vehicles. If you are planning on making a purchase which will require a delivery, please plan accordingly. Order so that your delivery can be made prior to the road postings or advise the store that deliveries must be made on smaller trucks.

Vehicles and trailers with tandem axles are not allowed access into Candlewick Lake during the postings. The maximum weight of a vehicle with four tires is 7,000 pounds and 18,000 pounds on six tires.

Please plan ahead for your anticipated deliveries.

2022 RULE CHANGES - CORRECTION

In the January CWL News, a change to Section 548.5 of the Building Department Rules was incorrectly reported. The article stated that all piers must be removed by December 1st. This rule was not changed. Piers are not required to be removed.

IMPORTANT DATES TO REMEMBER

- Candidates Forum/Budget Hearing Meeting – February 4, 2023 – 1:00 PM, Recreation Center
- February 15, 2023 – Ballots mailed out
- March 7, 2023 – Election Committee Meeting – 6:00 PM
- March 9, 2023 – Ballots due – 4:30 PM, Administration Office
- March 11, 2023 – Ballot Counting
- March 19, 2023 – Annual Meeting, 1:00 PM, Recreation Center

Candidates Forum & Budget Hearing

Saturday, February 4, 2023 at 1:00 P.M.
Recreation Center

Meet your Board Candidates and ask them questions. There will be a budget hearing following the forum.

CHANGE OF ADDRESS

With the ballots for the upcoming Board of Directors election and the notice for the annual meeting soon going out, it is important that we have your current address. If your address has changed or you are a "snow bird", please contact the Administration Office (815-339-0500 Ext. 200) to let us know your current address so there is no delay in receiving your ballot, annual meeting notice and proxy.

Notice of Annual Meeting

Notice is hereby given that the ANNUAL MEETING of Candlewick Lake Association, Inc. an Illinois not-for-profit corporation, will be held on Sunday, March 19, 2023 at 1:00 PM in the Candlewick Lake Recreation Center.

The sign-in process will begin at 12:30 P.M.

Ballots Will Be Mailed on February 15, 2023

Make sure your account is in good standing. You will not receive a ballot if you have an outstanding balance.

Current ACH dues balance does not apply.

HOLIDAY LIGHTS & DECORATIONS

Section 14-6 and 14-7 of the Candlewick Lake Association Rules & Regulations and Section 522 and 523 of the ECC/Building Department Rules & Regulations required that all December/January 1st seasonal lights and decorations must be by February 15, 2023. To avoid citations, please be sure to have your lights and decorations removed. Thank you for your cooperation.

2023 Candidates Forum & Budget Hearing

The 2023 Candidates Forum and Budget Hearing will take place on Saturday, February 4, 2023 starting at 1:00 PM at the CWL Recreation Center.

Candlewick Lake Board of Directors candidates will have the opportunity for the following: introductory statement of not more than two minutes, answer residents' questions and a closing statement of not more than one minute for each candidate.

As the residents enter the gym there will be containers for the question cards to be deposited. There will be one container for each candidate and one container marked "ALL". As questions are pulled, candidate's responses to questions will be no more than one minute long. A time limit for the question session will be stated at the beginning; if all questions get answered before the time limit, questions may be asked from the floor.

Once the Forum gets underway, no more question cards will be accepted (if someone comes late their questions will be collected for possible use at the end).

At the conclusion of the Candidates Forum, please stay for the Budget Hearing for the proposed 2023-2024 Budget. This is your time to hear or ask questions about how your Association dues are planned to be spent.

Remember your ballots are due no later than 4:30 PM on March 9, 2023 (close of business of the Candlewick Lake Administration Office).

Budget Time

The proposed 2023-2024 budget is presented in this issue of the Candlewick paper on page 6. There will be a budget hearing immediately following the candidate's forum on February 4th at the Rec Center. You are encouraged to attend.

2022-2023 Current – single Lot	2023-2024 – Proposed single lot	Change
Operating Budget \$989	Operating Budget \$1,092	\$103/year increase
Reserve Budget \$278	Reserve Budget \$279	\$1/year increase
Total Annual Dues \$1,267	Total Annual Dues \$1,371	Total Increase \$104
2021-2022 — single lot	2022-2023 – single lot	Change
Operating Budget \$951	Operating Budget \$ 989	\$38.00/year increase
Reserve Budget \$267	Reserve Budget \$278	\$11.00 increase
Total Annual Dues \$1,218	Total Annual Dues \$1,267	Total Increase \$49

Please review the variances in the proposed budget to see where the increases are needed. If you are not able to attend the Budget hearing and have questions, you can e-mail your questions to tbalk@candlewicklake.org.

CWL Information

Board Meeting Schedule

**6:30 PM Meeting Call to Order
February 21, 2023
Recreation Center**

Meetings are held on the 3rd Tuesday of the month at 6:30 PM at the Rec Center Lakeview room. Candlewick members are welcome to attend. If you cannot attend but would like a specific issue addressed, please address your written correspondence to the Board of Directors and send or drop them off at the Candlewick Office no later than the Thursday before the Board Meeting. This allows time to research the issue before the meeting.

Candlewick Lake 2022-2023 Board of Directors

Bonnie Marron - President
2508 Candlewick Drive SE
Poplar Grove, IL 61065
815-765-2030
canoe@ameritech.net
Term Expires: 2024

David Wiltse - Vice President
1709 Candlewick Drive SW
Poplar Grove, IL 61065
847-774-6843
Davewiltse52@gmail.com
Term Expires: 2024

Tom Wingfield - Secretary
1616 Candlewick Drive SW
Poplar Grove, IL 61065
847-847-7462
thomaswingfield@comcast.net
Term Expires: 2025

Randy Budreau
631 Candlewick Drive NE
Poplar Grove, IL 61065
630-205-1550
randallbudreau@aol.com
Term Expires: 2023

Joe Mosinski
641 Candlewick Dr. NE
Poplar Grove, IL 61065
630-917-1208
mosinskijoe@gmail.com
Term Expires: 2023

Candlewick Lake Committees/Commissions

(Check this month's calendar for committee meeting dates and times.)

Finance	Kathi Smith, Chair	339-0500
Events	Tom Wingfield	847-847-7462
Election	Charlie Sewell, Chair	630-908-0490
Lake Management	Pam Cangelosi	765-9595
Public Safety	Sandy Morse, Chair/Editor	765-2377
Communications	Russ Crowell, Chair	815-566-2105
Golf	Darin Wheeler, Chair	
ECC	Jackie Lenick	
Citation Review		

Candlewick Lake Phone Numbers and Extensions

The phone number for Candlewick Lake is 815-339-0500. By dialing this one number, you will be able to reach the Administration Office, Public Safety, Recreation Center and Savannah Oaks Clubhouse.

Listed below are the extensions and e-mail addresses. Instead of listening to the entire greeting, you may press your desired extension at the beginning of the greeting.

Individual and Department Contact Information

General Manager – extension 204, tball@candlewicklake.org
Office/Accounting Manager – extension 203, bcarr@candlewicklake.org
Assistant General Manager/HR – extension 208, ccorso@candlewicklake.org
Maintenance – extension 500, dhoneycutt@candlewicklake.org
Building Department Manager – extension 202, valt@candlewicklake.org
Chief of Public Safety – extension 212, mstudt@candlewicklake.org
Customer Service – extension 200, drydelski@candlewicklake.org
IT Manager, Social Media, Marketing – extension 210, ralberts@candlewicklake.org
Accounts Receivable & Paid Assessment Letter Requests – extension 205, ksmith@candlewicklake.org
Director of Parks & Recreation – extension 301, recmanager@candlewicklake.org
Recreation Center Front Desk – extension 300, reccenter@candlewicklake.org
Pool – extension 302
Savannah Oaks Clubhouse – extension 400, cstender@candlewicklake.org

Direct Phone Numbers

Administration Fax Number	815-339-0501
Visitor Call-In	815-339-0311
Report an Incident	815-339-0503

Candlewick Lake Directory

13400 Hwy. 76
Poplar Grove, IL 61065
(815) 339-0500

info@candlewicklake.org

Office Hours

8:30-4:30 Mon.-Fri.
9:00-12:00 pm Saturday

Administration Office	815-339-0500
Fax	815-339-0501
Savannah Oaks	815-339-0500
Public Safety Office	815-339-0500
Maintenance	815-339-0500
Rec Center	815-339-0500
Pool	815-339-0500
Visitor Call In	815-339-0311

**Report an Incident
to Public Safety 815-339-0503**

Community

Telephone Numbers

Aqua Illinois Water	877-987-2782
MediaCom (cable)	800-824-6047
Local Rep	815-403-3414
Waste Management	815-874-8431
Nicor	888-642-6748
ComEd	800-EDISON1
Frontier Tel.	800-921-8101
	800-921-8104
J.U.L.I.E.	800-892-0123
Poplar Grove P.O.	800-765-1572
Boone Co. Clerk	815-544-3103
Boone Co. Treas.	815-544-2666
Capron Rescue	911
Fire Dist. #3	911
Sheriff	911
Sheriff (non-emerg.)	815-544-2144
Animal Emerg. Clinic	815-229-7791

Administration Office Hours

Monday – Friday: 8:30 AM – 4:30 PM
Saturday: 9:00 AM – 12:00 PM

Recreation Center (November-April)

Monday – Friday: 9:00 AM – 8:00 PM
Saturday: 9:00 AM – 5:00 PM
Sunday: 12:00 PM – 4:00 PM

Recreation Center Extended

Fitness Center Hours
4:00 AM - 10:00 PM (Monthly Fee Required)

South Gate

24-hour access for Residents with active C-Passes only

Savannah Oaks Clubhouse

February 1-19
Friday – 4:00 PM – 10:00 PM
Saturday – 12:00 PM – 10:00 PM
Sunday – 12:00 PM – 8:00 PM
February 20-March 9
CLOSED FOR SEASON

East Gate Staffed Hours

24-hour access, 7 days a week

West Gate Staffed Hours

Monday – Friday: 2:00 PM – 8:00 PM
Saturday & Sunday: 12:00 PM – 8:00 PM

ACH AMOUNTS FOR 2022-2023 IMPORTANT NOTICE ABOUT YOUR ACH

If you had an ACH processed in March, we will automatically continue your ACH with your bank account information on file unless we receive notification in writing from you at least 14 days prior to the withdrawal. Based on the approved budget, the following schedule provides notification of the revised monthly ACH amounts.

ACH MONTHLY WITHDRAWAL AMOUNTS BASED ON AN ELEVEN-MONTH PLAN

There is not an ACH withdrawal in April

Total Invoice	\$1,267.00	ACH Amount	\$119.63 monthly
Total Invoice	\$1,583.75	ACH Amount	\$149.53 monthly
Total Invoice	\$1,900.50	ACH Amount	\$179.44 monthly
Total Invoice	\$2,217.25	ACH Amount	\$209.35 monthly
Total Invoice	\$2,534.00	ACH Amount	\$239.25 monthly
Associate Member Fee	\$ 500.00	ACH Amount	\$ 47.21 monthly

Guidelines for Editorial Submissions

- Submissions must be no larger than 350 words.
- Submissions must pertain to CWL matters.
- Submissions must be on a topic or issue.
- No vulgar, obscene or offensive language including reference to race, color, creed or religion.
- No character bashing.
- Submissions must be typed and/or in electronic format.
- Submissions must include the writers name and street name.
- Constructive criticism is accepted but must include an alternative solution(s).
- The Communications Committee reserves the right to hold back printing submissions due to space considerations.
- Submissions must be received in the administration office or at newspaper@candlewicklake.org by the 10th of the month for publication in the upcoming month's paper.
- The opinions, beliefs and viewpoints expressed by the author of each the editorial published in the Candlewick Lake Newspaper do not necessarily reflect the opinions, beliefs or viewpoints of the Candlewick Lake Staff, Board of Directors or the Communications Commission. The content of any editorial submitted is the sole responsibility of its author.

President's Prerogative

by Bonnie Marron, Board President

Candidate Forum, Budget Hearing, and Board of Directors Election – Oh My!

February is a busy month here in CWL when it comes to the budget and Board of Directors election.

January 15th is the last day residents, in good standing, can submit their Statement of Candidacy and throw their hat in the ring to be on the election ballot. There are five individuals who have stepped up to run in the election this year. There will be a true election as there are four spaces to fill (one 3-year term, two 2-year terms, and one 1-year term) and no incumbents are running in this election. The individual who receives the most votes received the longest term.

Saturday, February 4th is a big day for our community. At 1:00pm at the Recreation Center, there is the Candidate Forum where all residents can submit questions to be asked of the candidates. This is done anonymously, and questions can be asked of an individual candidate, a couple of candidates or all the candidates. It will give everyone an idea of the candidates' hopes and aspirations for their possible tenure on the Board. The Statement of Candidacy of each candidate is also printed in this edition of the newspaper for you to review.

Following the Candidate Forum, on February 4th, is the 2023-24 Budget Hearing. The proposed 2023-24 budget will be printed in the February newspaper (this edition) and hopefully everyone takes some time to look it over and comes prepared with their questions. At this point in time (remember it is January 14th), there is a proposed increase of approximately \$10.00 per month to the dues or \$120.00 per year. This comes out to an approximate 10% increase. From the last budget workshop held on January 11th, it appears that there will be no increase to the Reserves this year. This has been a financially tough year for many, so if you are concerned, please attend. The budget is still a proposed one at this point time and will not be voted on, by the Board of Directors, until a Special Board Meeting yet to be scheduled in early March.

The ballots for the Board of Election are scheduled to be mailed out by mid-February to each property owner in good standing. Each property owner who receives a ballot can vote for up to four candidates. You can vote for less than four, but no more. Just follow the instructions which will come with your ballot.

This is a different way for each property owner to get involved in their community, please take the opportunity to do so.

Please do not throw rocks on the floating islands located in the dip. They are part of our EPA grant project to help remove nutrients in the lake.

If you see someone throwing the rocks, please contact Public Safety.

Candlewick Collection Policy

Annual invoices for assessments (dues) are mailed out at the end of March each year. The due date for payment of annual dues is May 1st. Payment covers the time period of May 1st through April 30th.

PAYMENT OPTIONS:

Monthly Electronic Fund Transfer (ACH)

US Mail or online bill pay to Candlewick's lockbox (27 N Wacker Dr. #825, Chicago IL 60606-2800)

Online one time payment via echeck or credit card (MasterCard, or Discover). There is a \$14.95 convenience fee if paid via a credit card. Log into www.smartstreet.com and select "Online Payments"

Pay in Person at the Association Office by check or cash. Credit cards are not accepted for dues payments in the office.

DELINQUENT ACCOUNTS:

An account is considered delinquent if payment in full is not processed before May 1st or an Electronic Fund Transfer Agreement is not submitted by May 1st. To be considered current, monthly payment of dues is only allowed if processed via an Electronic Fund Transfer (ACH). All delinquent accounts will proceed through the Collection Action Process.

NSF CHECK OR NSF ACH:

An account that has an electronic payment or check returned unpaid by the financial institution will be charged \$35 and mailed a letter notifying them that if payment is not received in 5 business days then c-pass, guest list and member i.d. card privileges will be suspended until payment is received in full.

If an ACH is returned THREE times or your bank account is closed between May 1st and April 30th then the electronic funds transfer agreement will be terminated and the entire balance is due. If payment is not received your account will proceed through the Collection Action Process.

CITATIONS:

Citations must be paid within 15 days of the date of the letter stating that the citation was reviewed by the Citation Review Commission and/or charges applied to your account. After 15 days, c-pass, guest list and member i.d. card privileges will be suspended until payment is received in full. The balance due on citations will proceed through the Collection Action Process.

COLLECTION ACTION PROCESS:

30 days Past Due - 7% interest is added to the account

40 days Past Due - A letter is mailed giving notice of intent to lien. If payment is not made within 10 days, then c-pass, guest list, and member i.d. privileges will be suspended.

50 days Past Due - A lien and a lien fee of \$100 will be placed on your account unless there is already a valid lien placed on your property. Your c-pass, guest list and member i.d. card privileges will have been suspended.

60 days Past Due - Account is sent to the attorney for collections. Further collection actions may include a Notice of Demand, Money Judgment, Garnishment and a Forcible Entry and Detainer Lawsuit.

Candlewick Lake News

The Candlewick Lake News is the primary source of information and communication to all its members. The News is now mailed to individual homes in the community. Property owners who reside offsite will also receive the News by presorted postal standard rate. Additional copies of the News are available at the East and West Gates, Rec Center and at the Association Office. In addition, the news is electronically available on the website. For ad info, RBM Designs at 815-742-8333.

ACH REMINDERS

If you had an ACH processed in March, we will process the next payment in May unless otherwise directed by you.

There is no ACH withdrawal in April.

A new form is not needed unless you need to make changes to your account.

A stop form needs to be completed if you pay your dues in full, so we can terminate your ACH withdrawals.

The ACH amounts beginning May 1, 2022, are listed below.

ACH AMOUNTS

5/1/22 – 3/1/23
 \$119.63
 \$149.53
 \$179.44
 \$209.35
 \$239.25

2022-2023 FEE SCHEDULE

FY 2022-23

Association Dues - Single Lot (Annual Fee)	989.00
Long Term Capital Reserve - Single Lot (Annual Fee)	278.00
Associate Member/Tenant Fee (Annual Fee)	500.00
C-Pass –Owner of Record/Resident - each	25.00
C-Pass – Guest/Contractor - each	35.00
Replacement ID Card	5.00
Pool Pass Non-designated Limited to four	30.00
Daily Pool Pass	5.00
Daily Fishing Permit - guests Limited to five per day	10.00
3 Consecutive Day Fishing Pass - Guests	15.00
Fishing permit non-designated Limited to four	30.00
Security House Checks calendar month	45.00
Storage Area – Large sites – Yearly Rental *	200.00
Storage Area – Small Sites – Yearly Rental *	155.00
Dock Rental – Marina Docks *	500.00
Dock Rental – Stationary Docks	325.00
Boat Rentals- kayaks (\$20 deposit or license) children required to wear life jacket \$2.00/person rental	5/hr
Building Rental	
Outpost Rental - (Half day, 5 hours or less) + deposit (\$200)	125.00
Outpost Rental - (Full day) + deposit (\$200)	200.00
Rec Center - Full Lakeview Room (2 hour minimum, \$300 cap) \$200 deposit	45/hr
Rec Center - Lakeview Room - After Hour Rental Fee - Additional per hour	30/hr
Pavilion + \$25.00 deposit	25.00
Miscellaneous Fees	
NSF Bank Fee	35.00
Tenant Registration Fee	100.00
Paid Assessment Letter (50.00 if less than two business days)	40.00/50.00
Citation Review Maintenance Fee	25.00
Incoming fax	1.00
Outgoing fax	1.00
Copies	0.20
Document Retrieval Fees	20.00/Hr
Home Construction	
Application Fee	30.00
Construction Fee- Non-refundable	1,000.00
Refundable Clean-Up Deposit	1,500.00
Building Permit	30.00
Inspection Fee	50.00
Refundable Clean-Up Deposit inspection over two	25.00
Garage, Additions, and In-Ground Pool	
Refundable Clean-Up Deposit	750.00
Building Permit	30.00
Inspection Fee	40.00
Renewal Fee	30.00
Miscellaneous Construction	
Building Permit	15.00
Inspection Fee	25.00
Savannah Oaks	
Non Resident Green Fees - 1st Nine Holes	9.00
Non Resident Green Fees - Each Round After 1st Nine Holes (sam	6.00
Twilight - Unlimited Play Monday - Thursday 4:00 pm till dusk	7.00
Cart Rental - 1st Nine Holes	8.00
Cart Rental - Each Round After 1st Nine Holes (same day)	4.00
Pull Cart	4.00
Recreation Center	
After School Care (daily)	14.00
Schools Out Care (daily)	26.00
Summer Camp (daily)	26.00
Gym Pass (daily fee without a valid Candlewick ID)	3.00
Fitness Center Resident Extended Hours Pass (monthly)	10.00
Replacement Extended Hours Fitness Card	10.00
Fitness Center Daily Guest Pass	3.00
Dog Park Tag *	10.00
Programs	Vary
* \$25 Deposit for Storage Area, Marina Dock Rental and Dog Park Keys	

Candidate Information



Sara Oberheim
 412 Marquette Dr SW
 Poplar Grove, Illinois 61065
 224/280-1224
 CandlewickCats@gmail.com
 Years in CWL: 4.5 years

Part 1:
 My name is Sara Oberheim, and I live at 412 Marquette Dr SW. My phone number is 224-280-1224, and my email address is CandlewickCats@gmail.com. We've lived in Candlewick 4.5 years, and I've participated in several community events over the years including the 50th anniversary celebration, road clean-ups, Lake and Links Fest, etc. I also run the TNR program here in Candlewick. FULL DISCLOSURE: my husband, Harry, works for the maintenance department.

Part 2:
 I'm choosing to run for the board because I see a need for a different perspective on the board, and I wish to show my children what it means to be involved in our community, and to take pride in where we live. I approach tasks as efficiently as possible, so I feel that I can bring that sense of efficiency to the way tasks are handled. For example, I feel the most pressing matter Candlewick is facing is the lack of preventative maintenance, and I feel that we can create an efficient maintenance schedule so that we are more proactive versus reactive to any potential problems. My short-term goal is to review, in depth, where we are with our proactivity and what has and has not worked in the past. My long-term goal is to establish an efficient preventative maintenance schedule that can be maintained for years to come. This will include lake care, property care, and outbuilding care. I teach my kids that if we take care of our nice things, our nice things stay nice. I want to show them what that means on a grander scale.



Joshua Monge
 106 Birch Dr SW
 Poplar Grove, Illinois 61065
 815/484-3125
 Years in CWL: 16 years

Committees / Commissions:
 Public safety board
 Employee of Lake Patrol

1. What motivated you to seek election to the CWL Board?
 My family and I have enjoyed living here in this community and the many amenities candlewick has to offer. This is a very safe community and I really enjoy the people that live here. I see a lot of good things happening here but I also see some improvements that could be made.

2. What do you think you could contribute to the association as a board member?
 My background in construction as a leader for 24 years as well as the secretary to the public safety board, I believe I would be able to listen and address candlewick residence issues. If elected I would work together with the board to make the best decision for candlewick lake community.

3. What do you think is the most pressing problem facing CWL today?
 The most pressing problem at candlewick lake is the possibility of eliminating the public safety and the safety of our community if that would happen.

4. What short-term goals would you have as a Board Member and how would you accomplish them?
 my short term goal is to work together with new and existing board members if elected and make our community great. Every great community starts at the top with unity and that would be what I would work on most.

5. What long term plans do you think the Board should address?
 One long term plan that we should address is to work together as a community. Making candlewick lake more appealing thru dressing up the gates to working on cleaning up areas including empty spaces to give a beautiful area to call home.



Name: Michelle Romano Huber
 211 Briar Cliff St. SW
 Poplar Grove, IL 61065
 815/222-9276
 hubershouses@gmail.com
 Years in CWL: 37

Committees / Commissions:
 2003-2012 Realtors Political Action Committee Rockford Chapter
 2010-2012 Realtor Bootcamp/Buyer Education Committee Co Chair
 2014-2018 Rockford Area Realtors YPN Committee
 2015-2017 Rockford Area Realtors YPN Chair
 2006-2008 Rockford Area Realtors Board of Directors 2 year director
 2012-2014 Rockford Area Realtors Board of Directors 2 year director

1. What motivated you to seek election to the CWL Board?
 I was motivated to apply to the board based on my unique experience as a life-long resident and 20 years REALTOR. My care for the success of our community is doubled as it is my home and a large source of my family's income.

2. What do you think you could contribute to the association as a board member?

I think I could bring many things to the board. First and foremost, I have served on other non-profits boards so I am aware of how the structure can and should work. I also bring the multi faceted perspective mentioned above as both an invested business person and long term resident. Lastly as someone that grew up in Candlewick I have seen it go through many different stages and have seen many things that have not worked and have worked over the years.

3. What do you think is the most pressing problem facing CWL today?
 I think the most pressing item is our public image. The local community that resides outside our gates has never seemed to share the positive feelings that we have about the place we call home.

4. What short-term goals would you have as a Board Member and how would you accomplish them?

My short term goals are to work on the public image by starting with the simplest changes. Revamping of our welcome documents, user friendly systems for the residents that all work together and making sure those that work for Candlewick Lake are our biggest fans and are doing what is truly best for the residents and property owners. I want to protect all of our investments and homes in every way we can.

5. What long term plans do you think the Board should address?
 Long term goals would include intense review of potential waste of association members funds. Locate and eliminate waste where able, minimize dues increases, and maximize member benefit for dollar spent.



Rock River Enterprises & Barge, Inc.

Hewitt Roll A Docks	Steve Lucas, Owner
Hewitt Boat Lifts	6212 Park Ridge Rd.
Sales	Loves Park, IL 61111
Install & Removal Service	Phone: 815-654-8742
Our 19th Year on the Lake	Mobile: 815-243-8742
Service On All Brands	Fax: 815-654-8772

Blood Drive Successful!!

On January 16, 2023 Candlewick Lake Association, in conjunction with the Rock River Valley Blood Center held a blood drive at the Rec Center.

A total of 41 people came to donate blood and we collected 32 units of whole blood and 1 of the donors did a double red cell donation. There were 9 deferrals. Our drive saved 96 lives!! We also had 5 new donors!

I would also like to express a great big thank you to all the people in Candlewick Lake and to our great neighbors in Boone County that signed up to donate blood and to those that came as walk-ins.

Only 56 days are needed between blood donations, so you are eligible to donate at the upcoming area mobile drives. The next Candlewick Lake Blood Drive will be June 19, 2023. Check RRVBC's website for other mobile drives in our area.

Valerie Alt, Chairman

A/C's Best Cooling & Heating Co.

(New Local #) **779-770-2224**
 Candlewick Resident

Service & Installation On All Units

30 Year Anniversary!	\$5000 Clean & Check Furnace or AC
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Call For A FREE Estimate
We'll Beat Anyone's Price By 10%

COLLISION CENTER

All work welcome, we are accepting appointments now.
Quality & Pride Are What Drive Us

JACK BARNES
AUTO BODY

740 West Locust St., Belvidere
 815-547-1011 • www.jackbarnesautomotive.com

Candidate Information



Rogelio Guzman
121 Savannah Drive
224/323-3172
3drogelio1@gmail.com
Years in CWL: 2 months

Committees / Commissions:

Though I have yet to serve on a committee, I am passionate about being an active board member in my community. As a family man, I understand the importance of giving back to those who need help and support. While my background may not be as extensive as some others, I am eager to take on the challenge of being a part of a committee and working with a diverse group of individuals to achieve a common goal. I look forward to the opportunity to serve on this committee.

1. What motivated you to seek election to the Board?

My family and I made a commitment to participate and serve on the board and be actively involved if we ever resided in a community with a homeowners' association. Just as we must be responsible and committed to the political process in our nation, we should also be similarly engaged in our local community.

2. What do you think you can contribute to the Association as a Board Member?

As a newcomer to the community, I would be able to provide a different perspective and understanding of the HOA/community and everything it offers and is involved in. I'm resourceful and devoted to finding creative solutions to develop new initiatives that will help reach the objectives of the association/community. I am willing to listen and take action when necessary to guarantee the continued success and viability of the association.

3. What do you think is the most pressing problem facing CWL today?

As a newcomer, I don't have firsthand knowledge of the most pressing difficulties faced by CWL, but I got the sense from talking to my neighbors and other residents in CWL that the cost of water seemed to be a frequent concern. That the cost of our water is too high.

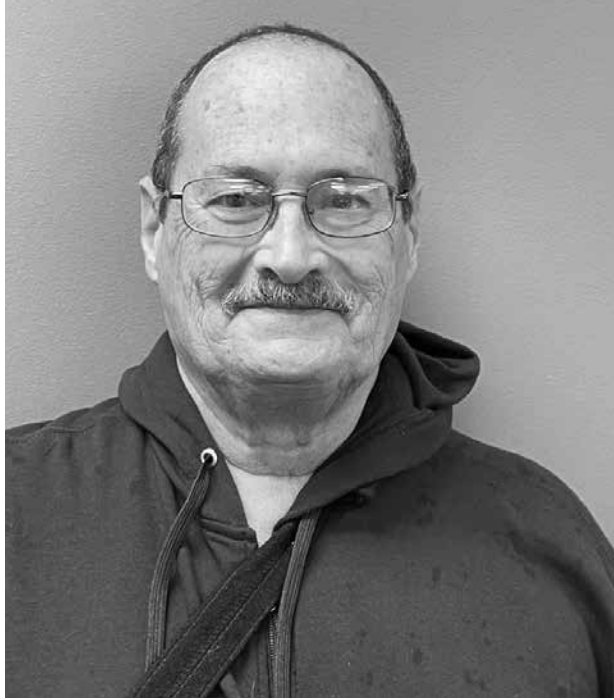
4. What short-term goals would you have as a Board Member and how would you accomplish them?

During the first board meeting I attended, it was quite difficult to comprehend the dialogue between the board members since the audio quality wasn't great. We should investigate the sound system to guarantee that the audience can hear clearly, as it was rather challenging to sit through the meeting. Let's investigate the audio system setup and make sure everything is in the right place, and that the board members are reminded to speak straight into the microphone in a clear voice.

5. What long term plans do you think the Board should address?

These are some of the long-range plans I think the Board should address:

- It's essential that the HOA board has a united direction, it is important to set out well-defined aims and objectives that are in line with the overall mission and vision of the community. This will ensure that everyone is working towards a common purpose.
- How to maximize on the communities finances and determine if we are getting the best deals on all our expenditures and using the best companies for our community.
- Get a sales person within our community or on the board to negotiate our deals and contracts with our vendors and utility companies, or we work on our negotiation skills. To ensure that we are getting the best deals and working with the best companies for our community. Every contract/offer is not final and is always negotiable.



Bruce L. Barton
118 Queensbury PL NE
815/505-0858
bbspd@msn.com
Years in CWL: 21 years

Committees / Commissions:

Though I have not been on any committees or commissions in the last 5 years, I have been active in participation for many years. In 2006, while serving on the BOD I was liaison to the lake management Committee, working with the committee to bring recommendations, concerns & observations to the board.

1. What motivated you to seek election to the CWL Board?

I am motivated to help our community to become a "go to" community by way of a more robust maintenance presence, becoming more focused on the requirements of each activity and paying strict attention to details of job completion, and reduce the frequency of having to do the job again.

2. What do you think you could contribute to the association as a board member?

I worked for 25 years as a customer support engineer for the largest manufacturer of soldering products in the world. I traveled the world in this job developing flexibility and communication skills to achieve company goals & customer satisfaction. I lead a team of 15 Engineers developing customer service skills, to job completion and supported them in these endeavors. I was recognized several times by being designated the highest-ranking team leader in North America. I believe that dedication to these skills can be developed and utilized by CWL to become the "go to" most desired community in the area.

3. What do you think is the most pressing problem facing CWL today?

CWL finances, I recently attended a meeting of the CWL finance committee and walked away with very grave concerns as to how our financial situation is operating. I was VERY clear that there was no way what so ever to actually determine our finances on a day to day basis. I learned about very large amounts spent for product sales to community members have gone "missing" without any way to determine where they went. With the current rate of inflation in general, increasing member dues to cover these "missing items" is a horror.

4. What short-term goals would you have as a Board Member and how would you accomplish them?

While I would like to look further into "missing" items, it is well known that as a member of the Board of Directors all activities should be a collective and a collaborative effort. The officers of the board make the final determination as to the work/actions of individual BOD members, providing guidance and guidelines before the action is undertaken. If I were making the decisions, #1 on my list would be the communities financial situation and why are we "losing" copious amounts of money? I would resolve to *find* the problems and to *eliminate* the issues.

5. What long term plans do you think the Board should address?

I believe that the items I have outlined in my first 4 questions would move the entire association toward long term resolution of major issues if the policies are developed, documented and written into our bylaws. Street lamps would be a good goal throughout the community, as would the redesign of our ditches to allow off road parking and widening of the roads. Road markings. Defining the shoulder (for parking) and the centerline of every road within the association borders. Stiff fines for "cutting the corner" while driving inside CWL.

Candlewick Lake Association 2023 Board of Directors Election Ballot

Vote by placing a mark (X) within the appropriate box.

You are permitted up to four (4) votes but only one vote for any one candidate.

- Sara Oberheim
- Joshua Monge
- Michelle Romano Huber
- Rogelio Guzman
- Bruce L. Barton

The ballot is for one 3-year term, two 2-year terms, and one 1-year term.

Put only this individual ballot in the enclosed **Ballot Envelope** and place the Ballot Envelope into the pre-addressed Secretary Envelope with the return address label.

Verify your name, unit and lot number, and address on the Secretary Envelope.

Ballots must be in the ballot box at the Association Office by **4:30 PM on Thursday, March 9, 2023.**

If the Ballot is mailed, it must be received in the Administration Office no later than **March 9, 2023.**

Election of Directors Rules and Procedures

Rule 1 Election Committee

Rule 1.1 The Election Committee shall be made up of the members of the Board of Directors (the "Board"), and each candidate running for the Board or his/her representative.

Rule 1.2 The purpose of the Election Committee shall be to oversee the conduct of elections of the Board, to supervise the election tellers, and to undertake further tasks as required or as assigned by the Board. The Election Committee is authorized to appoint election tellers upon the affirmative vote of a majority of the Election Committee.

Rule 1.3 The Election Committee shall also have the power and authority to finally and definitively determine the validity of all election ballots.

Rule 2 Verification Protocol

Rule 2.1 In order to verify a Ballot being submitted to vote, all Secretary Envelopes will be checked by the Secretary of the Association (hereinafter the "Secretary") or a designee thereof to ensure that they are valid.

Rule 2.2 The Board may adopt additional rules to verify the identity of the Member casting a vote.

Rule 3 Campaign Rules

Rule 3.1 Other than inside individual dwelling units, no campaign literature shall be posted anywhere within the community other than in those areas designated by the Board for such purposes.

Rule 3.2 No campaign literature may be placed in mailboxes.

Rule 3.3 There will be no door-to-door campaigning allowed.

Rule 3.4 A list of Members will be made available to Candidates within seven (7) business days of receipt of such written request thereof, along with the tender of \$.10 per copy, per page.

Rule 4 Candidates

Rule 4.1 Each Board candidate must be a Member in good standing.

Rule 4.2 Interested Members must submit a statement of candidacy, resume, photo (taken by the staff in the Association Office) and answers to candidate questions (if any) in writing to the Association as follows:

Rule 4.2.1 Submissions must be in writing and submitted not earlier than 12:01 a.m. on January 1st and not later than the close of business on January 15th prior to the election (the "Submission Deadline"), unless January 15th of that year falls on a non-business day, in which case the Submission Deadline must be received by the beginning of the next business day following the 15th.

Rule 4.2.2 Submissions must be submitted by one of the following methods; 1) Mailed via USPS to 13400 Highway

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Proposed Budget 2023-24

2022-23			2023-24			Variance			2022-23			2023-24			Variance		
OPERATING FUND																	
OPERATING INCOME																	
Annual Assessment Dues/Capital	\$2,360,542	\$2,602,758	242,216	Education	900	900	0	First Aid Supplies	250	500	(250)	Supplies-Disposables	4,500	6,200	(1,700)		
Excess Cash Available	277,072	124,006	(153,065)	Uniforms	1,000	1,000	0	Food	19,000	26,900	(7,900)	Liquor	11,000	18,000	(7,000)		
Grant Revenue	-	31,332	31,332	Expense Reimburse	1,620	1,620	0	Beer	16,200	17,800	(1,600)	Small Equipment	3,450	2,735	715		
Recreation	45,650	72,400	26,750	O/S - Contracts	50,000	60,000	(10,000)	Fuel/Fluids	5,000	7,500	(2,500)	Small Equip Repairs	8,400	8,400	0		
Savannah Oaks	160,900	198,085	37,185	Outside Services - Human Resources	1,000	1,000	0	Grounds Material & Landscaping	4,100	6,225	(2,125)	Equipment Rental	16,600	19,950	(3,350)		
TOTAL	\$2,844,164	\$3,028,582	\$184,418	Memberships/Dues/Filing Fees	200	210	(10)	Chemicals	4,000	6,000	(2,000)	Activities	8,550	9,850	(1,300)		
MISC OPERATING INCOME																	
Associate Member Fee	39,750	41,000	1,250	Electric	3,300	3,300	(0)	Liability/Business Insurance	900	900	0	TOTAL SAVANNAH OAKS	\$312,742	\$350,133	\$(37,391)		
Renter Registration Fees	3,000	1,100	(1,900)	Gas Utilities	2,900	4,650	(1,750)	CAPITAL EXPENDITURES									
Building Department Fees	5,200	6,900	1,700	Phones and Internet	1,900	2,304	(404)	OPERATING									
Citations	63,000	65,000	2,000	Janitorial Supplies	5,000	4,750	250	Payback for 8 boat docks purchased in 2022		5,391							
Off-Season Storage Charge	17,945	17,945	0	Maintenance Supplies	13,000	13,000	0	Payback for the harvester		33,874							
Fishing Permits	9,000	9,000	0	Office Supplies	500	750	(250)	Fishing Pier		9,921							
Activity Income	2,225	2,675	450	First Aid & Safety Supplies	3,000	3,000	0	TOTAL OPERATING CAPITAL		\$49,185							
C-Pass	36,500	36,500	0	Small Equipment	9,700	11,150	(1,450)	REPLACEMENT RESERVES									
Pool Pass & ID cards	7,200	7,500	300	Communications Expense	300	300	0	Exterior Doors - Gate Houses		3,997							
Dock Rental	33,850	34,350	500	Vehicle Repairs	16,000	16,000	0	Cabinetry and Countertops		12,914							
Boat Rentals	100	40	(60)	Fuel/Fluids	25,000	25,500	(500)	Gate Operators & Rollers, Maintenance Area -		5,460							
Building Rentals	9,000	16,000	7,000	Small Equip Repairs	9,000	9,000	0	Asphalt Pavement, Street & Parking lot Mtce		368,035							
Dog Park Revenue	400	380	(20)	Fence/Gate Repair	3,000	3,000	0	Ditches & Culverts		27,302							
NSF Fee	2,300	2,800	500	Mail Box Repairs	850	850	0	M-10, 21005 Chevrolet Kodiak C4500									
Lien Fee	4,000	2,000	(2,000)	Heavy Equip Repair	12,000	12,000	0	w/plow & spreader		114,670							
Paid Assessment/Pud Letter	4,000	4,500	500	Road Repairs	7,000	7,000	0	Locker Rooms, Interior Renovations		25,773							
Ecc Work Order	11,000	10,000	(1,000)	Ice Control Material	40,000	40,000	0	Exercise Equipment, Cardio, Treadmills		16,709							
Maintenance Work Order	250	350	100	Grounds Material	5,000	5,000	0	Floor Coverings - Sports flooring		17,200							
Franchise Income	26,100	27,300	1,200	License/Registration	4,795	4,795	0	Playground Swingset		3,604							
Newsletter	15,000	15,000	0	Equipment Rental	9,000	13,000	(4,000)	Park benches phased		3,211							
Miscellaneous Income	1,800	9,000	7,200	Liability/Business Insurance	16,320	14,000	2,320	Picnic table replacement, phased		19,255							
A/R Finance Charge	61,000	93,000	32,000	TOTAL MAINTENANCE	\$689,991	\$722,166	\$(32,175)	Erosion Control, Rip Rap additions		6,281							
TOTAL	\$352,620	\$402,340	\$49,720	POOL DEPARTMENT			Cooler - Phased		2,621								
TOTAL OPERATING INCOME	\$3,196,784	\$3,430,922	\$234,138	Part Time / Seasonal Wages	34,400	36,825	(2,425)	Ice Chest		3,588							
ADMINISTRATION DEPARTMENT																	
Full Time Wages	368,000	395,935	(27,935)	FICA-CWL exp	2,131	2,283	(152)	Ice Machine - already replaced		3,768							
Overtime Wages	1,100	1,100	0	Medicare-CWL exp	500	534	(34)	Water Heater		1,966							
FICA	22,787	24,548	(1,761)	FUTA-CWL exp	207	221	(14)	TOTAL RESERVE CAPITAL EXPENSES		\$632,586							
Medicare	5,329	5,741	(412)	SUTA-CWL exp	559	350	209	OPERATING FUND SUMMARY									
FUTA	294	294	0	Workers Compensation	2,257	2,418	(161)	Operating Expenses									
SUTA	1,474	883	591	Education	800	800	0	Administration	985,856	969,116	16,740						
Workers Compensation	6,574	7,261	(687)	Uniforms	250	250	0	Public Safety	632,350	672,432	(40,082)						
Health/Life	50,883	52,504	(1,621)	O/S - Contracts	4,000	4,500	(500)	Maintenance	689,991	722,166	(32,175)						
Benefits/Retirement	14,830	15,193	(363)	Outside Services - Human Resources	350	350	0	Pool	70,494	84,841	(14,347)						
Education	3,750	4,000	(250)	Memberships/Dues/Filing Fees	1,300	1,470	(170)	Lake	118,564	223,175	(104,611)						
Employee Relations	2,200	2,200	0	Snack Bar	2,800	2,500	300	Recreation	299,913	309,873	(9,960)						
Employee Recognition	2,200	1,400	800	Electric	5,500	5,700	(200)	Savannah Oaks	312,742	350,133	(37,391)						
Stipend	4,800	4,800	0	Gas Utilities	4,000	5,800	(1,800)	Total Operating Capital Projects	36,874	49,185	(12,311)						
Volunteer Appreciation Dinner	2,500	2,500	0	Phones	600	600	0	Contingency	50,000	50,000	0						
Expense Reimbursement	1,500	1,920	(420)	Maintenance Supplies	2,000	2,000	0	TOTAL OPER. EXPENSES	\$3,196,784	\$3,430,922	\$(234,138)						
Legal	18,000	16,000	2,000	Office Supplies	140	140	0	Operating Revenue									
Audit Fees	13,000	14,000	(1,000)	Small Equipment	700	1,100	(400)	Annual Assessment Dues/Capital	2,360,542	2,602,758	242,216						
Legal - Collection	4,000	4,000	0	Small Equipment Repairs	1,500	4,000	(2,500)	Excess Cash Available	277,072	124,007	(153,065)						
O/S - Contracts	5,000	4,800	200	Pool Chemicals	6,500	13,000	(6,500)	Grant Revenue	-	31,332	31,332						
O/S - Payroll / H.R. / Accounting	8,280	8,635	(355)	TOTAL POOL	\$70,494	\$84,841	\$(14,347)	Misc Operating Income	352,620	402,340	49,720						
Memberships/Dues/Filing Fees	2,850	3,050	(200)	RECREATION DEPARTMENT			Recreation	45,650	72,400	26,750							
O/S - Computer	74,220	56,180	18,040	Full and Part Time Wages	141,474	149,651	(8,177)	Savannah Oaks	160,900	198,085	37,185						
Public Relations	600	450	150	Overtime Wages	500	750	(250)	TOTAL OPER. REVENUE	\$3,196,784	\$3,430,922	\$234,138						
Advertising	500	500	0	FICA-CWL exp	8,772	9,278	(506)	RESERVE FUND SUMMARY									
Postage	7,000	7,000	0	Medicare-CWL exp	2,052	2,180	(128)	Reserve Expense									
Newsletter- Printing & Postage	31,440	34,404	(2,964)	FUTA-CWL exp	369	382	(13)	Replacement Capital Expense	\$935,791	\$632,586	303,205						
Web Page/Internet	752	830	(78)	SUTA-CWL exp	1,386	843	543	TOTAL RESERVE EXPENSE	\$935,791	\$632,586	\$303,205						
Printing/Duplicate	2,600	3,500	(900)	Workers Compensation	4,784	5,082	(298)	Reserve Income									
Electric	3,100	3,600	(500)	Health/Life-CWL Exp	14,580	13,410	1,170	Replacement Reserve contribution	664,500	664,500	0						
Gas Utilities	815	1,500	(685)	Benefits/Retirement	2,525	2,287	238	Construction Fees	2,000	0	(2,000)						
Phones	10,500	10,650	(150)	Education	300	300	0	Net Investment Change	10,000	10,000	0						
Sewer & Water	1,600	1,600	0	Expense Reimburse	420	420	0	TOTAL RESERVE INCOME	\$676,500	\$674,500	\$(2,000)						
Office Supplies	6,750	7,000	(250)	O/S - Contracts	10,600	10,800	(200)										
Small Equipment	25,000	25,000	0	Outside Services HR & Payroll	250	250	0										
Vehicle Repairs	900	900	0	Memberships/Dues/Filing Fees	45	45	0										
Fuel/Fluids	150	150	0	Public Relations	50	50	0										
Small Equip Repairs	850	500	350	Electric	19,000	24,000	(5,000)										
License/Registration	158	158	0	Gas Utilities	11,000	16,000	(5,000)										
Bank Charges General	130	130	0	Phones and Internet	2,850	5,256	(2,406)										
Bank Charges Credit Cards	12,000	16,000	(4,000)	Sewer & Water	13,500	13,500	0										
Bad Debt Expense	200,000	160,000	40,000	Janitorial Supplies	4,100	4,200	(100)										
Liability/Business Insurance	66,000	67,000	(1,000)	Maintenance Supplies	3,030	2,844	186										
Cost of Lots	440	300	140	Office Supplies	900	1,100	(200)										
Contingency - Insurance	1,000	1,000	0	Pop Vending Machine	2,300	2,000	300										
TOTAL ADMINISTRATION	\$985,856	\$969,116	\$16,740	Camp/School Supplies	4,000	6,000	(2,000)										
PUBLIC SAFETY DEPARTMENT																	
Full Time Wages	311,984	313,779	(1,795)	Small Equipment	4,241	1,760	2,481										
Part Time Wages	138,020	167,477	(29,457)	Small Equip Repairs	9,000	8,000	1,000										
Overtime Wages	8,150	8,389	(239)	Grounds Material	5,500	5,500	0										
FICA - CWL exp	28,038	30,818	(2,780)	Activities	31,885	23,685	8,200										
Medicare-CWL exp	6,557	7,207	(650)	Dog Park Expense	500	300	200										
FUTA-CWL exp	873	965	(92)	TOTAL RECREATION	\$299,913	\$309,873	\$(9,960)										
SUTA-CWL exp	3,961	2,456	1,505	LAKE MANAGEMENT DEPARTMENT													
Workers Compensation	18,322	28,985	(10,663)	Education	900	900	0										
Health/Life-CWL Exp	45,420	41,586	3,834	Consulting	14,000	14,000	0										
Benefits/Retirement	8,500	8,752	(252)	Expense Reimburse	250	250	0										
Education	1,100	340	760	O/S - Contracts	42,155	99,730	(57,575)										
Uniforms	2,500	2,500	(0)	O/S - Grant Work	-	52,220	(52,220)										
Expense Reimburse	840	840	0	Printing/Duplicate	50	50	0										
O/S Contracts / Maintenance	1,595	1,500	95	Electric	1,500	1,000	500										
Outside Services- Payroll	730	600	130	Small Equipment	2,500	2,500	0										
Public Relations	300	300	0	Small Equip Repairs	2,500	2,000	500										
Printing/Duplicate	300	300	0	Dam Inspection	7,275	3,000	4,275										
Electric	3,800	4,100	(300)	Lake Quality Test	9,000	9,000	0										
Gas Utilities	1,300	1,680	(380)	Fish Stocking / Spawning	10,000	10,000	0										
Phones	5,400	5,500	(100)	Bldg/ Grounds Material	3,000	3,000	0										
Sewer & Water	2,200	2,300	(100)	License/Registration	434	525	(91)										
Office Supplies	400	400	0	Chemicals	25,000	25,000	0										
First Aid & Safety Supplies	2,200	2,500	(300)	TOTAL LAKE MANAGEMENT	\$118,564	\$223,175	\$(104,611)										
Small Equipment	4,000	5,200	(1,200)	SAVANNAH OAKS GOLF COURSE													
Vehicle Repairs	5,500	4,000	1,500	Employee Wages	78,960	81,921	(2,961)										
Fuel/Fluids	20,000	21,500	(1,500)	Overtime Wages	900	900	0										
Small Equip Repairs	1,200	1,200	0	FICA - CWL exp	4,896	5,079	(183)										
Boat/Trailer Repairs	2,000	2,600	(600)	Medicare -CWL exp	1,145	188	957										
License/Registration	810	658	152	FUTA-CWL exp	257	253	4										
Liability/Business Insurance	4,350	2,500	1,850	SUTA-CWL exp	885	534	351										
Budget Contingency	2,000	1,500	500	Workers Compensation													

Association Information

2023-2024 Proposed Fee Schedule

	FY 2023-24
Association Dues – Single Lot (Annual Fee)	1,092.00
Long Term Capital Reserve – Single Lot (Annual Fee)	279.00
Associate Member/Tenant Fee (Annual Fee)	500.00
C-Pass – Owner of Record/Resident – Each	25.00
C-Pass – Guest/Contractor – Each	35.00
Replacement ID Card	5.00
Owner of Record/Resident Pool Pass Individual	-
Pool Pass Non-designated Limited to Four	30.00
Daily Pool Pass	5.00
Daily Fishing Permit – Guests Limited to Five Per Day	10.00
3 Consecutive Day Fishing Pass – Guests	15.00
Fishing permit non-designated Limited to Four	30.00
Security House Checks Calendar Month	45.00
Storage Area – Large sites – Yearly Rental *	200.00
Storage Area – Small Sites – Yearly Rental *	155.00
Dock Rental – Marina Docks	
(priority to pontoon or large boats) *	500.00
Dock Rental – Stationary Docks	
(priority to run about or small boats)	325.00
Boat Rental – Kayaks (\$20 deposit or license)	
children required to wear life jacket \$2.00/person rental	5/hr
Building Rental	
Outpost Rental – (Half day, 5 hours or less)	
+ Deposit (\$200)	150.00
Outpost Rental – (Full day) + Deposit (\$200)	250.00
Rec Center – Full Lakeview Room	
(2 hour minimum, \$300 cap) \$200 Deposit	45/hr
Rec Center – Lakeview Room – After Hour Rental Fee	
– Additional Per Hour	30/hr
Pavilion – \$25.00 Deposit	25.00
Miscellaneous Fees	
NSF Bank Fee	35.00
Tenant Registration Fee	100.00
Paid Assessment Letter	40.00/50.00
Citation Review Maintenance Fee	25.00
Incoming Fax	1.00
Outgoing Fax	1.00
Copies	0.20
Document Retrieval Fees	\$20.00/hour
Home Construction	
Application Fee	30.00
Construction Fee – Non-refundable	1,000.00
Refundable Clean-Up Deposit	1,500.00
Building Permit	30.00
Inspection Fee	50.00
Refundable Clean-Up Deposit inspection Over Two	25.00
Garage & Remodeling	
Refundable Clean-Up Deposit	750.00
Building Permit	30.00
Inspection Fee	40.00
Renewal Fee	30.00
Miscellaneous Construction	
Building Permit	15.00
Inspection Fee	25.00
Savannah Oaks	
Non Resident Green Fees – 1st Nine Holes	9.00
Non Resident Green Fees – Each Round	
After 1st Nine Holes (same day)	6.00
Twilight – Unlimited Play Monday – Thursday	
4:00 pm Till Dusk	7.00
Cart Rental – 1st Nine Holes	8.00
Cart Rental – Each Round After 1st Nine Holes (same day)	4.00
Pull Cart	4.00
Recreation Center	
After School Care (daily)	15.00
Schools Out Care (daily)	30.00
Summer Camp (daily)	30.00
Gym Pass (daily fee without a valid Candlewick ID)	3.00
Fitness Center Resident Extended Hours Pass (monthly)	10.00
Replacement Extended Hours Fitness Card	10.00
Fitness Center Daily Guest Pass	3.00
Dog Park Tag (Residents and Guests) *	10.00
Programs	Varies
* \$25 Deposit for Storage Area, Marina Dock Rental and Dog Park Keys	

Denominations of Currency Accepted

Candlewick Lake has a policy that limits the amount of currency which will be accepted in various denominations at the office. Following is the maximum amount of currency that will be accepted: Maximum of 25¢ in pennies; maximum of \$2.00 in nickels; maximum of \$2.00 in dimes; maximum of \$3.00 in quarters and maximum of \$25.00 in singles.

General Manager's Report

by Theresa Balk

tbalk@candlewicklake.org

- 2023-2024 Proposed Budget – We continue to revise the proposed budget. A proposed budget will be published in the February newspaper and will be on our website. We will have a budget hearing on 2/4/23 following the candidate's forum. The Board will set a date for an additional Budget Workshop following the Budget Hearing before they approve the 2023-2024 Budget at a Special Board meeting the first week of March.
- Board Elections – Statement of Candidacy's are due between January 1st and January 15th. There will be four open positions. One – Three-year term, Two – Two-year terms, and One – One-year term. The Candidate's Forum is scheduled for February 4th at 1:00 at the Rec Center. We will be sending ballots out 2/15. Please make sure you account is current so that you can vote. Please make sure we have your correct mailing address.
- Waste Management Contract was effective January 1, 2023. Residents that qualify for the senior discount have been asked to stop in the office with your license so we can verify your age and submit the information to Waste Management. All residents that live in Candlewick should have an account set up with Waste Management to have your garbage picked up. You can not combine your garbage with your neighbor and split the costs.
- Audit – The audit for 2021-2022 is in progress. There was a delay because of the Northstar conversion.
- Northstar Software: The Board approved hiring a project manager to get the Northstar Software conversion moving forward at a quicker pace. The following modules have been completed, Mobile App, Web Site, Inventory, Purchase Orders, Retail POS and Terminals,

Waste Management Contract Information

Year	Household 96 Gallon Cart	Senior Household 96/35 Gallon Cart
2023	\$26.50/month	25.50/month
2024	\$27.83/month	\$26.78/month
2025	\$29.22/month	\$28.12/month
2026	\$30.68/month	\$29.53/month
2027	\$32.21/month	\$31.01/month

- If you **prepay** for the entire year, there is a 5% discount.
- **Senior Discount** – Residents 65 or older, name must be on account
- **Vacation Hold** – Minimum of one month, maximum of four months - \$40.00 start back up fee, one request per year, account must be current.
- **Additional Cart Rental** (refuse, recycle, yard waste) - \$ 3.00/month
- **Cart Exchange Fee** - \$40.00
- **Additional Bulk Item** on Scheduled Service Day \$20.00 per item, must be prescheduled and prepaid. You are allowed one bulk item each week at no charge.
- **White Goods** - \$50.00 per item, must be prescheduled and prepaid
- **Non-sufficient Funds Fee** - \$30.00
- **Finance Charge** (Late Fee) - \$5.00 or 2.5%
- **Auto Resume Fee** (from stop service due to non-payment) - \$55.00
- **Reinstatement Fee** (from cancellation due to non-payment) - \$65.00
- **Waste must be properly contained** in 96-gallon (or 35 for Senior) carts not weighing more than 50 lbs.
- **Yard Waste** includes leaves, grass clippings, leaves,

Avoid Frozen pipes.....Tips from Aqua

As we head deeper into winter, Aqua wants to encourage our customers to prepare for and prevent frozen water pipes inside your homes. Here are some tips and tricks that you can do right now, to avoid the potential of problems as temperatures continue to drop:

- Locate and visibly mark the master valve so you can turn off the water to your home in case a pipe breaks inside your home.
- Make sure the lids on outdoor meter pits are not broken or missing.
- **Shut off and drain** any outside faucets including those for lawn sprinkling systems.
- Prevent drafts in unheated areas, such as crawl spaces or basements, by replacing broken glass or making other repairs.
- We also advise that you have heat tape, pipe insulation, a portable space heater and a hand-held hair dryer on hand. These items will help when putting the following tips for **unheated areas** of

- Consolidated Income Statements, Membership – Form Letters, RPOS, Membership – Notes on Property Accounts, Campaign – E-blasts. The modules almost complete are the Work Orders, the Balance Sheet, and Membership Modules. The modules that continue to be worked on are the Events Module, the Golf Tee Sheet, the Payment Module – which is connected to the Membership module, the monthly ACH, the Fixed Assets and the Gate House applications.
- EPA Grant Project – The EPA approved the extension of our project. The area will be treated for invasives this spring/summer and the native seeds will be planted in the fall. We are hoping to get approval from the EPA for an extension of the project to include the lots on Constitution.
- The HVAC roof top units for the Rec Center have been installed and working great.
- Community Events held included this month included Holiday Lighting Contest (12/19).
- The Savannah Oaks Clubhouse held the following events: New Year's Eve Party – 60+ participants (12/31).
- Running Programs: After School Program, CWL Morning Exercise Group, Kids Gym, DVD Zumba Class, Pony Canasta Cards on Wednesdays, Candlewick Crafters, Book Club, Garden Club, Pickleball.
- Community events coming up include Bunco (1/13), Bingo at SO (1/13, 1/27, 2/10), Pub Trivia (1/21, 2/18), and Winterfest – Rec Center (1/14), CWL Blood Drive (1/16), Valentine Bingo (2/10), Superbowl Party (2/12), Daytona 500 watch party (2/19), and March Madness at Savannah Oaks. There is a Vendor Fair (3/18), Lunch with the Easter Bunny (4/1), and Wine Tasting (4/29) also scheduled.

shrubbery, and similar garden waste. Branches and brush must be cut into length of 4 feet or less and should be no larger than 2 inches in diameter and be bundled securely. It does not include dirt, sand, rocks, concrete and tree stumps.

- **Bulk Items** mean large furniture type items such as sofas, recliner chairs, tables, box springs, mattresses, dressers, toilets, and windows. It does not include items containing PCB, mercury, refrigerant gas or any item containing hazardous material; appliances' and/or construction and demolition debris. They should be 50lbs or less, and reasonably managed by one person.
- **Mattress/box springs** must be plastic wrapped to be picked up – for the health and safety of the drivers.
- **Holidays** include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.
- Waste Management holds the **exclusive right** to perform the services within Candlewick Lake Association.
- Each Residential Unit has already been provided a 96-gallon cart for household garbage, and 64-gallon cart for recyclable materials. **Seniors will have the option to change to a 35-gallon cart for household garbage and/or a 35-gallon cart for recyclable materials one time between January 1, 2023 and March 31, 2023 at no charge.** New Residential customers will be provided a 96-gallon cart for household garbage and a separate 64-gallon cart for recyclable materials.

your homes to use when temperatures drop below freezing:

- Wrap pipes with insulation material or heat tape. Wrap indoor water meters with a blanket. Proper and safe use of portable space heaters can also keep exposed pipes in drafty areas from freezing.
- For interior plumbing located on an outside wall, such as a kitchen sink, install heat tape on the pipes beneath the sink. If no small children are in the house, open cabinet doors beneath the sink to allow the warm air in the home to reach the pipes.
- When temperatures remain near 10°F, you might want to leave a very thin stream of water running continuously from at least one faucet — preferably the one farthest from the meter. The additional cost of the water is cheaper than the cost of repairing ruptured pipes.
- If you locate a frozen area, open a spigot and use a blow dryer or heat tape to thaw the area.

Lake Management

2022-23 CWL Ice Fishing Regulations

- A State Fishing license is required for all person's age 16 and over.
- Your Candlewick Lake Member ID is your Candlewick fishing permit. You need to carry this with you while you are fishing on the lake.
- A guest fishing pass is required for **each guest** aged 16 and over. It may be a non-designated seasonal or a one day, both can be purchased at the Administration office or at the Recreation Center. Guest passes must be purchased by resident with proof of residency.
- Guest use of the lake is permitted provided that the property owner is on or within the immediate vicinity of the lake at all times. The immediate vicinity is defined as the shoreline or a property owner's lakefront property. Exceptions will be made when there are extenuating circumstances, predetermined by Public Safety that would prevent a property owner from being with their guest. The property owner is responsible for contacting Public Safety, in advance, so that the request may be considered and logged. The log will be maintained so that an individual that has an "approved situation" will not have to call Public Safety every time their guest wants to use the lake. If Public Safety Staff members or certified volunteers see any pattern of abuse to this rule exception, it will result in a withdrawal of the exception privilege for the remainder of the season/year. When there are extenuating circumstances that prohibit the property owner from being on or within the immediate vicinity of the lake, the property owner must still be within the Candlewick Lake Community. (Policy 09-11)
- All shanties must be marked with name and address of CWL property owner or resident and cannot be left on the ice overnight unattended.
- Only 2 lines per person.
- This could include: 2 rods, 1 rod and 1 tip up, or 2 tip ups.
- No Minnows allowed (dead or alive). All other live bait is prohibited also. Exceptions: Bluegill and Perch caught at Candlewick, worms, leeches, and

dead smelt may be used. **Bluegill & Perch being used as bait may only be collected with hook & line. Netting of fish is not allowed.**

FISH LIMITS FOR RESIDENTS:

Bluegill	25 per day	8" or more	limit of 5/day
Perch	15 per day		No size limit
Crappie	15 per day		9" minimum
Crappie	**Catch and Release 4/1 – 6/1**		
Walleye	2 per day		16" minimum
Catfish	6 per day		No size limit
Northern	2 per day		24" minimum
Musky	1 per day		48" minimum
Rock Bass			No limit
Large Mouth Bass			Catch and Release
Small Mouth Bass			Catch and Release
Grass Carp, Koi, Bullhead			Remove

FISH LIMITS FOR GUESTS OF RESIDENTS:

Bluegill	15 per day	8" or more	limit of 5/day
Perch	7 per day		No size limit
Crappie	7 per day		9" minimum
Crappie	**Catch and Release 4/1 – 6/1**		
Walleye	1 per day		16" minimum
Northern	2 per day		24" minimum
Catfish	3 per day		No size limit
Rock Bass			No limit
Musky			Catch and Release
Large and Small Mouth Bass			Catch and Release
Grass Carp, Koi, Bullhead			Remove

- **Any fish not listed above, such as Grass Carp, White Bass, Koi, and Bullhead is Catch and Remove.**
- CWL Residents 16 or older with a valid Illinois state fishing license may use tethered arrows to remove **carp only**, from dusk to dawn, please notify public safety when you have removed a grass carp. Dispose of carp in plastic bag before placed in trash can.

FISH LIMITS ARE SUBJECT TO CHANGE – PLEASE CHECK THE INFORMATIONAL SIGNS AND THE CANDLEWICK PAPER. Approved 11/15/22

CWL Lake Issues: February 2023

An Illinois State fishing license is required for all persons age 16 and over. "State Law." A Candlewick Lake photo I.D. (works as your fishing permit for CWL) is required for all residents age 16 and over.

A guest fishing pass is required for each guest and the Candlewick resident must be present – on or within the immediate vicinity of the lake while guest is fishing.

Please be aware of the State and Candlewick fishing requirements or know that you could receive a Ticket from the I.D.N.R., or a Citation from your CWL Association if you choose not to comply.

Both Illinois State Fishing license and your CWL photo I.D. need to be with you while fishing – NOT IN YOUR CAR or NOT AT HOME.

If you use a fishing shanty please remember to properly mark the shanty with your information as a resident.

Knowing and following the CWL Association rules and the State laws is all part of the sport of fishing responsibly. Take the time – check the information printed in your CWL paper with the current 2023 CWL Ice Fishing Regulations. Thank you.

Please CLEAN UP YOUR AREA when finished fishing. Give RESPECT to the LAKE – the HOLE you take the FISH out of is NOT the place to put your TRASH. Thank you.
P. Cangelosi - Lake Management Commission.

Education/Information CWL Lake Management

Always practice CAUTION when out and about on a body of water in the winter.

How long has the temperature been cold enough to freeze over the water? Shallow areas of the lake will freeze over faster than the deeper parts of the lake.

Just how thick or thin is the ice?

Remember to let someone know if you plan on going out on the lake. BE SAFE.

If going fishing – it is your responsibility to know the STATE and Local – laws, rules, and restrictions. What you take out on the lake with you needs to come off the lake when you leave. The fish do not want your trash in their home. Picnic tables need to stay on shore and not moved onto the ice.

STAY SAFE. Have FUN. Enjoy the Beauty of Candlewick this Winter!
P. Cangelosi - Lake Management Commission.

New Address or Phone Number: Contact Office with Change

If you have recently moved, please take a few minutes to contact the Administration Office to give us your new address. Many mailings done by the Association are sent out bulk mail. Unfortunately, the post office will not forward bulk mail, but will instead return it at a considerable fee. We are charged about \$4.00 to receive the CWL News back.

If you have disconnected your house phone (land line) and are only using cell phones, chances are the Office does not have your current number. The Association has no way of contacting you in an emergency. The same is true if you change your phone number.

Please take a few moments to contact the Administration Office at 815-339-0500 ext. 200 to be sure we have your address and phone number(s) on file.

Walking on the Dam

In 2022, the Board voted to allow walking on the dam. This means that you may walk on the "top only." The approved hours are the same as our other parks - between sunrise and sunset. You will need to stay on the top and not go down the sides. Bikes and unauthorized motorized vehicles are not allowed on the dam. Fishing and sledding are prohibited. If you are walking with your dog, please remember to pick up any deposits.

This was approved for a one-year trial period. If residents abuse this privilege by not following the rules, then this privilege will be revoked. If there is fishing, rip rap being thrown in the lake, or people there after dark, this trial period will end sooner.

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Association Information

SNOW AND ICE CONTROL PROCEDURES

It's time to talk about snow and ice procedures at Candlewick. Many of our members are commuters and it is important to plan ahead for those cold icy mornings. Please do not call the gates to tell them it is snowing, or ask if the snowplows are out. Please be patient! Maintenance watches the weather reports and prepares snowplows and ice material prior to a snow event forecasted. For your convenience we have outlined the following procedures for snow and ice control.

When to expect the plows out: Snowplowing does not begin until there is 2-inches of snow on the ground and more is expected or when ice begins to make the roads hazardous. Ice control material is applied to locations on an "as needed" basis. If the snow reaches 2 inches during the night, it is more economical to begin snow and ice control between 4:00 AM and 7:00 AM. The plows continue until the roads are plowed or until 12 midnight when for operator safety sake they are taken off the roads. **WHEN BLINDING CONDITIONS EXIST, ALL EQUIPMENT WILL BE PULLED OFF THE ROADS UNTIL IT IS SAFE TO OPERATE THE EQUIPMENT.**

Road Classifications: There are three classifications for roads, which help us to determine which roads need to be plowed first. **HIGH VOLUME** means **HIGH PRIORITY**. With the high volume roads, we consider the traffic flow, emergency use, and the bus routes.

The **HIGH VOLUME** roads are the first to be plowed. These include Candlewick Dr., Candlewick Blvd., Lamplighter Loop, Galleon Run, and Constitution.

The **MODERATE VOLUME** roads are the roads that lead to and from the high volume roads. The **MODERATE VOLUME** roads are plowed after the High Volume roads have been plowed. Courts, dead ends, cul-de-sacs, and parking lots are considered **LOW VOLUME** roads and are plowed last. Maintenance will try to plow the North parking lot at the Rec. Center when working on moderate volume roads.

If the snow is heavy, drifting or falling steadily, Maintenance will continue to keep the high volume and moderate volume traffic roads open before opening courts, dead ends, cul-de-sacs, and parking lots.

Do not park on the road during the snow removal process. Citations will be issued to violators.

Driveways: Do not push snow on to the Roadway! This creates a very hazardous condition. You are subject to fines if you deposit material such as snow or ice onto the roadway. Maintenance personnel are not authorized to plow driveways and plows will not be lifted at the entrance to each individual driveway. Clearance of driveway entrances is the responsibility of the resident.

Plows may make several passes in order to widen the roads. "Windrows" are unavoidable.

Mailboxes: The trucks get as close to the mailboxes as possible, but it is the Homeowner's responsibility to keep the area in front of the mailbox cleared for the mail carrier.

Garbage Totes: Garbage and Recycle totes must be kept 2 feet off of the roadway. The snow plow drivers will not get out to move your containers and will not be responsible for any damage to the tote. You will have to purchase a new one from Advanced Disposal.

Specific problem areas will be handled as soon as possible after maintenance has taken care of the overall situation. If you feel a specific area needs to be addressed, you can call the office with the location.

Residents are asked to check areas along the roadway and remove any obstruction such as posts or large rocks that are within 10 feet of the shoulder. Basketball hoops must be kept off of the roadway. Maintenance will not be responsible for damage to basketball hoops if left in the roadway. They should be at least 10 feet from the road. Property owners are liable for any equipment damage or injuries caused by any obstruction of the right-of-way.

When Maintenance is out on the roads, stay a safe distance behind the trucks. If you cannot see the mirrors on the trucks, they will not be able to see you. **Please be patient and courteous.**

Parents...Please keep your children off of the snow piles created by the plow trucks. If the trucks are out plowing or come back to do clean up, they may not see children playing behind the snow pile. This creates a serious safety issue.

Rental Restrictions

The rental restrictions were revised and the changes are listed below. The Articles for Agreement for Deed form will be available in the Administration Office and on the Candlewick Lake website.

The Board of Directors approved capping the number of houses that can be rented at any given time to 15% and implemented restrictions. Below are the restrictions for rental properties:

1. There will be a 15% cap on Houses that can be subject to Rental Agreements at any given time. This 15% rental cap will be effective October 1, 2015.
2. There will be a "Waiting list" for Rental properties once the cap has been met.
3. Should a property on the "Waiting List" become eligible to rent and the Property Owner decides not to rent, they will be removed from the waiting list.
4. There will be no granting or giving of one properties' eligibility to another property.
5. If a "Rental" Property should not be rented for a period of six (6) months then it will no longer be considered a "Rental" property and will have to go on the waiting list should they want to rent it in the future. Property owner does have the right to request up to a three (3) month extension from the Board of Directors. Request must be made in writing.
6. If a property owner has multiple rentals, each property will be considered on an individual basis.
7. There will be a \$250.00 fine for failure to register a rental property. If the rental property has not registered within 30 days of the initial fine, a second fine in the amount of \$500.00 will be issued. Subsequent fines in the amount of \$500.00 will be issued every 30 days until compliance is met. The fine(s) will be charged for each property not registered.
8. "Hardship" situations will need to be appealed to the Board of Directors in writing. The Board will consider these on a case by case basis.
9. In order for a house not to be considered subject to the rental restrictions the following must be met:
 - a. An "Articles of Agreement for Deed" form must be submitted to and approved by the Candlewick Lake Administration.
 - b. A meaningful build-up equity must be included in the Agreement for Deed as follows:
 - i. End of Year 1: 6% (5% down and 1% over the first year)
 - ii. End of Year 2: 8%
 - iii. End of Year 3: 10%
 - iv. End of Year 4: 12%
 - v. End of Year 5: 15%
 - c. The seller's use of amenities must be waived.
 - d. A memorandum of the Articles for Agreement for Deed must be recorded with the Boone County Clerk's Office.

Replats Must Be Completed to Receive Dues Reduction

If you own two or more adjacent lots and are considering replatting them into one, please know that this process can take several months to complete. In order to receive a reduction in next year's dues, the entire process including the affidavit for Candlewick Lake, must be completed by March 1, 2023. The process includes surveying the lots, making application to the Boone County Planning Department, having County approval, record the replat with the County, bringing a copy of the recorded survey to the Association office and having an affidavit filed with the County. You may direct any questions to the Building Department at 815-339-0500, ext. 202.

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Very good. I had an excellent experience. My realtor was very patient with me and very helpful in looking the house for me. I will recommend this agency to anyone

These guys are really on their game and communicate with you clearly and quickly. Never thought I would ever have a good experience with a rental agency-Weichert Tovar changed my mind!

My fiancé and I just bought a house using Weichert, Realtors-Tovar Properties. We were nervous to start the process, but our realtor, made the entire experience painless. We had a somewhat particular list of things that we wanted in a house, and she stuck with us until we found it. She drove to meet us at countless showings, even when they were far away for her. I appreciate her patience with us! It took us about 9 months to find our perfect home, and she was with us every step of the way. We are very grateful to have worked with her!

I was in middle of repairing a house willed to me, I had a for sale by owner in yard, believe me I had no idea what I was doing. Alice Lin seen my sign and gave me a call, and the rest is history, house sold in less than 30 days. A fixer upper, but what a stress relief my agent, and the Weichert, Realtors-Tovar are amazing!!!!

I appreciate you all for being there for me and my family when I needed you all the most. You helped me when I was stressed about finding a house and worried. I am satisfied and I thank you a lot. Without you I probably wouldn't be a homeowner right now. Thank you so much

Rion was wonderful to work with. She is very knowledgeable about the market. She listed the house, had an open house and presented me with an offer within a week. Thank you

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Public Safety

A Message from the Chief of Public Safety

by Chief Matthew Studt
mstudt@candlewicklake.org

Welcome to the February edition of Chief Chat. February has quite a bit to celebrate; There's Valentine's Day, and Groundhog Day, along with Fat Tuesday, President's Day, and Ash Wednesday. February is also when we get to celebrate Black History Month.

All month long we celebrate Black History Month. It is a celebration of achievements by African Americans and a time for recognizing their central role in US History. Every year there is a theme and this year's theme is "Black resistance." It explores how "African Americans have resisted historic and ongoing oppression, in all forms, especially the racial terrorism of lynching, racial pogroms and police killings" since the nation's earliest days.

It is also American Heart Month a time when all people can focus on their cardiovascular health, we'll have more on that later.

We will also discuss a little about ice safety for all you ice fisher people out there.

A CSA (Chief service announcement) for everyone out there... do not forget Valentine's Day is on February 14th. You have all been warned and cannot blame me if you forget now.

Groundhog Day is February 2nd so let's keep those fingers crossed Punxsutawney Phil doesn't see his shadow and Spring arrives early!

February is American Heart Month a time when all people can focus on their cardiovascular health. We will discuss a few warning signs to help you recognize the symptoms of a heart attack as well as discuss stroke symptoms. Here is some helpful information from heart.org:

Don't wait to get help if you experience any heart attack warning signs. Some heart attacks are sudden and intense, but others start slowly, with mild pain and discomfort. Pay attention to your body and call 911 if you

experience the following symptoms:

Chest discomfort: Most heart attacks involve discomfort in the center of the chest that lasts more than a few minutes- or it may go away and then return. It can feel like uncomfortable pressure, squeezing, fullness or pain. Discomfort in other areas of the body: Symptoms can include pain or discomfort in one or both arms, the back, the jaw, or the stomach.

Shortness of breath: This can occur with or without chest discomfort.

Other signs: Other possible signs include breaking out in a cold sweat, nausea, or lightheadedness.

Symptoms vary between men and women. As with men, women's most common heart attack symptom is chest pain or discomfort. But women may experience other symptoms that are typically less associated with heart attack, such as shortness of breath, nausea/vomiting, and back or jaw pain.

Don't hesitate to call 911 and even if you're not sure it's a heart attack, have it checked out.

Warnings of a stroke : Spot a stroke F.A.S.T

F- Face drooping: Does one side of the face droop or is it numb? Ask the person to smile.

A-Arm weakness: Is one arm weak or numb? Ask the person to raise both arms. Does one arm drift downward?

S- Speech difficulty: Is speech slurred, are they unable to speak, or are they hard to understand? Ask the person to repeat a simple sentence, and see if the sentence is repeated correctly.

T- Time to call 911: If the person shows any of these symptoms, even if the symptoms go away, call 911 and get them to the hospital immediately.

Knowing the warning signs and recognizing them quickly can mean the difference between life and death.

Now a little safety talk for your ice fisher people. Here are a few safety tips about ice fishing safety from takemefishing.org.

New ice is usually stronger than old ice. Four inches of clear, newly formed ice may support one person on foot, while a foot or more of old, partially thawed ice may not.

Ice seldom freezes uniformly. It may be a foot thick in one location and only an inch or two just a few feet away. Booming and cracking ice isn't necessarily dangerous. It only means that the ice is expanding and contracting as the temperature changes.

And a safety tip for when traveling on the ice:

Have the right ice fishing safety gear. Wear a life vest under your winter gear. And it's a good idea to carry a pair of ice picks with you. It's amazing how difficult it can be to pull yourself back onto the surface of unbroken but wet and slippery ice.

As all activities out on our lake it is at your own risk. So please be safe and smart when heading out onto the ice. Our Ice Patrol Officers will be out checking for proper ID, guest fishing passes, what you are catching and what you are keeping, and what kind of bait you are using. If you are found in violation of using illegal bait or size/limit regulations, citations will be issued immediately.

Please help us keep our lake clean of species that can be harmful to our lake. Follow the guidelines for proper fishing in our rules and regulations. Please make sure you are cleaning up after yourselves on the lake as well, and not leaving any trash or debris behind.

As we bring this edition of Chief Chat to a close, keep your fingers crossed that our furry groundhog friend doesn't see his shadow. A happy Valentine's Day to all! Take time to learn about the importance of Black History Month. Please pay close attention to the warning signs for a heart attack or stroke. Stay safe on the ice this year and please follow the rules and regulations for ice fishing. Have fun but do it the right way.

And finally,
 Keep moving forward

Report an incident at 815-339-0503.

CWL Public Safety Activity Report

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Total Calls for Service	1653	1478	1507	1684	2021	1752	1774	1796	1859	1684	1522	1481
CALLS FOR SERVICE DECEMBER 2022												
ACCIDENT				1								40
ACTIVATED ALARM				5								17
ADMINISTRATION DETAIL				40								1
ANIMAL RELATED				13								5
ATTEMPT TO LOCATE				1								3
BUILDING CHECKS				452								18
CITATIONS ISSUED TOTAL:				50								2
WARNING CITATIONS TOTAL:				114								36
COMMUNITY POLICING				202								14
COMMUNITY RELATIONS				42								1
COMPLAINTS				2								25
DAMAGE TO PROPERTY				3								2
DEPARTMENT ASSIST				3								5
DOMESTIC DISTURBANCE				1								2
EMPLOYEE RELIEF				186								4
ESCORT				2								3
FIRE CALL				1								9
FOLLOW UP				3								3
FOOT PATROL				128								3
INFORMATION: CITIZEN				22								2
INSPECTION				10								3
JUVENILE PROBLEM				2								1481
TOTAL CALLS												

Citation Review Info & No Show Fee

When you come in to the office to sign up for Citation Review a reminder letter will be given to you, listing the date, time and location of the review. At the bottom of the citation form itself, the same information is included. No reminder letters will be mailed out.

If a Member, Associate Member or Renter who requests a citation review hearing and fails to attend or request a continuance (within the required time frame), the Commission will find the citation valid, an additional \$25.00 fee will be charged to your account and you will not be able to appeal the citation any further.

Medication Disposal Box

The Boone County Drug Prevention Coalition brought out a medication drug drop off container and it has been securely installed in the lobby of the Administration Office. It is a safe, environmentally friendly and convenient place to discard your expired drugs or medication you are no longer taking. The goal is to get unused medication out of the household where they could be misused. Flushing medications down the toilet or throwing them in the garbage are not good options because it allows the drugs to get into our watershed. Access to the drug drop off container is during normal business hours.

**SPEED
 LIMIT
 25
 UNLESS
 POSTED
 OTHERWISE**



Fireworks Donations
*are now being accepted year round.
 Feel free to drop off donations
 at the office at any time.*

Environmental Control

Approvals/Permits Required & Obtaining Building Permits

Any type of construction project requires approval by the Environmental Control Committee and/or Building Inspector and most cases a building permit must be issued.

Applications must be submitted and plans approved for any project. Application forms along with specification sheets for individual types of construction are available in the office or can be found in the rules under the Building Department (ECC/Building Department Rules and Regulations) on the web site at www.candlewicklake.org. The Rules and Regulations can also be checked to find out if the construction project needs approval.

The ECC meets the first and third Wednesday of each month. Please see the schedule for the deadlines for submitting plans for approval.

After applications for construction projects are approved by the ECC, approval letters are sent out to the property owner. If the construction project requires a permit, the approval letter states at what meeting the application was approved, that a permit must be purchased in the Candlewick Lake Office before construction may begin, the cost, the office hours, a reminder that all dues, fines and fees must be paid before the permit is issued, a list of projects that also need a Boone County building permit and a notice to call the CWL Building Department for a final inspection when the project is complete.

	E.C.C. Approval	CWL Permit	County Permit
New Houses	✓	✓	✓
House Additions	✓	✓	✓
Boat Lifts	✓		
Culvert Extensions/Changes	✓	✓	
Decks	✓	✓	✓
Decorative Lot Corner Markers	✓		
Ditch Work (Anything done to the ditch)	✓		
Docks	✓	✓	✓
Dog Runs	✓	✓	✓
Driveways	✓	✓	
Exterior Surfaces to be recoated or resurfaced (House, trim, shingles, doors, shutters) (Color chip, sample or swatch must be submitted)	✓		
Exterior Lighting	✓		
Exterior Remodelling or Changes	✓	✓	✓
Garages	✓	✓	✓
Gazebos	✓	✓	✓
LP Tanks	✓	✓	
Piers	✓	✓	
Play Houses	✓		
Pools	✓	✓	✓
Refuse Enclosures	✓		
Residing or Repainting Exterior of House	✓		
Retaining Walls around Culverts	✓		
Satellite Dishes (over 39")	✓	✓	
Sheds	✓	✓	
Shoreline Stabilization or Repairs	✓		
Sun Rooms	✓	✓	✓
Three or Four-Season Rooms	✓	✓	✓
Tree Houses	✓		
Tree Removal (over 3")	✓		
Underground Dog Fences	✓		
Wireless Dog Fences	✓		

Ditch & Culvert Work

Many property owners would like to do work in the ditch and/or install block, stone or wood retaining walls around the ends of the culvert (the metal pipe under the driveway) in front of their property. Please remember that **anything** you do in the ditch must be approved. The area from the edge of the road in toward your house approximately 20' is defined as the ditch area and is owned by Candlewick Lake. Per the CC&R's, the ditch area is to be maintained by the property owner.

Application forms along with rule sheets are available in the office or you can find the rules under the Building Department (ECC/Building Department Rules and Regulations) on our web site at www.candlewicklake.org. Section 510 is applicable to ditches.

The ECC meets the first and third Wednesday of each month. Please see the schedule for the deadlines for submitting plans for approval.

Repainting/Residing & Exterior Changes

All exterior changes to your house need approval by the Environmental Control Committee and/or Building Inspector. This article specifically addresses the issue of repainting, residing, re-shingling or any other type of work you are doing that falls into this category. The rules and regulations state that color chips or samples of **all exterior surfaces** to be recoated or resurfaced must be submitted for approval by the Building Inspector. Samples or color chips are required even if you are staying with the same color.

ENVIRONMENTAL CONTROL COMMITTEE 2023 MEETING DATES AND DUE DATES FOR PLANS

MEETING DATE	PLANS DUE	PLANS DUE – BY NOON Misc. Construction
All meetings are at 6:30 unless otherwise noted.	New Houses, House Additions, Exterior Remodeling or Changes, 3 or 4 Season Rooms, Sun Room, Garages, Culverts or Ditch Work, Retaining Walls around Culverts, Variance Requests, Shoreline Stabilization or Repairs, Color Changes, Tree Removal	Boat Lifts, Piers, Corner Markers, Decks, Docks, Plays Houses, Dog Runs, Pools, Driveways, Refuse Enclosure, Exterior Lighting, Satellite Dishes, Gazebos, Sheds, LP Tanks, Tree Houses, Underground/Wireless Dog Fences
February 15, 2023	February 6, 2023	February 10, 2023
March 1, 2023	February 20, 2023	February 24, 2023
March 15, 2023	March 6, 2023	March 10, 2023
April 5, 2023	March 27, 2023	March 31, 2023
April 19, 2023	April 10, 2023	April 14, 2023
May 3, 2023	April 24, 2023	April 28, 2023
May 17, 2023	May 8, 2023	May 12, 2023

Any changes to this schedule will be posted / published.

Building Permit Fees

NEW HOUSE CONSTRUCTION	
Non-Refundable	
Construction Fee.....	\$5,000.00
.....	\$1000.00
(\$4,000.00 of the \$5,000.00 Non-Refundable Construction Fee has temporarily been suspended until 12/1/26.)	
Refundable Clean-Up Deposit.....	\$1,500.00 **
Building Permit.....	\$ 30.00
Inspection Fee.....	\$ 50.00
TOTAL PERMIT.....	\$6,580.00
Application Fee.....	\$ 30.00
GARAGE, ADDITIONS & REMODELING	
Refundable Clean-Up Deposit.....	\$ 750.00 **
Building Permit.....	\$ 30.00
Inspection Fee.....	\$ 40.00
TOTAL PERMIT.....	\$ 820.00
MISCELLANEOUS CONSTRUCTION	
Building Permit.....	\$ 15.00
Inspection Fee.....	\$ 25.00
TOTAL PERMIT.....	\$ 40.00
** Payment for Clean-Up Deposits is By cash or check only.	

Signs

Please be reminded that in general, signs are not allowed in Candlewick Lake. There are a few exceptions to the rule which allow the following types of signs: general contractor signs, real estate signs, political signs, garage sale signs, celebratory signs, security signs and wire (underground) / wireless dog fences signs.

Real estate signs must be placed within the property lines. Political signs are only allowed to be displayed 60 days prior and 10 days after an election. Political signs may not be placed in the ditch, on common ground or any CWL owned property.

The General Contractor for the construction of only new houses may display one (1) General Contractor sign within the boundaries of the lot, after a Candlewick Lake Building Permit has been issued for new house construction. No sub-contractor signs are allowed. No contractor signs for any type of home improvement projects are permitted. These include but are not limited to siders, roofers, landscapers, remodeling and driveway companies or any other type of construction. When you are having work done on your house or yard, please advise your contractor that they may not display their signs.

There are specific rules for the following allowable signs: garage sale signs, celebratory signs, security signs and wire (underground) / wireless dog fences signs.

See Section 700 of the ECC / Building Department Rules & Regulations and Section 21-6 of the Candlewick Lake Rules & Regulations for complete rules on the above allowable signs. Citations will be issued to the property owner for signs in violation of the rules.

Solar Panels

Solar panels are becoming more and more popular as people look for ways to reduce their electric bill. Added to that, in some cases the Federal and State Government are offering big incentives to those adding solar panels. Please be reminded that adding these panels to the roof of your home is considered an exterior change that needs approval by the Environmental Control Committee. Applications to attach to your plans for submission are available in the Administration Office or on the website.

New Roofs & Windows

If you are changing the color of the shingles on your house, you need to get the color change approved by Candlewick Lake, but a permit is not necessary. However, a Boone County Building permit and inspections are required. Please contact the County Building Department at 815-544-6176 for further information.

Because of changes in the energy code, the County now also requires a permit for any window change. If you are changing any window, please contact the Boone County Building Department. If you change a window but the size does not change, Candlewick Lake approval isn't necessary. However, if the size does change or if you are changing a window into a door or a door into a window, you must submit plans for ECC approval.

Submittal of Color Samples

When you are repainting any exterior surface of your house the rules and regulations state that color chips all exterior surfaces to be recoated or resurfaced must be submitted for approval. After approval the swatch is attached to the application and put in the permanent house file. We have had property owners bring in spray paint cans, a pint, quart or gallon can of paint, a painted wood paint stirrer, a 2 x 4, a piece of plywood or other types of wood with the color painted on it. Please be advised that these items representing the color sample will not be accepted. Also, if you have already bought the paint and painted some on a piece of paper, it is must be completely dry before bringing it into the office.

Use of Common Ground

Use of the common ground for personal property is prohibited unless the General Manager grants permission. This includes gardens, woodpiles, etc. Trampolines, swing sets, pools, boats, etc. are strictly prohibited and permission for these types of items will not be granted. If you would like to use the common ground, you may pick up an application form in the office, to be filled out and submitted for approval by the General Manager.

Driveway Extensions & Parking Areas

Property owners wishing to add a driveway extension or a parking area need to be reminded that the rules have changed. Any driveway extension or parking area must be paved with concrete, asphalt or paving bricks. Gravel or stone as a surface is no longer acceptable. Additionally, the rules were recently changed to state that plans for extensions and parking areas needs to be submitted for ECC approval.

**Please Do Not Feed
the Geese**

Financials

CANDLEWICK LAKE
UNAUDITED SCHEDULE OF OPERATING EXPENSES
FOR THE YEAR TO DATE NOVEMBER, 2022

EXPENSES	Administration		Public Safety		Maintenance		Pool		Recreation		Lake		Golf Course		Totals	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Employee expenses	\$ 220,464	\$ 285,921	\$ 312,637	\$ 340,875	\$ 203,569	\$ 266,794	\$ 30,163	\$ 41,104	\$ 96,257	\$ 103,237	\$ -	\$ 275	\$ 81,943	\$ 82,216	\$ 945,034	\$ 1,120,422
Consulting	0	0	0	0	0	0	0	0	0	0	3,093	9,157	0	0	3,093	9,157
Legal	5,172	9,569	0	0	0	0	0	0	0	0	0	0	0	5,172	9,569	
Outside services	58,316	59,968	1,096	547	44,160	48,618	2,435	4,670	3,576	5,336	20,227	24,477	60,037	65,135	189,847	208,751
Grant work	0	0	0	0	0	0	0	0	0	0	204,940	0	0	0	204,940	
Communication	22,302	22,224	237	600	0	0	0	0	0	50	0	50	15	700	22,554	23,624
Utilities	8,966	8,783	6,774	7,060	2,992	3,262	11,077	8,015	34,157	27,604	577	1,253	11,648	11,395	76,191	67,370
Supplies	3,249	3,959	1,806	716	11,266	12,812	2,148	4,457	7,165	8,307	0	0	19,588	13,601	45,222	43,851
Liability insurance	41,070	38,500	1,702	2,538	5,484	9,520	0	0	0	0	0	0	503	525	48,758	51,083
Fuels	0	0	14,509	12,558	20,105	14,139	0	0	0	0	0	0	9,099	4,596	43,714	31,293
Equipment & repairs	12,478	14,964	5,291	7,754	20,051	31,691	8,717	2,191	8,104	8,075	19	4,600	8,332	9,156	62,993	78,431
Road & ground maint	0	0	0	0	9,336	9,756	0	0	3,589	5,500	18,489	22,775	2,227	3,600	33,641	41,631
Equipment rentals	0	0	0	0	8,982	8,939	0	0	0	0	0	0	12,766	13,850	21,748	22,789
Chemicals	0	0	0	0	0	0	13,351	5,359	0	0	1,725	16,900	1,197	1,672	16,273	23,931
Activity expense	0	0	0	0	0	0	0	0	28,015	25,148	0	0	8,467	7,986	36,482	33,134
Food	0	0	0	0	0	0	0	0	0	0	0	0	9,820	9,909	9,820	9,909
Liquor	0	0	0	0	0	0	0	0	0	0	0	0	9,820	9,909	9,820	9,909
Beer	0	0	0	0	0	0	0	0	0	0	0	0	15,456	14,507	15,456	14,507
Pro shop	0	0	0	0	0	0	0	0	0	0	0	0	2,577	3,052	2,577	3,052
Bad debt	116,667	116,669	0	0	0	0	0	0	0	0	0	0	0	0	116,667	116,669
Contingency	0	0	3,236	0	0	0	0	0	0	0	0	0	0	0	3,236	-
Other expenses	9,823	8,747	322	155	3,618	4,611	0	0	0	0	158	0	0	0	13,921	13,513
Total expenses	\$ 498,506	\$ 569,304	\$ 347,610	\$ 372,803	\$ 329,564	\$ 410,141	\$ 67,892	\$ 65,796	\$ 180,864	\$ 183,257	\$ 249,229	\$ 79,486	\$ 253,494	\$ 251,807	\$ 1,927,159	\$ 1,932,594

CANDLEWICK LAKE ASSOCIATION, INC.
UNAUDITED STATEMENT OF REVENUE, EXPENDITURES,
COMPREHENSIVE INCOME AND CHANGES IN FUND BALANCES
FOR THE YEAR TO DATE NOVEMBER, 2022

	Operating Fund	Replacement Fund	Total	Year-to-Date Budget	Annual Budget
REVENUE					
Assessments	\$ 1,377,629	\$ 387,416	\$ 1,765,045	\$ 1,764,608	\$ 3,025,042
Interest		31,082	31,082	-	-
Unreal Gain/(Loss) on sale of investments		(168,035)	(168,035)	-	-
Other	315,468	1,080	316,548	265,240	398,270
TOTAL REVENUE	<u>1,693,097</u>	<u>251,544</u>	<u>1,944,641</u>	<u>2,029,848</u>	<u>3,423,312</u>
EXPENDITURES					
Administration	498,506	359	498,865	569,304	985,856
Public safety	347,610	34,476	382,087	372,803	632,350
Maintenance	329,564	383,618	713,181	815,190	689,991
Pool	67,995	-	67,995	65,796	73,494
Recreation	181,188	2,588	183,776	183,257	299,913
Lake	249,229	36,879	286,109	112,335	118,564
Contingency	9,500	-	9,500	-	-
Capital expenditures	-	-	-	-	938,791
TOTAL EXPENDITURES	<u>1,683,592</u>	<u>457,921</u>	<u>2,141,513</u>	<u>2,118,685</u>	<u>3,736,959</u>
GOLF					
Revenue	174,980	-	174,980	144,905	160,900
Expenses	253,494	3,393	256,887	251,807	312,742
GOLF REVENUE OVER (UNDER) EXPENDITURES	<u>(78,514)</u>	<u>(3,393)</u>	<u>(81,907)</u>	<u>(106,902)</u>	<u>(151,842)</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>(69,008)</u>	<u>(209,770)</u>	<u>(278,779)</u>	<u>(195,739)</u>	<u>(467,489)</u>
CHANGES IN NET UNREALIZED HOLDING GAIN (LOSS) ON INVESTMENTS AVAILABLE FOR SALE					
DEPRECIATION	370,624	-	370,624	-	-
CAPITAL EXPENDITURES CLEARING	1,400,565	-	1,400,565	-	-
COMPREHENSIVE INCOME (LOSS)	<u>960,932</u>	<u>(209,770)</u>	<u>751,162</u>		
FUND BALANCES AT BEGINNING OF YEAR	8,462,529	4,332,861	12,795,390		
REVENUE OVER (UNDER) EXPENDITURES	<u>(69,008)</u>	<u>(209,770)</u>	<u>(278,779)</u>		
FUND BALANCES AT END OF YEAR	<u>\$ 8,393,521</u>	<u>\$ 4,123,091</u>	<u>\$ 12,516,611</u>		

2022 PAYMENT OPTIONS

Candlewick Lake Association offers several different ways to pay assessments; see below for details. An account is considered delinquent if payment of dues in full is not received or an ACH is not processed by May 1st.

CREDIT CARDS WILL NOT BE ACCEPTED FOR DUES AT THE ADMINISTRATION OFFICE. IF YOU WISH TO USE A CREDIT CARD, PAY ONLINE AT HOABANKSERVICES.COM.

Pay Online Via eCheck or Credit Card

You can set up a one-time payment using an eCheck or credit card. There is a \$14.95 convenience fee if you pay via a credit card. There is no charge for using an eCheck. *What do I need to do?* Simply follow the directions below:

- Log into hoabankservices.com.
- Select "Make Payment"
- Choose "Make a One-time Payment"
- Select Candlewick Lake Association and enter your lot/unit # or account #.
- Click continue enter payment amount
- Select Credit/Debit Card or E-Check and enter payment info

Pay in Full at the Association Office (Cash or Check) or by US Mail (Check)

Return your invoice along with cash or check made payable to Candlewick Lake Association to the following address:

Candlewick Lake Association, 13400 Highway 76, Poplar Grove, IL 61065

When paying by check, please write your unit and lot number on the check. You can also drop your payment in our drop box located in front of the Administration Office during or after hours. Please do NOT drop cash.

ACH – EXISTING SETUP

What do I need to do? **If you have a current ACH in place, you consent to the new year's monthly amount, and there are no changes required then you need to do nothing!** Again, if you had an ACH processed in March, we will process the next payment in May unless otherwise directed by you. Your Electronic Fund Transfer Authorization Agreement is for the withdrawal of funds in payment of the current Candlewick Lake Association Dues Assessments, Long Term Capital Funding, and accumulated interest. We will begin taking out the upcoming year's (2022-2023 Fiscal Year) assessments in May. If you do not consent to continue your ACH and/or would like to pay in full, you must notify us in writing on or before April 16, 2021. Unless we receive such a request, your current ACH Agreement will continue with your consent to the new year's monthly assessment. Attach a voided check to a completed Electronic Fund Transfer Agreement if you want to utilize a new bank account. Forms must be received in the Candlewick Lake Office on or before April 16, 2022. Your account is automatically debited on the first business day of each month beginning May 1, 2022.

ACH – NEW SETUP

What do I need to do? If you need to start an ACH for the first time, then complete the ACH form, attach a voided check and return it to the Candlewick Lake Association Office or email to cwl@candlewicklake.org. Forms must be received in the Candlewick Lake Office on or before April 16, 2022. Your account is automatically debited on the first business day of each month beginning May 1, 2022. Return ACH forms to the following address:

Candlewick Lake Association Office, 13400 Highway 76, Poplar Grove, IL 61065

Important Notice

In order to more efficiently handle your checks, we have elected to use a check scanner to process your checks in the office. This will turn your paper check into an electronic check transaction. You will not receive your paper check back in your statement. Your payment will be reflected as an electronic transaction on your banking statement and can clear as soon as the same day we receive your payment.

Amenity Usage

The Rules and Regulations state that a Candlewick Lake Photo ID Membership Card (Member Card) are required for use of the amenities (pool, golf course, fitness center, gymnasium, and boating and fishing facilities). The rules further state that any Member that is not in good standing shall have their Membership Card privileges suspended until said Member rectifies his/her membership standing. This includes the privileges for all registered Members. The rules do not say that a Member can't pay the daily fee for use of the amenities. The Board of Directors passed a resolution at the April 21, 2015 Board meeting that any Owner, Associate Members, Tenant, and any other family members who reside in a house will not be allowed to pay the daily fee to use the amenities if their amenity privileges have been suspended. Additionally, any Owner, Associate Members, Tenant, and any other family members who reside in a House and are not in good standing they will not be permitted to rent any of the Candlewick Lake facilities. If any Member is not in good standing Owner, Associate Members, Tenant, and any other family members who reside in a house will also not be allowed to use the Recreation Center or come into the Savannah Oaks Clubhouse.



2022-23 CWL Dog Park

Key/lock system - **\$25.00 key deposit**

Yearly tag - **\$10.00/dog**

Guest dog tag - **\$10.00/dog**

To register your dog come to the Rec Center with,

***Proof of Current Rabies vaccination required**

***Copy of Homeowners or Renters Insurance Policy**

***Suggested vaccinations**

Parvovirus

Bordetella

Distemper

Vacant Lots for Sale

If you have your unimproved (vacant) lot for sale, you may keep the selling information on file in the Candlewick Lake office. This information will be available to anyone interested in purchasing a lot in Candlewick Lake.

Forms are available in the Administration Office, which must be filled out and placed in the book by the property owner. It is the responsibility of the lot owner to remove the form when the lot has been sold or is no longer for sale.

Candlewick Lake Association does not act as a selling agent for property owners. By signing the form, you are authorizing Candlewick Lake Association to provide the information to the general public.

Some of the listings go back to 2009. If you have put a form in the book, you may want to consider stopping in the office to review your form to be sure it has updated information with regards to your address, phone number, asking price etc.

Policy Changes & A Matter of Record

Welcome New Owners

Birch Dr. SW	PAUL HESS
Briar Cliff Dr. SW	SILO RIDGE HOMES, INC
Drew Court NE	SILO RIDGE HOMES, INC
Heathcliff Dr. SE	SILO RIDGE HOMES, INC
James Court NE	SILO RIDGE HOMES, INC
Marquette Dr. SW	MARIUSZ ZAJKOWSKI & ZOFIA KULACH
Marquette Dr. SW	MELISSA BERNAS
Marquette Dr. SW	JOSEPH VAINISI
New Forest Rd. SW	SILO RIDGE HOMES, INC
Pembroke Rd SW	RICHARD MARTIN
Rockaway Ct. NE	ERIK JANSSENS
Staffordshire Dr. NE	SILO RIDGE HOMES, INC

Public Safety & Building Citations

ADDRESS	UNIT/LOT	VIOLATION	FINE
504 Benedict	4-208	Speeding 34mph	\$100.00
113 Gables	7-193	Speeding 37mph	\$150.00
111 Stanford	5-287	Speeding 36mph	\$150.00
252 Briar Cliff	8-113	Lighting violation	\$50.00
210 Liverpool	9-087	Flr. To Mtn. Prop.	\$50.00
229 Hastings	4-171	Garbage can visible	\$50.00
100 Valhalla	5-158	Trash/debris on property	\$50.00
907 Candlewick Dr	5-181	Garbage can visible	\$50.00
306 Talladega	4-032	Disobeyed stop sign	\$100.00
101 James	1-108	Disobeyed stop sign	\$100.00
100 Galahad	10-101	Garbage can visible	\$50.00
114 Brandywine	2-007	Garbage can visible	\$50.00
202 Gables	7-168	Speeding 34mph	\$100.00
301 Liverpool	9-101	Nuisance/Annoy. Viol.	\$75.00

A Matter of Record

TOTAL HOMES CONSTRUCTED:
 Homes Complete: 1823 Under Construction: 2 Total: 1825
 NEW HOUSES APPROVED: None
 MISC. CONSTRUCTION APPROVED:
 Unit 3 Lot 23 – 314 Candlewick Dr. SE Tree Removal
 Unit 3 Lot 251 – 111 Chanticleer SE Refuse Enclosure
 Unit 6 Lot 9 – 200 Carthage Ct. NW Color Change
 Unit 7 Lot 160 – 102 Falcon Way SW Solar Panels
 Unit 8 Lot 21 – 227 Briar Cliff SW Solar Panels

Proposal to Change Rules for Shoreline Stabilization

Following is Policy 22-18, which is a proposal to change the rules for shoreline stabilization. The policy was read at the January 17, 2023 Board meeting and will be voted on at the February 21, 2023 Board meeting.

POLICY 22-18

WHEREAS, currently there are rules for rip rap used for shoreline stabilization which the Environmental Control Committee wishes to revise, and

WHEREAS, the Environmental Control Committee recommends changing to Section 578 of the ECC / Building Department Rules and Regulations, and

NOW THEREFORE BE IT RESOLVED that Section 578 – Shoreline Stabilization be changed as follows:

578 - SHORELINE STABILIZATION

- 6.) Shoreline stabilization repairs or changes.
 - a.) Rip Rap: Filter cloth must be laid prior to the placement of rip rap. Only rip rap filter cloth may be used; landscape fabric is not permitted. The filter cloth must extend one (1) foot past the underwater slope. Inadequate rip rap must be removed, or it must be filled with small river stone to make a smooth surface before installing the filter cloth and additional rip rap. The allowable size of rip rap that ~~may be used is #3 (6")~~ shall be used is a minimum of #3 (6") and a maximum of 16".

Approved Policy for House Minimum Square Footage

Following is Policy 22-17, which was approved at the January 17, 2023 Board meeting and is a to change the rules for the house minimum square footage. The policy will go into effect February 1, 2023.

POLICY 22-17

WHEREAS, Section II, Paragraph A of the CC&R's requires that no house may have less than 700 square feet of living space on the ground floor, and

WHEREAS, the minimum square footage requirement was made when Candlewick Lake was originally developed and intended to be a recreational, weekend community, and

WHEREAS, the current rule in the ECC Rules & Regulations has a recommended minimum square footage and the Environmental Control Committee wishes to remove the word "recommended" and require that all houses have the minimum square footage, and

NOW THEREFORE BE IT RESOLVED that Section 156 – Recommended Minimum Square Footage of the Environmental Control Committee Rules & Regulations be changed as follows:

156 - RECOMMENDED HOUSE MINIMUM SQUARE FOOTAGE

The recommended minimum square footage of living space for a all new house construction shall be 1,400 square feet.

Approved Policy for Modular Homes

Following is Policy 22-15, which was approved at the January 17, 2023 Board meeting and is a to change the rules for modular homes. The policy will go into effect February 1, 2023.

POLICY 22-15

WHEREAS, there are currently no rules that specifically prohibit modular homes, and

WHEREAS, there are rules that limit the width of loads that may enter the gates, road weight limits and crane outriggers on the roads which in all likelihood would prohibit modular homes, and

WHEREAS, recently there have been some inquiries as to whether or not modular homes are allowed, and

WHEREAS, information has been obtained that the cranes needed to set the modules on the house foundation far exceed the weight limit for Candlewick Lake roads, and

WHEREAS, the Environmental Control Committee is recommending adding Section 151 to the E.C.C. Rules and Regulations that would prohibit modular homes, and

NOW THEREFORE BE IT RESOLVED that Section 151 – Modular Homes be added as follows:

151 – MODULAR HOMES

The width of modular homes exceeds the width of the entrance gates into Candlewick Lake. The cranes used to set the modular homes exceed the weight limit for Candlewick Lake roads. Accordingly, no modular homes are permitted in Candlewick Lake.

Proposal to Change Rules for Crane Outriggers

Following is Policy 22-16, which is a proposal to change the rules for crane outriggers. The policy was read at the January 17, 2023 Board meeting and will be voted on at the February 21, 2023 Board meeting.

POLICY 22-16

WHEREAS, there are currently rules that allow crane outriggers to be placed on the roads with suitable pads, and

WHEREAS, the Environmental Control Committee wishes to clarify the rules for the crane outrigger pads and require that it will be the responsibility of the property owner to repair any damage, and

NOW THEREFORE BE IT RESOLVED that Paragraph 3 of Section 150 – Size and Weight Limitations of the Environmental Control Committee Rules & Regulations be changed as follows:

150 – SIZE AND WEIGHT LIMITATIONS

- 3.) Crane outriggers may not be placed on any Candlewick Lake road without suitable weight disbursement pads so as to not damage the road. The property owner is responsible to repair any damage to the road. Cranes may not exceed the allowable weight limit for Candlewick Lake roads.

CWL Owned Lots

Listed below are lots that are owned by Candlewick Lake. If you are interested in purchasing one of these lots, please contact the office for details.

- Unit 1 Lot 55 – 105 Candlewick Blvd. SE
- Unit 9 Lot 92 – 220 Liverpool SE or 303 Kingsbury SE
- Unit 7 Lot 94 – 205 Tamarack Hollow SW
- Unit 7 Lot 162 – 218 Gables SW or 503 Marquette SW
- Unit 12 Lot 49 – 110 Savannah Dr.
- Unit 12 Lot 1 – 101 Savannah Dr.
- Unit 12 Lot 52 – 104 Savannah Dr.
- Unit 12 Lot 50 – 108 Savannah Dr.
- Unit 12 Lot 51 – 106 Savannah Dr.

Election Rules continued from page 6

"Ballot" envelope. If more than one ballot is in the "Ballot" envelope, all Ballots will be disqualified. If more than one ballot envelope is in the Secretary Envelope, all Ballots will be disqualified.

Rule 7.5.2 Ballot envelopes shall be placed inside another sealed envelope (referred to as the "Secretary Envelope"), which shall bear on its face the name of the member, unit and Lot number, mailing address, and other such information as the Board may determine necessary to establish his/her right to cast the vote presented on the enclosed Ballot.

Rule 7.5.3 If more than the number of allowable votes is cast on a single Ballot, the Ballot will be disqualified.

Rule 7.5.4 If fewer than the number of allowable votes is cast on a single Ballot, the Ballot will be considered valid.

Rule 7.5.5 Corrected Ballots within the properly sealed Ballot envelope will be considered valid so long as no more than the allowable number of votes has been cast.

A Corrected Ballot is defined as one where the original markings or subsequent markings have been changed i.e. scratched out, whiten out, drawn through or altered in any fashion.

Rule 7.5.6 Once a Ballot has been cast (turned into Administration or mailed) it cannot be changed or retrieved. The Ballot will stand as submitted.

Rule 7.5.7 If other items or correspondence are included or received in a properly submitted Secretary envelope or Ballot envelope, the Ballot will be valid.

Rule 7.6 Taped, unsealed or stapled envelopes will be separated out and the Election Committee will inspect each one to determine its validity. If all Election Committee members are not in agreement, a vote will be taken as to whether the Ballot is deemed to be valid by the Election Committee.

Rule 7.7 If a property owner indicates they did not receive a Ballot, a replacement Ballot can be issued by the Administration staff provided that the property owner was in good standing as of the date of the original mailing. If two (2) Ballots are received for the same property, the first Ballot received will be considered valid with the latter being disqualified. All Ballots will be date stamped upon receipt.

Rule 7.8 Ballots shall be returned to the Association Office no later than ten (10) days prior to the Annual Meeting.

Rule 7.9 Upon receipt of each Ballot, the Secretary or designee shall immediately place them in a safe or other locked place until the day fixed by the Board for counting of such Ballots. On that day, the external envelopes containing the Ballot envelopes shall be turned over, unopened, to the Election Committee.

Rule 8 Election Procedures

Rule 8.1 On the day the Ballots are to be tallied, the Election Committee will jointly open all Secretary Envelopes, and remove and separate the ballots.

Rule 8.2 The Secretary or designee will distribute all Ballot envelopes to the appointed election tellers for separation and tallying.

Rule 8.2.1 No other person or persons shall participate in the tabulation and counting unless expressly authorized and directed by the Election Committee.

Rule 8.2.2 Upon the completion of the tallying and re-checking of the Ballots, the tally clerks will report their results to the Election Committee.

Rule 8.2.3 Once all Ballots have been counted and results have been duly recorded, a final tally of the votes will be taken.

Rule 9 Election Results

Rule 9.1 Once a determination has been made as to the results of the election, a majority of the Election Committee members present (which may include candidate representative(s)) shall certify the results in writing, which will be presented by the Secretary at the Annual meeting.

Rule 9.2 Dissenting Election Committee members shall be entitled to provide a short and concise Minority Report.

Rule 9.3 The Board shall maintain Outside Envelopes (Secretary Envelopes), Ballots and Candidacy Statement for all elections for examination and copying by the Members or their duly-authorized agents or attorneys for a period of one (1) year, unless Illinois law requires a longer period of time.

Meeting Minutes

MINUTES OF THE REGULAR BOARD MEETING NOVEMBER 15, 2022

Board Members Present: Bonnie Marron, David Wiltse, Chuck Corso, Tom Wingfield, Randy Budreau, Joe Mosinski
Absent:

Staff Members: Theresa Balk, Valerie Alt, Matt Studt

The meeting opened at 6:30 PM at the Recreation Center by President Marron followed by the pledge to the flag, invocation and roll call. There were nine members present.

Marron announced that Jenni O'Connell had been removed from the Board because of a violation of the Bylaws. Budreau stated O'Connell is considered having resigned from the Board, not removed.

Marron asked if CICA is considered a law or an act with Wiltse responding that either way is fine.

The public forum policy was read.

Russ Crowell of 1680 Candlewick Dr. stated he is an alternate on the Finance Commission and not enough information is provided and asked why the Commission doesn't have the necessary information yet. Crowell asked the Board how they felt about this and are they understanding the issue. Crowell said he is the Chairman of the Golf Commission and came to the Board earlier in the year with events and there was no standardization with forms for reporting. Crowell spent a lot of time looking at documents and things not being reported properly. The financials were only through August.

Wiltse made a motion to approve the agenda, seconded by Corso.

Wiltse made a motion, seconded by Corso to move #5 under Unfinished Business to #1. Motion carried 4/2. Wiltse made a motion, seconded by Corso to approve the revised agenda. Motion carried unanimously.

A presentation was made to Kevin Aten who is a patrol officer. Kevin received his Fifteen-Year Employee Service Award. A presentation was made to Matt Studt who is the Public Safety Chief. Matt received his Fifteen-Year Employee Service Award.

Corso made a motion, seconded by Mosinski to approve the minutes of the 10/18/22 Regular Board Meeting. Motion carried unanimously. Wiltse made a motion, seconded by Mosinski to approve the minutes of the 11/1/22 Special Board Meeting. Motion carried unanimously. Wiltse made a motion, seconded by Mosinski to approve the minutes of the 11/1/22 Board Workshop. Motion carried unanimously.

Aqua Report. Balk stated that Tony White reported there was no new information.

UNFINISHED BUSINESS

5.) Resolutions 22-R-32 A-B-C – Revised for the Garbage Company Contract were for three different options. Wiltse read Resolution 22-R-32-A-Revised and motioned to approve, seconded by Mosinski. Wiltse reviewed options and costs in B and C. Marron stated a survey was sent out with the various options and the results were as follows: OPTION A: Waste Management with two bulk pickups – 31. OPTION B: Waste Management with no extra bulk pickups – 13. OPTION C: MDC Environment with no extra bulk pickups – 20. OPTION D: Waste Management with two bulk pickups and recycling only every other week – 31. OPTION E: Waste Management without two bulk pickups & recycling only every other week – 18. Marron stated there were nine pages of comments and most wanted two bulk pickups. Marron added this was not an easy decision for the Board to make. Recycling pickup every other week would get confusing. Wiltse stated seven companies were contacted; Waste Management owns two of them and MDC owns three of them; due diligence was done on getting bids; a lot of property owners want recycling; property owners are glad that yard waste stickers are not required. Wiltse stated he was glad a lot of responses were received and thanked those for asking questions. Corso stated the contract says a 95-gallon garbage receptacle will be provided and there is nothing about the recycling can. Wiltse made a motion to amend the motion, seconded by Mosinski to say that a recycling receptacle must be provided. Motion carried unanimously. Budreau asked when Advanced Disposal asked to quit recycling. Balk stated it was in 2018 and both Waste Management and MDC were adamant they recycle, they don't dump the recyclables in the land fill. Advanced Disposal did a presentation at a past Board meeting on recycling and it is an expense to the garbage companies; China no longer buys recycling. A roll call vote was held on the amended motion to approve Resolution 22-R-22 – A (Revised) for a five-year contract with Waste Management for weekly garbage and recycling pickup, yard waste pickup and two bulk pickups per year, and garbage and recycling receptacles provided by Waste Management. Motion carried 5/0 with Budreau, Wingfield, Mosinski, Wiltse and Corso voting aye and Marron abstaining.

1.) Dredging and Milfoil update was given. Balk stated she got another price for the treatment but it was more expensive than Clarke's. Clarke Aquatic has been bought out; Balk has a message into them but thought they were still the same company. Balk stated she was not happy with the proposal for the engineering; will have more information but didn't have all the information yet.

2.) Policy 22-12 to change the rules for signs was reviewed and Corso made a motion to approve, seconded by Wiltse. Motion carried unanimously.

3.) Policy 22-14 to change Paragraph 9-7B of the Rules & Regulations regarding personal watercraft was reviewed and Wiltse made a motion to approve, second by Mosinski. Motion carried unanimously. Wiltse stated the rule change now allows no more than two personal watercraft to be registered to each property instead of one.

4.) A project manager for Northstar was discussed. Marron stated she has an issue with this as no information was provided and can't make a decision with no information. Balk was directed to work with Mosinski and Wingfield and has seen e-mails with names. Balk stated she was waiting to hear from the Board on how much they want to spend. Wingfield stated he has a candidate that will work for \$75.00/hour from one agency and we can quit any time and he would recommend that company. Wiltse stated his concern was it may be too much to bring that person up to speed. Wingfield said a person could come in and learn the program, take time off over the holidays and in January will be ready to go. December 1st could be the start date and by the end of December a decision could be made. Mosinski stated we need to set them up to succeed; give them everything they need. Marron stated that the people Bruce Carr deals with from Northstar are in Pakistan and there should be someone in the US. Mosinski stated there are international apps that the project manager can use. Wiltse asked Wingfield about the work the project manager will do and said they can work the first two weeks of December and then Candlewick can review what they've done in the next two weeks and asked if \$5,000.00 would be enough to budget for. Wingfield

stated it shouldn't exceed \$6,000.00 and Wiltse suggested an amount not to exceed \$10,000.00 with Wingfield stating \$6,000.00 is enough. Marron stated Mosinski and Wingfield will work with Balk. Budreau asked about the location of the staff from Northstar with Marron stating they are in Pakistan. Balk stated they are available during the day and speak English. Mosinski stated his company has programmers internationally and are becoming more common. Wiltse made a motion, seconded by Budreau that Balk will work with Mosinski and Wingfield to select a candidate as a project manager and set up the position description for a cost not to exceed \$10,000.00 and find out if they will use their own equipment. Funds will come from contingency. Motion carried 6/0 by a roll call vote with all voting aye.

6.) The Vision/Mission Statement was discussed. Marron stated the Board has been working on this for quite a while. Wiltse stated he likes Wingfield's Mission Statement but the last sentence should be changed. The Mission Statement is as follows: "Our mission is to enhance the quality of life in the Candlewick Lake Community and to oversee matters of mutual interest to property owners of Candlewick Lake through effective management of our resources and our community owned property, reliable and consistent enforcement of our rules and covenants, and providing education, recreation and entertainment that promotes a strong sense of community; accomplishing this through ethical and fiscally responsible solutions that optimize current assets, limiting the resident's financial contribution, while planning for future growth within the community." The last sentence was changed as follows: "...limiting mindful of the resident's financial contribution...". Wiltse made a motion, seconded by Wingfield to approve Wingfield's suggested Mission Statement with the change. Motion carried unanimously. The Vision Statement will be reviewed at the next meeting.

7.) A Board workshop for the 2023-2024 Budget will be held on 11/21/22 at 6:00 PM. Marron stated the Board needs the budget by 10:00 AM on 11/17/22.

NEW BUSINESS

1.) Resolution 22-R-33 for the Link's Management Contract was read by Wiltse who motioned to approve, seconded by Corso. Marron pointed out there has not been a cost increase in five years. Corso stated that Link's Management exceeds all expectations. Motion carried 6/0 by a roll call vote with all voting aye.

2.) Resolution 22-R-34 for internet upgrade at the Maintenance building was read by Corso who motioned to approve, seconded by Wiltse. Mosinski asked why there was a cost difference between this resolution and 22-R-35, which is for internet upgrade for the South Gate. Balk stated it depends on how far the lines need to be ran. When all five locations are connected we may get a cheaper rate. Motion carried 6/0 by a roll call vote with all voting aye.

3.) Resolution 22-R-35 for internet upgrade at the South Gate was read by Wiltse who motioned to approve, seconded by Mosinski. Corso asked how many internet companies we have with Balk responding we have Rise, Comcast and Mediacom and it's Mediacom's cables and Rise is wireless. Motion carried 6/0 by a roll call vote with all voting aye.

4.) Resolution 22-R-36 for the dredging engineer (IMEG) was postponed as Balk was waiting for further information.

5.) Resolution 22-R-37 for two HVAC units at the Rec Center didn't have complete quotes. Northern Mechanical Inc. had submitted a quote with a total cost of \$39,978.00 for a 6 ton and a 7.5-ton Carrier/Bryant rooftop unit. They were asked to break down the costs but hadn't submitted them yet. Complete Mechanical Solutions had just submitted a quote on 11/15/22 for a 6 ton and a 7.5-ton Trane rooftop unit for a total cost of \$32,625.00. As CMS's quote was just received it wasn't written in as part of the resolution. Balk stated that two units went out and Dave Honeycutt was having a hard time getting bids and said the Board needs to approve the purchase so they can be ordered as it will be January before they are delivered. The Board can then ratify the purchase at the next meeting. Wiltse stated he would recommend Complete Mechanical for the Trane brand units. Balk stated they will be providing information on a service contract. Mosinski stated we can get a better brand for a lower cost. Wiltse made a motion, seconded by Mosinski to approve the purchase of two rooftop units from Complete Mechanical Solutions for a cost not to exceed \$32,625.00. Motion carried 6/0 by a roll call vote with all voting aye.

6.) Resolution 22-R-38 for the EPA Grant for additional work on the West Tributary Biofiltration project was read by Wingfield who motioned to approve, seconded by Wiltse. Budreau asked about the ongoing maintenance and how much will be involved and will Tallgrass have to come out to do the planting. Balk stated they will be on site and there won't be a lot of maintenance once it is established but there will always be some. Marron stated she hoped to use this as an educational area. Balk explained the process of the program. Wiltse asked if the walkways will be visible from all areas with Balk stating they will all be open. Wingfield asked if the weed canary grass is very invasive; this is a high traffic area; said this is a good idea and should be low maintenance. Budreau stated the paths could be paved. Motion carried 6/0 by a roll call vote with all voting aye.

7.) Resolution 22-R-39 for the EPA grant writing by Olson Ecological Solutions was read by Mosinski who motioned to approve, seconded by Wiltse. Marron discussed the timeline from Rebecca Olson and said something should be put in the paper to advise residents of the project. Balk stated we will wait for approval from the EPA. Motion carried 6/0 by a roll call vote with all voting aye.

8.) Policy 22-15 to change Section 151 – Modular Homes of the ECC Rulebook was read as a first reading by D. Wiltse. Wiltse stated there was recently a modular home put in on Candlewick Dr. Alt explained the reason for the proposal was due to the weight of the crane; the crane that brought the recent modular home in was an 8-axle crane and the total weight was 154,500 pounds. Wingfield asked if smaller modular homes could be brought in or in more pieces. The policy will be published and voted on at the next Board meeting.

9.) Policy 22-16 to change Section 150 – Size and Weight Limitations of the ECC Rulebook was read as a first reading by Wiltse. The proposal is to change paragraph 3 to prohibit crane outriggers from being placed on any road without suitable pads to not being allowed on any road with or without pads. After discussion, the Board decided to send this back to ECC.

10.) Policy 22-17 to change Section 156 – Recommended Minimum Square Footage of the ECC Rulebook was read as a first reading by Wiltse. The original proposal was "The recommended minimum square footage of living space for a house shall be 1,400 square feet." It had previously been said that this could imply that all house must be 1,400 and there is nothing about grandfathering existing houses. Alt suggested the following change: "The recommended minimum square footage of living space for a all new house construction shall be 1,400 square feet." Discussion was held on the lower level of a raised ranch

and that does and doesn't count toward the minimum square footage. Alt stated the ECC considers the total square footage is everything from street level and above. Mosinski asked where the 1,400 square feet comes from with Marron stating the ECC Rulebook. The policy (with the change) will be published and voted on at the next Board meeting.

11.) The December Board Meeting was discussed. Marron stated she won't be here for the meeting and had heard not to have the meeting but felt there should be one. Wiltse stated he thinks it should be a new tradition that there be no December Board meeting; if there is a need to call a special meeting, that could be done. There will already be a few Board Workshops held for the budget. Wiltse made a motion, seconded by Mosinski to cancel the December Board meetings going forward. If a meeting for other purposes is necessary, one will be held. Motion carried unanimously. Balk stated the Department and Commission reports will be sent to the Board.

MONITORING REPORTS

1.) General Manager's Report: The November report was reviewed. Wiltse asked about Northstar being out of balance. Balk stated they found the \$54.00 difference and Northstar is going to make the change.

1A.) Northstar Update: Marron stated all the things that were reasons we bought the system are now issues we are having. Wingfield asked about the ACH with Corso stated we do the ACH monthly but Northstar has it set up to do annually. Mosinski stated that is a testament as to why we need a project manager. Budreau stated he looked up the CC&R's and they can't be downloaded. Balk stated we will be using Northstar for e-blasts. Wingfield stated that he can't click on anything in the e-blasts.

2A.) Maintenance Department Report: The October 2022 report was reviewed.

2B.) Building Department Report: The October 2022 report was reviewed.

2C.) Public Safety Report: The October 2022 report was reviewed.

Corso asked about the vandalism to the house a few down from Candlewick Blvd. on Candlewick Dr. which he noticed three weeks ago. Studt stated there was no report of this. Marron asked what the communication policy is on the report with Studt stating it encompasses most calls they go on. It is mostly informational calls from property owner that don't require reports. Marron asked how many hours patrol is on the road with Studt stating eight hours per shift with a half hour for lunch if they take one; there are building checks and they relieve the gate officer for their break at the East Gate so they are usually in the car for seven hours per shift. Lengthy discussion was held on incidents happening in Candlewick Lake and the information that is passed to the Sheriff's Department. A specific incident was discussed regarding stolen property. Wiltse asked in pawn shops are notified of the missing items. Budreau stated there is usually a rash of incidents, the people get caught and then there is nothing for a while before it starts up again. Corso questioned how excessive we can get with fining the property owners. Studt stated that guests can be banned and citations are \$500.00 but haven't been able to track them back to the property owner. Mosinski stated maybe Candlewick needs to be a little more transparent and let people know where we are at and to ease people's mind; we might need more communicating, possibly every couple of weeks send out an e-blast giving the status of incidents. Wingfield stated we should start announcing places where incidents are happening and start a community watch program; we shouldn't just be saying "we are working on things". Marron stated neighborhood watch programs have changed and now need to be attached to law enforcement. Wingfield stated we are putting out what property owner should be doing and not what we are doing; we should be reporting what is being done. Studt stated notices are being sent out but can't do much until the program is up and running. There was lengthy discussion on incidents happening in Candlewick Lake, what is being done, and programs with comments made from the Board members, staff and property owners in attendance.

2D.) Savannah Oaks Golf Course Report: The October 2022 report was reviewed.

2E.) Savannah Oaks Clubhouse Report: The October 2022 report was reviewed. Marron stated she doesn't agree with the 11/20/22 event (Steelers/Bengals football game) and money should not be spent for a non-local event. Russ Crowell stated events and the budget has been approved. Marron stated she doesn't agree with the jerseys.

BOARD COMMITTEE REPORTS

1.) Finance Commission: The 11/14/22 meeting report was reviewed. Corso read the financial report as follows: The end of August operating cash is \$213,321; Operating investments \$2,904,983; Reserve investments and cash is \$4,489,000; Total investments \$6,406,847; Total cash and investments is \$7,117,304. Budgeted Year-To-Date operating revenue excluding Savannah Oaks had a positive variance of \$17,742 while expenses excluding Savannah Oaks had a positive variance of \$103,209. Savannah Oaks budgeted revenue had a positive variance of \$20,100 while expenses had a positive variance of \$1,432. The total operating result including Savannah Oaks came in better than budget by \$139,619. There were 21 properties that were sold in May, 64 for the fiscal year-to-date ending August 31, 2022. 6 Properties came from Boone County. Wingfield asked if we've heard anything from the companies that bought properties with Balk stating we hadn't.

2.) Citation Review Hearing: The 10/8/22 meeting was reviewed. Wiltse made a motion, seconded by Corso to adopt the recommendation of the Citation Review Commission, subject to the Member's right to appeal. Motion carried unanimously.

3.) ECC: The 10/19/22 and 11/2/22 meeting reports were reviewed. The ECC is recommending the Board approve Policy 22-15 – Modular Homes, Policy 22-16 – Size & Weight Limits, and Policy 22-17 – House Minimum Square Footage.

4.) Lake Management: The 11/9/22 meeting report was reviewed. The Commission is recommending the Board approve the 2022-2023 ice fishing rules. Wiltse made a motion, seconded by Corso to approve the ice fishing rules, keeping them as they are. Motion carried unanimously.

5.) Golf Commission: The 11/2/22 meeting report was reviewed. Russ Crowell stated it was agreed that the companies sponsoring a hole would get a business card size ad that is published in the newspaper and then it was changed and no notification was given to those that paid. Balk stated going forward it will be in writing with both parties agreeing. Crowell stated no money went back to the sponsors and no notification of the change was given and that Balk said she'll go back to the Board for an agreement. Balk stated she'll work with Caitlyn on guidelines and prices for Board approval. Corso asked about running some ads at no cost. Balk will have a notice in the paper to let people know the hole sponsorship is available and will have guidelines for Board review.

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Meeting Minutes & Monitoring Reports

Board Meeting Minutes continued from page 14

6.) Public Safety Commission: The 11/9/22 meeting report was reviewed.

7.) Events Commission: The 11/7/22 meeting report was reviewed. The Commission is suggesting that the auction items purchased for Lakes & Links be allocated between the various commissions to raffle and the proceeds go to their commissions. Marron stated she had been on the Rec Commission who coordinated Lakes & Links and asked why this is coming from Events and stated the following: There were five raffle items and it has been Marron's intent to meet with the key people from Lakes & Links. The remaining items do not belong to Candlewick. The first year the large raffle items were donated. Marron will set a meeting with the key people to find out what they'd like to do regarding a raffle. This isn't a Board's decision. The key people are from Lakes & Links and will have to report to the Board.

8.) Communications Commission: The 10/26/22 meeting report was reviewed. The Board had previously asked the Commission to take over the Community Cleanup and they turned down the request. It was questioned why the \$100.00 for hot dogs is in the Commission's budget with Balk stating it is in Community Relations. Wiltse stated he will take over the Community Cleanup. O'Connell had previously asked for a guideline of who does what role. The way things are done is sufficient.

9.) Roads Commission: Budreau had a color-coded map of when roads and culvert work was done. Some roads were micro-surfaced. Budreau explained all the past work and gave some suggestions for future years on which roads to do. Budreau stated that the Maintenance staff have gotten very good at doing the prep work so the contractor doesn't have to do it.

Wiltse made a motion to recess the meeting at 9:32 PM, seconded by Corso. Motion carried unanimously.

Wiltse made a motion, seconded by Marron to open the Executive Session at 9:42 PM to discuss legal, pending litigation and personnel. Motion carried unanimously.

Discussion was held on the legal and personnel issues.

Budreau made a motion to adjourn the Executive Session at 10:08 PM, seconded by Marron. Motion carried unanimously.

Marron made a motion to reopen the regular meeting at 10:09 PM, seconded by Wiltse. Motion carried unanimously.

Marron made a motion to adjourn the meeting at 10:10 PM, seconded by Wiltse. Motion carried unanimously.

Submitted by Valerie Alt

MINUTES OF THE BOARD WORKSHOP NOVEMBER 21, 2022

Board Members Present: Bonnie Marron, Chuck Corso (arrived late), Joe Mosinski, Tom Wingfield, Dave Wiltse, Randy Budreau
Absent: Mosinski
Staff Members: Theresa Balk, Dave Honeycutt, Matt Studt, Randy Alberts, Tori Perry
Others: Finance Commission Members – Luanne Gotsch & Russ Crowell

The meeting opened at 6:02 PM at the Recreation Center by President Marron. There were two members present.

Wiltse made a motion, seconded by Wingfield to approve the agenda. Motion which carried unanimously.

NEW BUSINESS

1.) 2023 – 2024 Proposed Budget was discussed, including questions and discussion. The Board requested and/or asked for the following: The list in the Reserve Study for 2023-2024. Have the pages numbered. Review wages and cost of living increase for our area. Have Balk find out the cost to have the Board join CAI. When employees are recognized. When will the audit be done. The cost to open shed day up to the Community. Ask Aqua if the Association can get our water for free or have rates adjusted. Revisit the computer and monitor at the Rec Center for residents. Nicor Gas may need a higher increase. The Board would like to find out the cost of putting the Candlewick Lake owned lots in Savannah Oaks into common ground. Check into solar panels again. Increase Outside Service Contracts – 6610-025 to \$70,000.00 because of the increase for tree removal. The next workshop will be held on Tuesday, 11/29/22 at 6:00 PM at the Rec Center.

Wiltse made a motion to adjourn the meeting at 8:07 PM, seconded by Mosinski. Motion carried unanimously.

Submitted by Valerie Alt per Theresa Balk

MINUTES OF THE BOARD WORKSHOP NOVEMBER 29, 2022

Board Members Present: Bonnie Marron, Dave Wiltse, Tom Wingfield, Randy Budreau, Joe Mosinski
Absent: Chuck Corso
Staff Members: Theresa Balk, Leann DeJoode, Tori Perry
Others: Finance Commission Members – Luanne Gotsch, Sandy Morse & Russ Crowell

The meeting opened at 6:02 PM at the Recreation Center by President Marron. There were three members present.

Wiltse made a motion, seconded by Mosinski to approve the agenda. Motion which carried unanimously.

NEW BUSINESS

1.) 2023 – 2024 Proposed Budget was discussed by Departments as follows:

Pool: Nicor increase – Questioned if we can get reimbursement for gas increase during the gas leak. Pool pump motor – Is it in the reserves? Can we rebuild every winter? Changed Maintenance Supplies from \$2,100.00 to \$2,000.00.

Recreation: Do we need the partition in the Lakeview Room? We pay to have it serviced annually. Can the TV be moved to the lobby and then run the list of events? Then the \$500.00 enclosed floor stand bulletin board is not necessary. Okay with incline and decline bench and bench press stand. Discussion on coffee sponsorship and park sponsorships. There will be a discussion about corporate sponsorship on the agenda at a later date. Threshold on reserve accounts – is there a written policy. Would increase incline-decline bench be in reserves? If so, remove from operation budget. The \$100.00 for clock in Lakeview Room can be removed. Request to have 50/50 raffle winners put in the newspaper. Events discussion included changes as follows: Outdoor movie – decreased from \$600.00 to \$200.00. Fireworks decrease from \$15,000.00 to \$11,000.00. Boat rides decrease from \$450.00 to \$250.00. Vendor Fair – add revenue \$300.00 and expense \$50.00 for both spring and fall.

Savannah Oaks: Increase office supplies from \$850.00 to \$900.00. It was suggested having a map of the course and noting each hole sponsor on the map at their respective hole. Increase first aid from \$250.00 to \$1,000.00 for defibrillator pads/batteries. Suggested checking into replacing the styrofoam to-go containers with something more environmentally friendly. Can we purchase firesticks for

Savannah Oaks TVs instead of buying new TVs? Crowell explained the events and activities.

The Board would like to know the balance in the reserve account for the next meeting.

Where does it show income from interest.

The next meeting is scheduled for 12/6/22 at 6:00 PM at the Rec Center.

Wiltse made a motion to adjourn the meeting at 8:20 PM, seconded by Mosinski. Motion carried unanimously.

Submitted by Valerie Alt per Theresa Balk

MINUTES OF THE BOARD WORKSHOP DECEMBER 6, 2022

Board Members Present: Bonnie Marron, Chuck Corso, Tom Wingfield, Randy Budreau (arrived 6:11),
Absent: Dave Wiltse, Joe Mosinski
Staff Members: Theresa Balk
Others: Finance Commission Members – Sandy Morse, Josh Sweet & Russ Crowell

The meeting opened at 6:05 PM at the Recreation Center by President Marron. There was one member present.

Corso made a motion, seconded by Wingfield to approve the agenda. Motion which carried unanimously.

NEW BUSINESS

1.) 2023 – 2024 Proposed Budget was discussed by Departments as follows:

Lake: Need verification on Clarke's price to treat milfoil.

Requested that an article be written for the paper promoting and explaining the program and also send out an e-blast.

Revenue:

Want to know what percent of renters we have. Take a look at the \$100.00 rental fee and adjust budget.

Off-Site Storage – Check into cutting down trees and adding spaces. Look at expansion. Look at prices in the area.

Fishing Passes – Seasonal vs. weekend vs. daily. Find out how many are sold.

Change Activity Income to reflect addition of income from vendor fair. New total \$2,675.00

Building Rental increased to \$14,000.00

Golf Course Fees should be changed to \$58,000.00

Golf Advertising should be reviewed again.

Golf Events number should be reviewed also. There were some corrections to the narratives.

There was general discussion on wages. Theresa will come back with two options for Board discussion. 3% was the option and that included raises. Increase was based on merit with nothing automatic.

There should be a policy put in place regarding Replacement Reserves and what should be included based on dollar amount.

Discussion on cameras at the Marina. Discussion on hours for Savannah Oaks and adding hours for March Madness.

The Board suggested Theresa work on budget and come back with maximum increase of \$120.00 which amounts to \$10.00 per month.

The Fee Schedule changes included:

Outpost Rental Fee - \$150.00 / Half Day \$250.00 / Full Day

Afterschool Care - \$15.00 / Per Day

Schools Out \$30.00 / Per Day

Summer Camp \$30.00 / Per Day

The next meeting is scheduled for January 11, 2023 at 6:00 PM.

Corso made a motion to adjourn the meeting at 8:53 PM, seconded by Wingfield. Motion carried unanimously.

Submitted by Valerie Alt per Theresa Balk

Monitoring Report for Lake Management Comm. – January 10, 2023

Recommendations Requiring Board Action

- Approval for fish structures 6 made from 3" PVC, 5 gal. bucket with cement material will be donated by Gordon Johnson and assembled using volunteers. They will be placed in 12 feet of water or deeper and spaced 8 feet apart. The cost for Candlewick would be \$125.00 for materials.
- The commission was informed that Candlewick does not have a regulation for the size of holes for ice fishing. After review of the state regulation which is no larger than 12 inches the commission is recommending the same.

For Information Only

- Joe Rush made a request to place an article informing residents of the process for lake treatments in spring.
- EPA grant update: The grant has been extended and seeding will take place next fall. The alternate program to develop the area around Constitution and Tamarack Hollow has been approved. Rebecca is working on the plans.
- ILMA conference dates are the 9th through the 11th of March in Gurnee IL.
- Bill Batzkall is working on estimates for improving the area at pier entrances and ramps and will submit them at the next meeting.
- Two bioswale signs were installed at Friendship Park
- The 2023 calendar was handed out for review and will be discussed at the next meeting.
- There was discussion about the fish structures and Theresa reminded the commission they would need approval from the board.

Monitoring Report for Finance Commission – January 16, 2023

Financial Presentation

- Department reports:
 - The November Statement of Revenue and expenses and departments, and variance reports were presented.
 - Net operating loss for November: \$157,568 compared to budget of Profit \$5,197 an unfavorable variance of \$162,765. This is mostly due to the grant project expenses in November of \$190,274 which was budgeted in prior years but was delayed due to the pandemic.
- Investments statements:
 - As of November, there \$4,067,853 in Reserve Investments, \$2,185,658 in Operating investments
 - Savannah Oaks Profit margin is not available for November due to the balance sheet issues. However, the Year over Year shows that revenue for the month of November show a positive variance of \$3,039 and a \$28,949 unfavorable variance for the year to date when compared to November 2021.
 - Summary of capital and legal expenses were provided.
 - The balance sheet issue has been identified and NorthStar has resolved. Staff is in the process of reviewing the balance sheets.
 - The 2021-2022 Audit has started on January 4th.

Monitoring Report for Events Comm. – January 9, 2023

For Information Only

- Breakfast w/ Santa-the event was a complete success. Having assigned seats for tables made the whole event run even more smooth than it had before. Belvidere High School choir also was a great bonus for the day. Mark Kish did a great job as Santa again this year
- Winterfest-Saturday, January 14. Maintenance will bring the fire pit up for smores, we need a few more supplies which Leann will be getting. If we have enough gallon milk jugs, we will also have an igloo for the kids to go in.
- Valentine Bingo-February 10 6:30-8. The event will be in the gym. Leann and Pat will get the candy for the prizes, and everyone else in the commission will help get miscellaneous prizes.
- Vendor Fair-March 18 from 10 am-3 pm. Setup will begin at 8 am. 2 hot dogs and chips included in the price for each vendor for a 10x10 spot
- Lunch w/ Easter Bunny-April 1. Bunny Brown will be the Easter Bunny. Lunch starts at 11 am. Hot dogs, chips, and lemonade for lunch. Stuffing eggs will be on March 31 around 10:15 during morning coffee.
- Wine Tasting-April 29 from 4-6 pm. Tickets \$5 per person in advance, \$10 per person at the door on the day of event. Everyone brings a bottle of wine for samples. Karl will make an appetizer tray and Sue Bartels will make treats

New Business

- Dues Raffle -Runs March 1-April 17. The drawing is April 18 at the board meeting.
- Bunco-January 13 and February 3. Leann and Sue Curran will be hosting bunco monthly.

Monitoring Report for Public Safety Comm. – January 11, 2023

Recommendations Requiring Board Action

- The Public Safety Commission unanimously recommends adding new fine structure and addition to rule for 15-4 nuisance/annoyance activities.

For Information Only

- The Public Safety Commission was updated on the progress of the Public Safety Department.
- The Public Safety Commission discussed the 2023 calendar.
- The Public Safety Commission reviewed section 10 of the rules and regulations.
- The Public Safety Commission discussed a new rule and fine for the nuisance/noise ordinance.

PROPER GARBAGE DISPOSAL INFO

Normal household trash must be put out in sealed containers. Bags set next to the toter are prohibited and citations will be issued to those violating the rules. If you need an additional toter, please contact Waste Management at 815-874-8431. If you only occasionally have an additional bag of garbage that doesn't fit in your toter, you may put it in a regular garbage can.

You are required to have your garbage at the curb by 6:00 AM on the day of collection. To avoid being missed, please be sure to have your garbage out by 6:00 AM.

An electronic recycling drop-off site is located at the Boone County Highway Department.

Hazardous waste materials (paints, paint thinner, oil, etc.) can be taken to the Rock River Water Reclamation District located at 3333 Kishwaukee Street in Rockford. Their hours are Saturdays from 8:00 AM to 4:00 PM and Sundays from noon to 4:00 PM. You can call 815-387-7510 to get a complete list of what is accepted and what is not. Things they don't accept are compressed gas, explosives and radioactive material.

Tires (except tractor tires) may be taken, up to four at a time, to Rock River Water Reclamation District.

Sharps (used syringes, needles and other medical equipment) should not be disposed of in your household trash or recycling as this poses a significant health risk to waste haulers. Anyone working in the trash handling industry can unexpectedly come in contact with these materials and is in danger of accidentally puncturing themselves and be at risk of contracting any number of diseases – including Hepatitis B and HIV – from contaminated syringes. Most pharmacies offer a free sharps collection program. You can pick up a sharps container at no charge; once your container is full, you can exchange it for a new container. This free service is a simple solution for the safe disposal of SHARPS.

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Tammy Potter Behling
The Harley Ridin' Realtor

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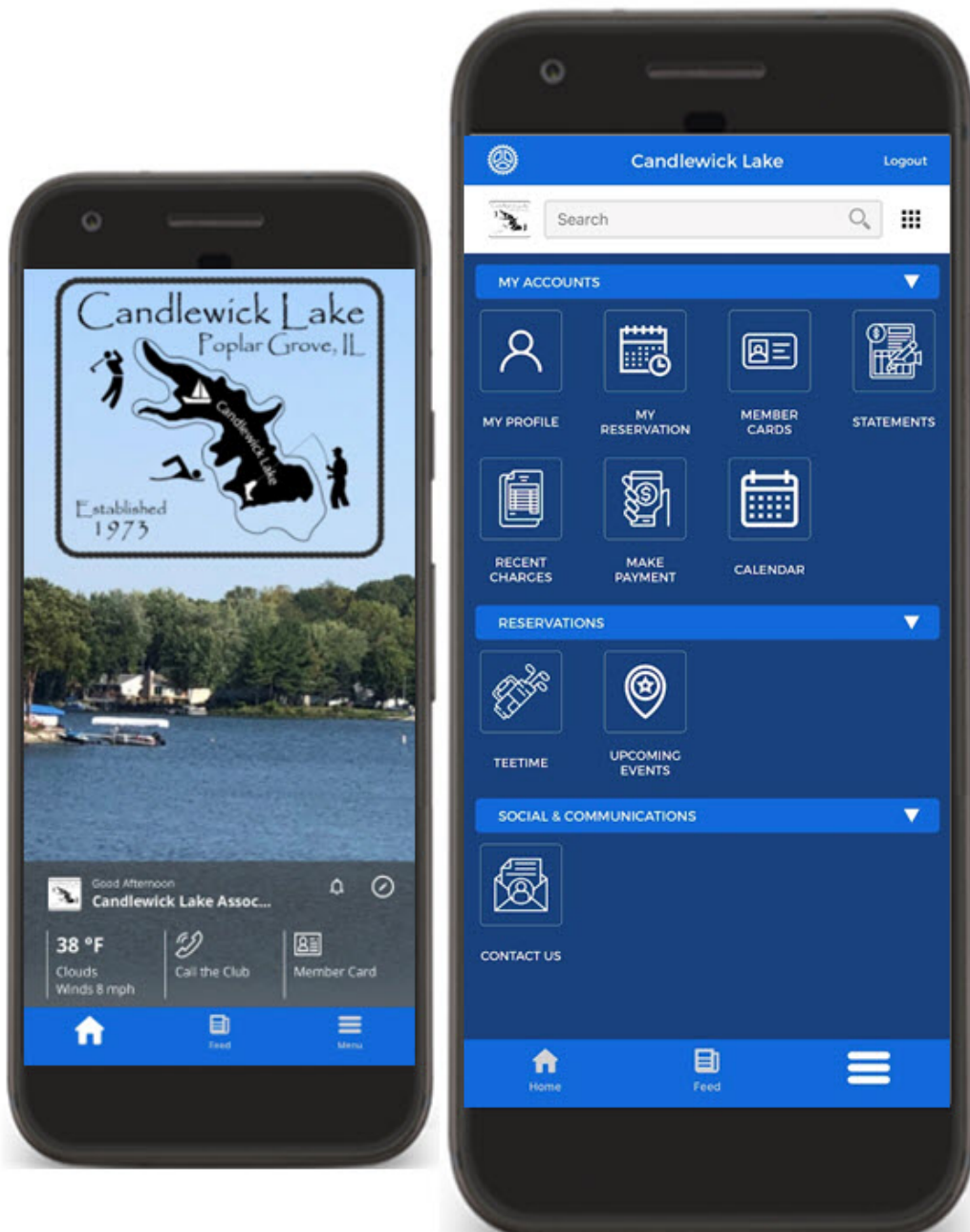
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The Candlewick Lake Mobile App has launched!



With the development of the mobile app, we'll be able to do things that will make life easier & communications in CWL better.

The first thing to be done is for you to go to either the Apple Store, or Google Play depending on what type of phone you have, Apple or Android. Search for Candlewick Lake and download and install the app.

After you login, we'll need you to go into the menu at the bottom of the app and click on profile. It's very important that you update your information, email, phone numbers and date of birth. We'll need an updated member picture, which will be taken at either the Administration office, or the Rec Center. Stop in and get your new ID picture.

If you need help logging in to the website or app please call the Administration office @ 815-339-0500 during normal business hours.

Some of the things we'll be able to do with the new system is light years ahead of the software we've had in place for years.

You'll no longer have to carry your CWL ID, as it will be available on your CWL mobile app. You scan you ID card at the Rec Center, Pool and Savannah Oaks.

The Calendar is fully operational and has many options available, daily, weekly, monthly, and depending on the settings you choose. Look and see what's going on.

Coming in the spring of 2023 you can schedule a tee time at Savannah Oaks right from your phone.

Your phone will get alerts whenever there is a notification or E-blast.

This is a big step forward for our community, I think the future is lookin' pretty good!

Dale Miedema